

Village of Campbellsport –Regular Plan Commission Meeting – May 28, 2013

Meeting of the Village Plan Commission was held in the Village Council Room, 177 E. Main St. Campbellsport, WI 53010

Item#1 – Plan Commission meeting was called to order by Chairperson Pat Twohig at 6:00 P.M.

Item#2 – Meeting notice was given to the Campbellsport News, National Exchange, Library, Post Office and posted at the Village Hall in compliance with the open meeting law.

Item#3 – Roll Call: Jim Gigowski, Mark Gruber, Tim Albrecht(arrived at 6:03PM), Randy Zielieke, Duane Fenrick, Pat Twohig

Excused absence: Matt Mrochinski

Others present: Jeff Liddle & Chris from Flyway Signs, Tim Perron, Father Neil of St. Matthew's Church

Item#4 – **Motion** by Mark Gruber, seconded by Jim Gigowski to approve the written minutes of the Sept. 25, 2012 planning commission meeting as presented Ayes–5, Noes–0

Item#7 – Jeff Liddle of Flyway Signs distributed pictures of lot and proposed placement of a sign on the frontage of St. Matthew's Church property. He explained the sign would be one sided and display the time of services and short messages of events. The Church and his firm would like to stay within village ordinances and follow directions of the village. Sign will have a scrolling message and placed further back than current sign. The structure with the statute will be staying and the other portion with name and column will come down.

Discussion followed with questions about lighting and time frame so neighbors & drivers are not distracted.

Mr. Liddle was informed that recommendation from Plan Commission will go to the Village Board on June 10, 2013 for action.

Item#6 – Request of Tim Perron that presented certified map be reviewed for recommendation to split the property at 160 S. Barton Rd. into two lots. One parcel would be Lot 1 with .231 acres(10,082 S.F.) for residential with existing house and the parcel behind be combined and known as Lot 2 1.629 acres (70,956 S.F.) for commercial purposes of parking truck trailers. Perron said he was planning on stripping the land and putting down gravel.

Plan Commission members requested that a berm/tree planting on the line behind the house be placed for a barrier. It was also suggested that he consider a detention pond in the future for proper drainage. Tim asked if Mark Gruber could meet with his excavator and himself to figure out the best drainage plan for the parcels before presenting to the Village Board for approval.

Motion by Randy Zielieke, seconded by Tim Albrecht to recommend approval of the splitting of the parcel located at 160 S. Barton Rd. into Residential(the front portion with house- .231acres) and Commercial the back of parcel lot 1 and lot 2 and making a new Lot 2 (1.629 acres) Ayes-6, Noes-0

Item#5 - Hillcrest Builders and Realty submitted a Certified Survey map of lot designated as 329 Spring St. along with a drainage plan. No one from Hillcrest Builders or the perspective owners were present. Mark Gruber said he met with land surveyor, Gary Krueger and discussed drainage and placement of house. Mark informed the Plan Commission Members that there is currently no lateral into the parcel.

Motion by Jim Gigowski, seconded by Mark Gruber to recommendation approval of the presented plat of survey with drainage plan for the parcel located at 329 Spring Street in the Village of Campbellsport to the Village Board for action Ayes-6, Noes-0

Item#8 - Drawing was presented for a proposed sign by Drexel Building Supply for placement at the property formally known as Campbellsport Building Supply on W. Main Street. No one from Drexel Building Supply was present for questions.

No action was taken by the Plan Commission concerning this signage.

Item#9 — Chairperson Twohig updated the commission members on the Mill Pond area project. Engineer is working with Solutions 101 to complete berm and trail work in front and on the side of the river.

According to regulations NOAA is requesting that signage be placed by the Mill Pond area informing the public on the history of the dam and river site. Chairperson Twohig told of the history he has investigated and said plans are to place three rocks with brass plaques with history of past and present conditions of the site.

Item#10 – Announcements – None

Item#11 - **Motion** by Randy Zielieke, seconded by Duane Fenrick to adjourn meeting at 7:07P.M.

Motion carried without a negative vote outcome

Respectfully submitted -Diane Lemke, Clerk/Treasurer CMC, WCPC

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