

Village Board Publication – Campbellsport Village Board –October 8, 2012

Regular Board meeting which was held in the Campbellsport Village Council Room, 177 E. Main Street, Campbellsport.

Item#1 - Meeting called to order by Trustee Del Ponte at 7:00 P.M.

Item#2– Pledge of Allegiance recited in unison followed by a Moment of Silence

Item#3 –Meeting notice was given to the Campbellsport News, National Exchange, Post Office, Library and posted at the Village Hall and in compliance with the open meeting law.

Item#4 – Roll Call: Tr. Del Ponte, Tr.Schickert, Tr.Hafemann(arrived at 7:05), Tr.Schellhaass, Tr.Krebs, Tr. Guenther

Excused absence: Pres. Twohig

Others in attendance: Richard Lemke, Mark Gruber, Chief Bret Anderson, Stephanie Remillard, Ryon Casey & son, Tom Miller, Dan Hintz-NEB, Mary Baker, Brian Schill

Campbellsport News Reporter: Andrea Hansen Abler

Item#5 - **Motion** by Tr Schellhaass, seconded by Tr. Hafemann to approve the minutes of the August 21st public hearing and Sept. 10th board meeting as presented Ayes-6, Noes-0

Item#6 – **Motion** by Tr.Schickert, seconded by Tr.Guenther to accept the written Police Dept. report for the month of September as presented by Chief Bret Anderson Motion carried without a negative vote outcome

6a. - **Motion** by Tr.Krebs, seconded by Tr. Schickert to grant operator’s license to Pamela Stankowski for Tall Tales, Marci Cochenet & Nena McFarland for Klotz’s Piggly Wiggly and Susan Cobb & Candace Hansen for Campbellsport BP with background performed and approved by the Police Dept. Ayes- 6, Noes-0

6b. – **Motion** by Tr.Schickert, seconded by Tr. Krebs to adopt Ordinance regulating Social Host in the Village of Campbellsport as created and presented Ayes-6, Noes-0

Discussion on proposal for implementing a permanent drug drop box in Campbellsport inside the Police Dept. It is not necessary for the police dept. or a pharmacist to manage or sort the material. All materials are boxed and taken to FDL by law enforcement and given to DEA for disposal. Clerk, Diane Lemke said at the REACH meeting it was suggested to ask the Lions Club and other organizations/individuals to help pay for the box. The objective to implement the plan is to give community residents access to dispose of expired or no longer needed medications in a safe manner. This will improve and protect the environment(drinking water). It is no longer proper to flush meds down the toilet

7. - **Motion** by Tr.Schellhaass, seconded by Tr. Krebs to accept the written Campbellsport Fire Dept. report for month of September as presented by Chief Craig Olson Motion carried without a negative vote outcome

7a. – **Motion** by Tr.Hafemann, seconded by Tr.Krebs to approve the ambulance write-off’s for September in the amount of \$19,163.12 as presented on the Credit Summary report. Ayes-6, Noes-0

7b. – No report on the picnic

7c. Request by Fire Dept. that general operating fund accounts that they have at Hometown Bank be transferred back to National Exchange Bank. Fire Dept. is OK with leaving CD at Hometown.

Clerk explained the reason for moving the funds was to protect the assets of the village. FDIC only guarantees \$250,000 in banks per business and that having all funds in one establishment puts funds at risk.

Dan Hintz from NEB was at the meeting and said the bank could pledge US treasury securities and the bank is very strong. Clerk will check with auditors to make sure that change will satisfy the financial status and not create a note of non-compliance in the financial statements.

Chief Olson announced that on Sat. Oct. 13th the Fire Dept. is going to have an open house at the firehouse and will be giving away smoke detectors courtesy of American Family. A representative for fire extinguishers will also be there for questions and how to get fire extinguishers checked or recharged

Item#8 –**Motion** by Tr. Schickert, seconded Tr. Krebs to approve the written Library report for the month of September as submitted and presented by Librarian Stephanie Remillard Motion carried without a negative vote outcome

On Friday, Oct. 26 a movie will be presented at the Library prior to the Halloween Caper

Item#9 – **Motion** by Tr. Schellhaass, seconded by Tr. Guenther to approve the written Public Works report for month of September as presented and questions answered by Mark Gruber, DPW Director. Motion carried without a negative vote outcome.

9a. – Mill Pond Update – Dave Boyle with Stantec is working with Dan Stukenberg on landscaping design for the Core of Engineers approval. A new person with the Core of Engineers is concerned with work in the flood plain even through the DNR(Scott) has given his approval. Issue is undermining of banks along river route and stabilization methods along the stream bank

9b. N.Helena St. Project - Project completed 2 weeks ahead of schedule. 1) paving took place and meeting with contractor 2)14ft. of curb/gutter will be replaced 3)retainage will be withheld for landscaping until Spring 2013 4) erosion matting must be re-established on terraces and take out of catch basins

9c. – Request of Robert Guenther for waiver on removal of snow/ice on sidewalk was denied because ordinance does not allow waiver on improved lots.

9d. -Motion by Tr.Schickert, seconded by Tr. Schellhaass to adopt Resolution #636 naming roadway and requirements by DOT for Industrial Parkway to receive highway aid Ayes-6, Noes-0

9d. Mark Gruber explained the need to get approval from the Village Board on hiring temporary parttime help when the DPW has project and staff is out for medical conditions or vacation. Board directed Mark to compile a list of persons who have expressed interest in working on a short notice/short term to fill voids.

Motion by Tr. Schellhaass, seconded by Tr. Krebs to authorize Director of the DPW dept. permission to hire temporary parttime workers if needed in DPW from a prepared list of available candidates Ayes-6, Noes-0

Item #10- Clerk, Diane Lemke explained she contacted John at Bowmar Appraisals on procedure if any on corrections to personal property payments from Buzy Beez for 2011 taxes. State Statues indicate that any corrections must be addressed to DOR and application filled out and submitted. Clerk filled out application online and DOR will consider app in November 2012 and action will be sent by letter from DOR in Feb. 2013 if any reimbursement is to be repaid and amount by each taxing entity.

Item#11 – Clerk, Diane Lemke and Mark Gruber, DPW reviewed the project that Jack Holzmann and other scouts and family did to upgrade and create a trail from the memorial bench on Spring St. to the East. The Eagle Scout Project photolog was presented for viewing. It was decided that Village of Campbellsport should send a Letter of Acceptance for the project to Jack Holzmann and recognize all the other persons listed.

Item#12 – Plan Commission Report –

Request from National Exchange Bank to amend the Village's Comprehensive Plan 2006-2026 and rezone land in the Soaring Eagle Condominium sub-division be considered from Multi-family- townhouses to Single Family lots.

Clerk checked with DOR and found out no amendment was necessary to the Comprehensive Plan. The only action necessary would be on the recommendation of Plan Commission to rezone the property on the south & west side of Veterans Circle as indicated on maps submitted.

Dan Hintz of NEB stated that the bank knows they would be responsible for all expenses related to making the land more saleable. Some of the major items of expense would be the infrastructure(water & sewer laterals) and road work necessary to provide utilities to individual lots. Other expense items would be zoning paperwork, condo association documents, survey work, bedrock and any and all development expense. The townhouse and pad that Chuck Lichtensteiger owns would remain multi family as well as his property in the inner circle between Veterans Circle and Campbellsport Dr.

Motion by Tr.Krebs, seconded by Tr. Schickert to accept the recommendation of the Plan Commission to rezone land on the outside (south & west) sides of Veterans Circle from 40 Multi-family(RM) units to 12 Single Family(RS) units as requested by National Exchange Bank and that all expenses related to this process and development will be the responsibility of NEB Ayes-6, Noes-0

Item#13 – Minutes of the CAA Sept. meeting and bank reconciliation were presented for informational purposes.

Motion by Tr. Schickert, seconded by Tr. Krebs to accept the CAA reports as presented for Sept. Ayes-6, Noes-0

Item#14 - Budget & Finance Committee set up meeting with the Police Dept., Public Works and General Government for Mon. Oct. 15th at 6PM. Public Hearing on the budget is set for Mon. Nov. 26

Item#15 - Tr. Del Ponte said in conversation with Pres. Twohig that she felt that the issue on reversing Ordinance 308 for process of creation on village administrator should be done with a full board and especially the village president in attendance. Tr. Krebs said he did want to delay any longer.

Motion by Tr. Schellhaass, seconded by Tr.Del Ponte to table action on repealing Ordinance #308 on procedure that Village Board needs to follow for creating position of Village Administrator to the next regular meeting.

Ayes-3(Schellhaass, Guenther, Del Ponte) Noes-3(Krebs, Schickert, Hafemann)

Motion died for lack of a majority

Item#16 – No Comments by citizens

Item#17 - **Motion** by Tr. Schellhaass, seconded by Tr.Hafemann to approve the invoices as presented and discussed for payment for the village, library & utilities for \$112,017.06, fire dept. bills for \$3,380.83 and additional bills on sheet dated Oct. 7, 2012 as listed \$33,628.62 Ayes-6, Noes-0

Item#18 - **Motion** by Tr. Hafemann, seconded by Tr.Schickert to acknowledge the receipt of the monthly financial statement for Aug. 2012 and the journal entries for the month of Sept. 2012 Ayes-6, Noes-0

Item#19 – Announcements /Correspondence– 1) Fire hydrant caps will be painted different colors for Fire Dept. ISO requirements 2) Firehouse open house Oct. 13th 3)Halloween Caper, Fri. Oct. 26 4)Glitch in water bill system and electrical surge –water bills did not get delivered by the post office to all persons timely so extra time will be given for payment without interest.

Item#20– **Motion** by Tr.Schickert, seconded by Tr.Hafemann to adjourn meeting at 8:55 P.M. Motion carried Respectfully submitted, Diane Lemke, Clerk/Treasurer CMC, WCPC

MinOct.82012