

Village Board Publication – Campbellsport Village Board –May 14, 2012

Regular Board meeting which was held in the Campbellsport Village Council Room, 177 E. Main Street, Campbellsport.

Item#1 - Meeting called to order by Pres. Pat Twohig at 7:00 P.M.

Item#2– Pledge of Allegiance recited in unison followed by a Moment of Silence for all the volunteers in our community

Item#3 –Meeting notice was given to the Campbellsport News, National Exchange, Post Office, Library and posted at the Village Hall and in compliance with the open meeting law.

Item#4 – Roll Call: Pres. Twohig, Tr.Del Ponte, Tr.Schickert, Tr.Hafemann, Tr.Schellhaass Tr.Krebs, Tr. Guenther

Others in attendance: Steve Jenkins, Mary Baker, Mark Gruber, Chief Bret Anderson, Stephanie Remillard, Tom Miller, Jim Beck, Ryon Casey, Chris & Sally Candee, Matt Simon

Campbellsport News Reporter: Andrea Hansen Abler

Item#5 - **Motion** by Tr Schellhaass, seconded by Tr. Krebs to approve the minutes of the March 20th, April 9 & 23 board meetings and presented with corrections. Ayes-7, Noes-0

Item#6 – **Motion** by Tr.Schickert, seconded by Tr. Del Ponte to accept the written Police Dept. report for the month of April as presented by Chief Bret Anderson Motion carried without a negative vote outcome

6a. – **Motion** by Tr.Schickert, seconded by Tr.Krebs to grant operator’s licenses to Pricilla M. Barstad and Kaitlin L. Kaetterhenry for Campbellsport BP and for Joan R. Schlaefer for St. Matthew’s Church and background checks were completed by Police Dept. and were approved. Ayes-7, Noes-0

6b. - Police Chief Anderson said that Drug Drop Day went well and we collected 130 lbs. Clerk, Diane Lemke stated that FDL County collected 1,160 lbs. up 24% from last year. Drug box for the village did not materialize and other funding will be sought.

6c. – Chief Anderson explained that 18 applicants applied for PT Police Secretary position and 12 were interviewed. One individual stood out with police dept. experience. Tr.Del Ponte reiterated that the candidate is friendly and very knowledgeable. We are excited to have her come work for the Village.

Motion by Tr. Hafemann, seconded by Tr. Del Ponte to accept the recommendation of the Police Chief to hire Jennifer Vodak for the position of parttime police dept. secretary. Ayes-6 Noes-0, Abstain-1(Schickert)

6d. **Motion** by Tr. Schickert, seconded by Tr.Krebs to adopt Resolution #632 authorizing temporary blocking off of certain intersections of streets in the Village of Campbellsport on June 10, 2012, the day of a marathon, to enable race participants to safely cross the streets Ayes-7, Noes-0

7. - **Motion** by Tr.Schellhaass, seconded by Tr. Krebs to accept the written Campbellsport Fire Dept. report for month of April as presented by Assistant Chief Ryon Casey Motion carried without a negative vote outcome

7a – **Motion** by Tr.Hafemann, seconded by tr. Krebs to approve the ambulance write-off’s for March 2012 for \$10,708.39 and the write-off’s for April for 6,310.72 as presented on the credit summary report. Ayes-7, Noes-0

Assistant Chief Casey questioned if the Board was going to take any action on recommendation of Chief Olson regarding the Knox Box system. Pres. Twohig said further discussion and possible action will be at a future meeting

Tr. Krebs questioned fire dept. members present about the Red Cross donation and the amount spent on food each month and what items are considered expenses from the donation fund. Assistant Chief Casey said these items will be discussed by the Chief's at their next meeting.

Item#8 –**Motion** by Tr.Schicket, seconded Tr. Del Ponte to approve the written Library report for the month of April as submitted and presented by Librarian, Stephanie Remillard. Motion carried without a negative vote outcome

Librarian, Stephanie Remillard expressed concern about the historical society and that more people are needed to keep the files updated and available to the public when requested. If anyone knows of someone who can help or has prior knowledge of the village history to please contact Wendy Miller or the library. Persons should be active and available to the public

Item#9. - Presentation of annual 2011 report of FCEDC (Fond du Lac County Economic Development Corp.) by Steve Jenkins, President. Mr. Jenkins stated the communities and FCEDC support and work as a partnership

FCEDC focuses on five areas: 1)Existing Business 2)Attraction of new Business 3) Entrepreneurial Development 4)Community preparedness and 5)Business intelligence

Jenkins said his goal and FCEDC is the emphasis on growing jobs locally and more outreach to the communities. FCEDC has also been approached to be the reviewer and holder of the regional loan funding program.

Item#10 – **Motion** by Tr. Schickert, seconded by Tr. Del Ponte to approve the written Public Works report for month of April as presented and questions answered by Mark Gruber, DPW Director. Motion carried without a negative vote outcome.

10a. – Pres. Twohig said a meeting with Dave Boyle and Clerk, Diane Lemke was held to discuss landscaping plans and plans to complete the mill pond dam restoration area that would be favorable to NOAA. A pot of monies is still available to put up the required signage and do landscaping of area to enhance the river and banks.

10b – Pres. Twohig stated he spoke to Atty. Renning and told him that the village has all the legal documents describing the lands that were under water and the need to determine and designate the boundaries for all surrounding property owners.

10c- Lift Station updates: Gen set moved out and functional. New generator is in the building and by mid June should be hooked up. Pumps will begin working for the 14 day test period

10d – Scada System extension to enable the water, sewer and lift stations to work all together was not called or specified in the original contract. Proposal from Energenecs for water & wastewater system integration was presented separate from the original contract for a cost of \$18,900.

This component is necessary for 1)performance of water & wastewater systems to work as one 2)inhouse integration and functional with dial out to let on call person know where the problem is 3)system has 58 critical alarm call outs

With the savings in other areas of the project this can be incorporated with the Clean Water Fund loan funding. Change order will be necessary and finish date will be extended to approx. July 4th if action is taken tonight.

Board Members requested that village negotiate with contract and engineers because of error.

Motion by Tr.Schellhaass, seconded by Tr. Del Ponte to add unto the contract with Energenecs for services and installation of Scada System at the wastewater treatment facility for \$18,900 for integration of water and wastewater systems Ayes-6, Noes-1(Guenther)

10e - Mark Gruber explained that Pat Rank with Strand Associates is ready to advertise for bids for the N. Helena Street construction. LRIP monies released from Oakfield will help fund one half of the project. Project runs from E. Sheboygan St. to N. side of Mill Street. Project will be bid out in unit price quantities so if necessary the project can be extended as far as the money goes.

Motion by Tr.Schickert, seconded by Tr.Schellhaass to authorize advertising for bid the N. Helena Street Construction project in unit pricing quantities as specified by Strand Associates engineering per technical services agreement dated April 3, 2012 Ayes-7, Noes-0

Item#16 - Chris Candee explained the 1st Annual "Cougar Dash" 5k run/walk scheduled for July 4th starting in Fireman's Park with registration at 7-7:45AM and event start at 8AM. Proceeds will be for the Campbellsport Cougar Athletics.

Motion by Tr.Schickert, seconded by Tr. Krebs to acknowledge the receipt of information and approval for Cougar Booster Club to run the 1st Annual "Cougar Dash" 5K Run/Walk on July 4th which will begin & end at Fireman's Park Ayes-7, Noes-0

Item#11 - CAA reconciliation summary and detail report were submitted for review

Motion by Tr.Schickert, seconded by Tr. Del Ponte to accept the CAA financial reconciliation detail for the month of April Motion carried without a negative vote outcome

Item#12 – No update on lining sewer mains

Item#13 – No action on administrator position per Pres. Twohig

Item#14 – Pres. Twohig presented a spreadsheet showing Water Utility Debt. Included was monies owed to the Village, Revenue Bonds, the debt for the Radium project, Water Tower and GO note for the well project. In the years of 2022 & 2023 the utility should be in much better financial condition depending on unforeseen expenditures.

Item#15 – Pres. Twohig thanked Clerk, Diane Lemke for her years of service and appreciation of professional connection between the citizens and the local governing bodies and agencies. Municipal Clerks Appreciation Week was proclaimed by the Governor as April 29-May 2, 2012.

Motion by Tr.Hafemann, seconded by Tr. Del Ponte to officially take action for Municipal Clerks Appreciation Week for April 29- May 5, 2012 as proclaimed by the Governor Ayes-7, Noes-0

Item#17 – Comments by citizens: none

Item#18 - **Motion** by Tr. Schellhaass, seconded by Tr. Del Ponte to approve the invoices as presented and discussed for payment for the village, library and utilities for \$385,866.27 and fire dept. bills for \$16,256.37 and additional bills on sheet dated May 14, 2012 as listed \$89,323.72 Ayes-7, Noes-0

Item#19 - **Motion** by Tr. Del Ponte, seconded by Tr. Hafemann to acknowledge the receipt of the monthly financial statement for March 2012 and the journal entries for the month of April 2012 Ayes-7, Noes-0

Item#20 – Announcements /Correspondence– 1)Election on 6/5 – need pollworkers 2)Tour of WWTP set for May 21 at 6PM 3)Concern of water used from hydrants etc. and not reported

Item#21– **Motion** by Tr. Schicket, seconded by Tr. Hafemann to adjourn meeting at 9:56 P.M. Motion carried

Respectfully submitted, Diane Lemke, Clerk/Treasurer CMC, WCPC
MinMay142012