

Village Board Publication – Campbellsport Village Board –May 13, 2013

Regular Board meeting which was held in the Campbellsport Village Council Room, 177 E. Main Street, Campbellsport.

Item#1 - Meeting called to order by President Pat Twohig at 7:00 P.M.

Item#2– Pledge of Allegiance recited in unison followed by a Moment of Silence

Item#3 –Meeting notice was given to the Campbellsport News, National Exchange, Post Office, Library and posted at the Village Hall and in compliance with the open meeting law.

Item#4 – Roll Call: Pres. Twohig, Tr.Del Ponte, Tr.Schickert, Tr.Hafemann, Tr.Schellhaass, Tr.Krebs, Tr. Guenther

Others in attendance: Mark Gruber, Brian Oestreich, Jim Beck, Tom Miller, Mary Baker, Dan Miller, Ch.Craig Olson, Bill Grede, Jim Berg, Candy Stahl, Tracy Salisbury(DNR), John Knepel(Baker-Tilly), Scannel, Dan Stukenberg, Bob Beining, Dennis & Judy Gloede

Campbellsport News Reporter: Andrea Hansen Abler

Item#5 - **Motion** by Tr Del Ponte, seconded by Tr. Schickert to approve the Consent Agenda items as listed and presented Ayes-7, Noes-0

Item#6 – No items were removed from the Consent Agenda

Item#7 – Tracy Salisbury from the DNR presented the Village of Campbellsport a Tree Village(City) USA flag to Village President, Pat Twohig. Tracy reported this is the seventh year the village has been in the program.

Item#8 – John Knepel auditor of Baker-Tilly Virchow Krause LLP reported on the financial condition of the Village of Campbellsport, Water and Sewer Utilities and TID No. 1. Mr. Knepel explained the village has four major funds(General, Fire Dept. Debt Service, Capital Improvement and non-major funds). John Knepel gave an overview of each of the reports. Nothing was out of the ordinary and no red flags. The General Fund improved its' fund balance and currently has 27% of debt margin available. Utilities need to be monitored to make sure they can support themselves. The Water Utility still owes the Village monies.

Item#9 – Bill Grede , EMS Captain of the Fire/Ambulance Dept. reported they have five(5) people (AEMT) who are filling shifts and appears to be working fine(no open shifts).

Tom Miller informed the Village Board the Fire Dept. is going with a new vendor for rides for the picnic and is asking for volunteers to man rides(take tickets etc.). If interested to contact the a fire dept. member or himself.

Item#10 – Mill Pond Update – Pres. Twohig said after some phone calls the three families are still interested in constructing a gazebo by the Mill Pond. Jim Berg presented plans for a 20x20 gazebo with split rock with a cement cap for seating. Structure would have two openings to directional access to the trails. It would be placed on a floating slab with footings to support the split rock. Cedar posts and roof with a cupola with a light inside. Structure is being built with volunteer labor and donated/reduced priced supplies and would be low maintenance.

Motion by Tr.Del Ponte, seconded by Tr. Schellhaass to grant permission the three families to construct a gazebo as presented in plans shared with the Village Board and work with volunteers, families and businesses who are interested to get involved in this beneficial project to enhance the Mill Pond area and entrance into the village. Ayes-7, Noes-0

Item#11 - Pres. Twohig brought up the willow trees by the Mill Pond and maintenance to decrease the liability. There are limbs that are broken and need to be trimmed to taken down. Pete Pecus was contacted and gave a cost of \$600 to clean out the trees. After discussion it was suggested that Pres. Twohig get a price estimate for tree removal to include cutting and stump grinding and bring back to June meeting before any action is taken.

Item#12 - The Washington St. project bid amounts were presented along with letter from Strand Engineering with the apparent low bidder of Town & Country Underground Utility Construction, Inc. of Mayville at \$224,619.60. Mark Gruber said he contacted some area communities that have had work done by Town & Country with no problems. Financial statements from Town & Country have been received with no red flags.

Sewer lateral work by Lamers is not included in the above price. All work done on private property would be special assessed to the property owners. Pres. Twohig said driveway approaches, many of which will be widened will also be special assessed. Mark Gruber stated the village has knowledge of 6 of the 14 properties which are having problems with their sewer laterals. The curb line will be mountable curb instead of the regular high back.

Motion by Tr.Del Ponte, seconded by Tr. Krebs to award the Washington Street project contract to Town & Country Underground Utility Construction, Inc. of Mayville for the bid amount of \$224,619.60 Ayes-5, Noes-2(Guenther, Schickert)

Item#13 – Bob Beining of the Beining Mobile Home Park contacted the Village that he had one of his trailers vacated because of a death and wanted permission from the village to rent it and not remove another trailer. Currently Beining has 16 trailers in the mobile home park from the original 23 he started with when the ordinance was on the books. According to ordinance language the ideal number would be 14 trailers to provide some green space in the park. All trailers are now moved off right-of-way.

Motion by Tr. Schellhaass to deny the request of Bob Beining owner of the Beining Mobile Home Park to rent out the trailer and move one of the trailers out of the park. Motion died for lack of a second

Motion by Tr.Guenther, seconded by Tr. Schickert to request Bob Beining to clean up the lots where trailers have been removed, especially the ones in 2012 and give permission and ability to rent out the vacated trailer he currently has on this date. Ayes-5, Noes-2(Schellhaass, Twohig)

Item#14 –Pres. Twohig presented a list of provisions for potential owners of land in the Campbellsport Industrial Park. Discussion with Board Members was that the one change would be in item #4 that the last sentence should read- Parking area ahead of the building is advisable to be paved.

Item#15 – **Motion** by Tr.Del Ponte, seconded by Tr.Schellhaass to accept Proclamation Municipal Clerks Week May 5-11, 2013 and recognize Diane Lemke as the Municipal Clerk which is a vital part of our local government Ayes-7, Noes-0

Item#16 - Comments by citizens - none

Item#17 - **Motion** by Tr. Schellhaass, seconded by Tr. Krebs to approve the invoices as presented and discussed for payment for the village, library and utilities for \$89,156.40, fire dept. for \$6,790.97 & additional sheet of bills dated 5/13/13 for \$4,374.81 Ayes-7, Noes-0

Item#18 – Announcements /Correspondence– 1)May 5-11 was Safe Drinking Water Week 2)Relay for Life May 17-18th 3)FCEDC has new focus on rural economic development 4)KFIZ will be doing live broadcast in village 5)Hwy 67 project is looking at 5ft. paved shoulders for a bike trail from Campbellsport to Dundee

Item#19– **Motion** by Tr.Del Ponte, seconded by Tr.Krebs adjourn meeting at 9:18 P.M. Motion carried Respectfully submitted, Diane Lemke, Clerk/Treasurer CMC, WCPC MinMay132013