

**Village Board Publication – Campbellsport Village Board – June 13, 2011**

**Regular Board meeting which was held in the Campbellsport Village Council Room, 177 E. Main Street, Campbellsport.**

Item#1 - Meeting called to order by Pres. Twohig at 7:00 P.M.

Item#2– Pledge of Allegiance recited in unison followed by a Moment of Silence

Item#3 –Meeting notice was given to the Campbellsport News, National Exchange, Post Office, Library and posted at the Village Hall and in compliance with the open meeting law.

Item#4 – Roll Call: Pres. Twohig, Tr.Schickert, Tr.Schellhaass, Tr.Krebs, Tr. Guenther

Excused Absence- Tr. Del Ponte, Tr.Hafemann

Others in attendance: Greg Johnson- Ehlers, Mark Gruber, Ch.Karoses, Chuck Lichtensteiger, Mary Baker, Brian Oestreich, Tom Miller, Jim Beck, John & Lavern Kreif, Stephanie Remillard, Tim Albrecht, Kyle Greene

Campbellsport News Reporter: Andrea Hansen Abler

Item#5 – **Motion** by Tr.Schellhaass, seconded by Tr. Schickert to approve the minutes of the May 9<sup>th</sup>, 23<sup>rd</sup> and May 31<sup>st</sup> with noted changes as presented. Ayes-5, Noes-0

Item#6 – Presentation by Greg Johnson of Ehlers regarding the sale of bonds that were transacted and sold earlier in the day for the street project and water tower painting. Greg confirmed that the Village did receive a A+ rating from Standard & Poor’s and affirmed the previously rating. Four banks bid the bonds and the most favorable bid was from Banker’s Bank of Madison with true interest rate of \$3.4768%. Bid Form signed by Village Clerk & Village President for \$635,000 General Obligation Corporate Purpose Bonds, Series 2011 dated June 30, 2011.

**Motion** by Tr.Schellhaass, seconded by Tr. Krebs to adopt Resolution No. 621 awarding the sale of \$635,000 General Obligation Corporate Purpose Bonds, Series 2011 for the water and street projects. Ayes-5, Noes-0

Item#7 - **Motion** by Tr.Schickert, seconded by Tr. Krebs accept the written Police Dept. report for the month of May as presented by Chief Karoses Motion carried without a negative vote outcome.

7a. - **Motion** by Tr.Krebs, seconded by Tr. Schickert to grant a operators licenses to all the persons listed on the list presented to the Village Board for the July 1, - June 30, 2012 licensing year as noted and recommended by the Police Dept. after background checks were completed and list placed in minutes. Ayes -5, Noes-0

7b. – **Motion** by Tr.Schickert, seconded by Tr.Schellhaass to approve and grant Class A Combination Fermented Malt Beverage and Intoxicating Liquor Licenses to Fredon Holdings LLC- Campbellsport BP, 259 N. Fond du Lac Ave. and MEP Corp. D.B.A – Klotz’s Piggly Wiggly, 450 Grandview Ave. in Campbellsport. Ayes-5, Noes-0

7b. – **Motion** by Tr.Schellhaass, seconded by Tr.Schickert to approve and grant Class B Combination Fermented Malt Beverage and Intoxicating Liquor Licenses to Ella’s Pub & Grill LLC, 128 E. Main St., King Pin Lanes, Inc., 404 S. Fond du Lac Ave., Campbellsport Inn, LLC,. 139 W. Main St., Brown Jug LTD(C.C. Cody’s) 154 W. Main St., Krazy’s LLC(See No Evil) 533 E. Main St. and Moosenuckles, 121 W. Main St. in Campbellsport. Ayes-5, Noes-0

**Motion** by Tr.Schickert, seconded by Tr.Schellhaass to grant applications for a temporary Class “B” picnic beer and “Class B” wine license to Campbellsport Jaycees at Columbus Parc for July 28-31 and for the Campbellsport Fire Dept. at Fireman’s Park for July 3-5. Ayes-5, Noes-0

7c. - Chief Karoses said COPS grant was not filled out because of short window of time.

7d. - Chief Karoses explained his dept. is in need of a digital recording equipment and computer tower does not have enough space and need to upgrade computer. Two quotes were gotten for tower equipment(DiMan for \$947.75 and Computer Trouble Shooters for \$549.00. It will probably take 2-3 hours to transfer data.

**Motion** by Tr.Schickert, seconded by Tr.Krebs to approve spending monies not to exceed \$1000.00 for equipment and labor for computer upgrade to accommodate digital recording. Ayes-5, Noes-0

Item#8 - **Motion** by Tr.Schickert, seconded by Tr.Krebs to accept the written Campbellsport Fire Dept. report for month of May as presented by Assist. Chief Brian Oestreich & Ryon Casey . Motion carried without a negative vote outcome

8a. – **Motion** by Tr.Schellhaass, seconded by Tr.Krebs to approve the write-off's of \$23,502.88 for ambulance adjustments for the month of May from the Credit Summary report. Ayes-5, Noes-0

8b. - Brian Oestreich said bids for chain saw will be opened at their Dept. meeting on June 14<sup>th</sup>. Clerk informed Village Board Members that the DPW also has a chain saw and will sell it if more than one bidder or high bidder wants both.

8c. - Ambulance Committee (2 members) are planning to go to Iowa to view manufacture and process of building chassis. Vendor is Braun Company. Final numbers on draft of specs has been received.. Lifetime warranty on Braun box and can be rechassisd more than once. Manufacture date is 6-9 months out and will need to get final draft to them by the end of Aug. This is a heavier chassis compared to the current unit that is under ambulance box(medium chassis). Cost is higher, but is a better unit and Braun warranty will go over chassis and box when replaced.

Pres. Twohig asked how the meeting with the public went on May 25, 2011 regarding upgrade to IV Tech Service with the Ambulance. Dept. members said only fire dept. members showed up and no input from townships or the general public.

Item#9 –**Motion** by Tr.Schellhaass, seconded Tr.Krebs to approve the written Library report for the month of May as submitted and presented by Librarian, Stephanie Remillard. Motion carried without a negative vote outcome

Librarian said it has been crazy busy. Kids programs during the day(two programs on Wednesdays). All children under 9 need to have a parent or guardian stay with them at the library during programming. Library will possibly try a Teen Program again. Consider a joint meeting on Mon. June 27<sup>th</sup> with Library Board and Village Board to discuss relationship.

Item#10 – **Motion** by Tr.Schickert, seconded by Tr.Krebs to approve the written Public Works report for month of May as presented by Director of Public Works, Mark Gruber. Motion carried without a negative vote outcome.

Tr.Schickert asked Mark Gruber to keep track of hours during the month of June spent on cutting grass.

10a. – Pres. Twohig said the breakdown of dollars from Baxter Woodman was not received and will put on a future meeting for action.

10b. – Motion by Tr.Schellhaass, seconded by Tr.Krebs to adopt Resolution #623 regarding the Compliance Maintenance WWTP as required for submittal to the Dept. of Natural Resources on an annual basis. Ayes-5, Noes-0

10c. -Mill Pond Dam Update – Pres. Twohig reported meeting with Bonestroo and potential contractors will meet at 10am on June 14<sup>th</sup> and bid opening on Fri. June 24.

10d. – Water Tower Update - 1)Sand blasted and first coat of paint on inside. 2)Sand blasted stem on 6/13 and need 4 good days to blast the tower(ground will be covered and curtain around the tower/stem). Watermain break on Railroad (Tues. 6/7) was ductile iron and had four leaks that needed to be repaired

10e. – Radium Project Update – not online yet. Filters not working and are on a standby mode until the tower is filled and back online.

Item#11. – Plan Commission met and made some recommendations on request of St. Joseph’s Convent and the annual review of the mobile home parks.

11a. - **Motion** by Tr.Schickert, seconded by Tr.Krebs to accept the recommendation of the Plan Commission and approve the installation of a guardrail fence structure on convent property and install off the lot line to accommodate space for maintenance. Ayes-5, Noes-0

11b. - Pres. Twohig explained that on an annual basis the trailer parks in the village are reviewed and requests are made of the owners to decrease density and bring closer to village code and to clean up areas. Trailer park owners are required to present to the village office a current list of occupants in the trailers.

In C.C.Cody’s Trailer Park – no new trailers can be moved in the area and when and current trailers reach the end of their life that the trailers cannot be replaced and eventually the trailer park will not exist. Must keep a current list of tenants and given to the village office.

Beining Trailer Court recommendation was that if trailer #9 becomes unoccupied that trailer be upgraded and moved further back off the property line and secondary egress be relocated to West Side so stairs would comply with the ordinance language

**Motion** by Tr.Schickert, seconded by Tr.Schellhaass to accept the recommendation of the Plan Commission that when Trailer #9 in the Beining Mobile Home Trailer Court becomes vacant by current resident that the trailer be upgraded and moved back off the property line and that the secondary egress on the West side of trailer be relocated so that porch/stairs also comply with ordinance for setbacks. Ayes-5, Noes-0

Item #12 – **Motion** by Krebs, seconded by Tr.Schickert to adopt Resolution combining wards in the Village of Campbellsport for election purposes whenever possible pursuant to 2010 census requirement. Ayes-5, Noes-0

Item#13 – Pres.Twohig explained that at the last meeting a request for replacement of trees was delayed and voted down by a tie vote. Clerk Diane Lemke did check with Tracy Salisbury of the DNR and removal and replacement of trees in the business district would be a viable cost for the grant the village received. Clerk has arranged for three(3) youth and supervisor from Fond du Lac County Juvenile Services to come and dig out the rotten granite and village crews can replace with black dirt. Chuck Lichtensteiger did rototilling around a few trees and that material will be removed. The Chamber has allocated monies to purchase plants for around the trees and requested that the village allot monies to purchase trees.

**Motion** by Tr.Schellhaass, seconded by Tr.Krebs to purchase two(2) trees to replace the two dead trees (in front of 117 W. Main & 110 W. Main St.) and village to keep track of costs and continue to monitor trees that are distressed. Ayes- 4 Noes-1(Schickert)

Item#14 – Comments by citizens - Kyle Greene asked the reasoning for lateral replacement and which laterals were televised. Kyle would like three(3) days notice so he can be around when work on his lateral is being done.

John & Laverne Kreif asked for a firmer price on lateral replacement costs and unhappy with pricing. It was explained that at the public hearing an estimate for the entire project from house to main was projected. Mark Gruber will come to Kreif's house and do measurement and calculate a close estimate of proposed costs. During project laterals will be evaluated and if not PVC they will be replaced. Pres. Twohig explained it is cost advantageous to do lateral work during street projects. Tim Albrecht would like to extend lateral from main to his building on Precision Dr. and then hook up in his building in the next year or two.

Item#15 - **Motion** by Tr. Schellhaass, seconded by Tr.Schickert approve the invoices as presented and discussed for payment for the village, library & utilities for \$128,611.39, bills for Fire Dept. \$10,572.35, and bills as listed on the additional sheet dated June 13, 2011. Ayes-5, Noes-0

Item#16 - **Motion** by Tr. Schickert, seconded by Tr.Schellhaass to acknowledge receipt of the journal entries for the month of May 2011 and the final statement totals for the four months ending April as presented. Ayes-5, Noes-0

Item#17 – Announcements /Correspondence– 1)CAA reconciliation detail report presented 2)Hours of employees for month of May 3)Reception for Brenda Hicks Sorenson of FCEDC on 6/15 from 4-6PM 4)Pres. Twohig explained TEA grant for employee jobs created in TID and monies available. Application submitted for CDBG. 5)Twohig explained the household level incomes in Campbellsport. Percentage of people below the medium income level in Campbellsport. 169 households below the 80% medium income; less than \$35,000 income 803 households – 39 households(4.9%) that make less than \$15,000 60 households that make \$15,000-\$30,000 and 70 households that make \$25,000-\$35,000.

Item#18– **Motion** by Tr.Schickert, seconded by Tr.Schellhaass to adjourn meeting at 9:37 P.M. Motion carried

Respectfully submitted, Diane Lemke, Clerk/Treasurer CMC, WCPC

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