

**Village Board Publication – Campbellsport Village Board – February 13, 2012**

**Regular Board meeting which was held in the Campbellsport Village Council Room, 177 E. Main Street, Campbellsport.**

Item#1 - Meeting called to order by Tr. Joanne Del Ponte at 7:00 P.M.

Item#2– Pledge of Allegiance recited in unison followed by a Moment of Silence for the families, friends and the community on the loss of life from the accident of Sat. Feb. 4th

Item#3 –Meeting notice was given to the Campbellsport News, National Exchange, Post Office, Library and posted at the Village Hall and in compliance with the open meeting law.

Item#4 – Roll Call: Tr.Del Ponte, Tr.Schickert, Tr.Hafemann(arrived 7:17) Tr.Schellhaass Tr.Krebs, Tr. Guenther

Excused absence: Pres. Twohig

Others in attendance: Chuck Lichtensteiger, Jim Beck, Mary Baker, Mark Gruber, Chief Anderson, Stephanie Remillard, Chief Craig Olson, Rosanne Schill Uelmen, John & Lenore Schill, Bill Grede, Ryon Casey & son, Al Defatte, Brian Oestreich, Bob Beining

Campbellsport News Reporter: Andrea Hansen Abler

Item#5 - Tr. Del Ponte thanked Rosanne Schill Uelmen for her 42 years of dedicated service to the Village of Campbellsport. Clerk/Treasurer Diane Lemke read the Proclamation given to Rosanne and presented the Proclamation and Plaque in honor of 42 years of service to the Village of Campbellsport.

Item#6 – **Motion** by Tr.Schellhaass, seconded by Tr. Krebs to approve the minutes of the January 3<sup>rd</sup> & 9th board meetings as presented. Motion carried without a negative vote outcome

Item#7 – **Motion** by Tr.Schickert, seconded by Tr. Krebs to accept the written Police Dept. report for the month of January as presented by Chief Bret Anderson Motion carried without a negative vote outcome

7a. –No operators licenses to report

7b. Police Chief Anderson presented a draft form of a Property Maintenance document for consideration by the Village Board. Discussion and the only change recommended was for the enforcement be indicated as Building Inspector/Police Chief or his designee and bring back in proper ordinance form at the March meeting for adoption.

#8 - **Motion** by Tr.Schickert, seconded by Tr. Krebs to accept the written Campbellsport Fire Dept. report for month of January as presented Ayes-5, Noes-0

Tr. Hafemann arrived at meeting

8a – **Motion** by Tr. Schellhaass, seconded by Tr. Schicket to approve the write-off's of \$9,282.48 for ambulance run adjustments for the month of January from the Credit Summary report. Ayes-6, Noes-0

Bill Grede reported that the workers comp claim for a previous ambulance call has been resubmitted by the billing company and should anticipate a payment soon.

Bill Grede also presented a schedule with charge description, unit price and effective date of many of the items used in the ambulance for patients. Some of the items are new and a few items have the unit price increased to cover the cost of the higher level of service that will be available to patients in the near future.

**Motion** by Tr.Krebs, seconded by Tr.Hafemann to accept and adopt the modified rates as presented by Bill Grede on behalf the Fire/Ambulance service as updated with the assistance of Three River Billing personnel with implementation dates as shown on the schedule for billing out ambulance services. Ayes-6, Noes-0

Item#9 –**Motion** by Tr.Schickert, seconded Tr.Krebs to approve the written Library report for the month of January as submitted and presented by Librarian, Stephanie Remillard. Motion carried without a negative vote outcome

Item#10 – **Motion** by Tr.Schellhaass, seconded by Tr. Krebs to approve the written Public Works report for month of January as presented and questions answered by Mark Gruber, DPW Director. Motion carried without a negative vote outcome.

10a. – Tr. Del Ponte said that in a conversation with Pres. Twohig that in conversations with the engineer, surveying persons & the DNR the land that was under water to the water mark should belong to the previous owner. Clerk, Diane Lemke also reported she has looked at the deeds that were recorded at Register of Deeds office and spoke to persons in the field of title research and they also interpret the deeds that land previously under water belongs to prior owner. It is recommended that deed documents be given to an attorney following certified survey to stake and document findings. Approximate cost from two lawyers is \$2500. Dave Boyle, engineer from Stantec checking with NOAA and believes cost will be reimbursed.

**Motion** by Tr.Schellhaass, seconded by Tr.Krebs to go ahead and have the land surveyed for determination of land boundaries and ownership and send deed documents and survey findings to lawyer to write up legal paper work pending approval from NOAA to pick up the project costs. Ayes-6, Noes-0

10b – Lift Station updates: Mechanical contractor working at the lift station; valves are in, interior work is being done and new walls constructed, electrical work is continuing. We are waiting for replacement transfer switch.

10c - Siren Update: Sirens are in service as of Feb. 2<sup>nd</sup>. They were set off by FDL County and now compliance with new system.

10d. Mark Gruber said additional lots were added to the waiver list for snow removal on sidewalks in the Theisen Trails subdivision. The Police Chief and Mark Gruber DPW recommended the changes and letters were sent to property owners and received back

**Motion** by Tr.Schellhaass, seconded by Tr.Hafemann to grant waivers to property owners of lots 5, 6 & 7 on the east side on Allison Way, Lot #10 on the east side on Allison Way and Lot 58 on the west side of Knights Ct. as recommended by Police Dept. & DPW and paper work received from property owners. Ayes-6, Noes-0

10e. – Mark Gruber, DPW said at budget time it was put in the budget to purchase a new lawnmower for village owned properties. He received a quote from Mid States thru the National Joint Power Alliance which is national pricing & purchasing programs for government entities who set prices on equipment for all vendors. Quoted was a Kubota lawnmower, cab and blower for \$26,791.60 and the JD 1545 lawnmower, cab & blower for \$30,574.04. These prices are without a trade. Our trade is a 1999 JD lawnmower and Mid States will trade in if the village does not find a buyer prior to delivery.

It was suggested to advertise in league magazine and get the word out

**Motion** by Tr.Schickert, seconded by Tr.Hafemann to purchase a new Kubota lawnmover, snowblower and cab from Mid States in Jackson for base price of \$26,791.60 without trade and advertise 1999 J.D. lawnmover for sale. Ayes-6, Noes-0

10f. – Tr. Del Ponte had displayed the sample of signage for the TID. Prices were received from K-B Lettering for signboard of \$275 for 4x6 sign at the site and \$90 for 2x3 signs at village entrances. Following discussion it was decided to bring back at the March meeting.

10g. – Tr. Del Ponte said Pres. Twohig found a bridge for sale in the League of Municipalities magazine in New Holstein. A bridge was talked about by the group discussing the future for the dam site. It was decided that before putting in a bid that someone should look at the bridge. No other action was taken.

Item #11 – CAA Report – Minutes from the Jan. meeting and the bank reconciliation detail report was presented for informational purposes. No board action was taken.

Item#12 – Mark Gruber asked the board members if they wanted to make repairs as previously discussed to the community center. The items would be studding the foyer wall that currently has windows, but still put in a smaller window, motion sensors for the light & fans in the bathrooms and a motion feeder for the flush valve system. Gruber requested that Tr. Schickert work with him to put together specs for the project and have local contractors quote out project.

**Motion** by Tr.Krebs, seconded by Tr.Hafemann to go ahead with putting together specs on the community center repairs and that Tr. Schickert & Tr. Schellhaass to work with Mark Gruber on task and get specs to contractors for quotes. Ayes-6, Noes-0

Item#13 - Mark Gruber presented a proposed cost for scope of work to be done on Well#3 to pull, inspect and reinstall the submersible pump from LayneChristensen Company from Pewaukee, WI.

Gruber total the board that the well#3 was drilled in 1995 and has a dog leg in the line. Quote does not include wear parts if needed to be replaced.

**Motion** by Tr.Schellhaass, seconded by Tr.Krebs to proceed with repairs to Well#3 with LayneChristensen & Company for estimate cost of \$22,395 to pull, inspect and reinstall pump. Ayes-6, Noes-0

Item#14 – Clerk, Diane Lemke introduced two resolutions for the board to consideration for adoption upon the recommendation of the auditors to following GASB Statement No. 54 defining the funds and terminology for fund balance reporting on the balance sheets

**Motion** by Tr.Krebs, seconded by Tr.Schickert to adopt Resolution No. 630 to approve the commitment of fund balances according to the Governmental Accounting Standards Board(GASB) as issued in Statement No. 54 for fund definitions and terminology for fund balance reporting. Ayes-5, Noes-1(Guenther)

Item#15 – **Motion** by Tr.Krebs, seconded by Tr.Schellhaass to adopt Resolution No. 631 to approve assignment of fund balances according to GASB Statement No. 54 and authorizing the Village Clerk/Treasurer to periodically assign resources to specific project/purposes as designated by the Village Board. Ayes-5, Noes-1(Guenther)

Item#16 –Clerk, Diane Lemke & Mark Gruber DPW and also a member of the Plan Commission explained how and why the Plan Commission made the recommendation to amend the Comprehensive Plan for the entire RS quadrant and only rezone the portion of the quadrant that the village purchased for the development of the TID.

**16a. - Motion** by Tr.Schellhaass, seconded by Tr.Krebs to accept the recommendation of the Plan Commission to amend the Village's Comprehensive Plan 2006-2026 to change the land use category from Residential(RS) to Industrial(I) for the entire acreage (57) quadrant known and included in TID No.1 Ayes-6, Noes-0

16b. – **Motion** by Tr.Schellhaass, seconded by Tr. Krebs to take the recommendation of Plan Commission to rezone only the area as specified on Certified Survey Map No. 7654 (21.742 acres) from Residential(RS) to Industrial(I). Ayes-6, Noes-0

16c. – Tr. Del Ponte complimented Bob Beining on the improvements he has done to the mobile home court that he runs. Comments from the public have been favorable. These enhancements have not been taken lightly and is doing a good job and decreasing density. Board members agreed and recommended that in the future they would like to see the trailer count down to 14 instead of 18 that is currently there.

**Motion** by Tr.Krebs, seconded by Tr.Schickert to take the recommendation of the Plan Commission that Mr. Bob Beining & Mr. Jim Rinas must respond in writing no later than April 1, 2012 as to what improvements

they are planning in the future and if a trailer becomes vacated that a trailer is removed from park to decrease the density to more closely meet village ordinance code. Ayes-6, Noes-0

Item#17 – no action as this item was addressed in item 10f

Item#18 – Comments by citizens – Chuck Lichtensteiger concerned with the amount and products stored in the garage to the west of his property located at 121 W. Main St. The village will investigate.

Item#19 - **Motion** by Tr. Schellhaass, seconded by Tr.Schickert approve the invoices as presented and discussed for payment for the village and utilities for \$1,233,562.47, fire dept. bills for \$11,409.94 and library bills as listed for \$11,425.65 and additional village bills \$144,529.22 on sheet dated Feb. 13, 2012 and bill for WE Energies for \$501.83. Ayes-6, Noes-0

Item#20 - **Motion** by Tr. Krebs, seconded by Tr.Hafemann to acknowledge receipt of the journal entries for the month of January and the financial statement indicating 12months of activity ending December 2011. Ayes-6, Noes-0

Item#21 – Announcements /Correspondence– 1)PSC notice of proceeding and conversation with personnel that water rate will be closer to 16% instead of requested 24% 2) Hazardous Chemicals Collection is Sat. May 5 9-noon at FDL County Fairgrounds \$5/vehicle – cash only

Item#22– **Motion** by Tr.Krebs, seconded by Tr.Hafemann to adjourn meeting at 9:25 P.M. Motion carried

Respectfully submitted, Diane Lemke, Clerk/Treasurer CMC, WCPC

MinsFeb132012