

Village Board Publication – Campbellsport Village Board – December 12, 2011

Regular Board meeting which was held in the Campbellsport Village Council Room, 177 E. Main Street, Campbellsport.

Item#1 - Meeting called to order by Pres. Twohig at 7:00 P.M.

Item#2– Pledge of Allegiance recited in unison followed by a Moment of Silence

Item#3 –Meeting notice was given to the Campbellsport News, National Exchange, Post Office, Library and posted at the Village Hall and in compliance with the open meeting law.

Item#4 – Roll Call: Pres. Twohig, Tr.Del Ponte, Tr.Schickert, Tr.Hafemann(arrived 7:05) Tr.Schellhaass Tr.Krebs, Tr. Guenther

Others in attendance: Mary Baker, Mark Gruber, Officer Jay Zautner, Stephanie Remillard, Chief Craig Olson, Bob, Judy & Jack Holzmann

Campbellsport News Reporter: Andrea Hansen Abler

Item#5 – **Motion** by Tr.Schellhaass, seconded by Tr. Krebs to approve the minutes of the November 14th, 16th & 28th public hearing and board meetings & Dec.1st with noted changes as presented. Ayes-7, Noes-0

Item#6 – **Motion** by Tr.Hafemann, seconded by Tr. Del Ponte to accept the written Police Dept. report for the month of November as presented by Officer Jay Zautner Motion carried without a negative vote outcome.

a. – No operators licenses to report

b. **Motion** by Tr.Schickert, seconded by Tr.Krebs to grant the temporary class “B”/”class B” picnic license to ST. Matthew’s school & church for Cabin Fever event on Jan. 28, 2012. Ayes-7, Noes-0

c. item tabled until the closed session portion later on agenda

#7 - **Motion** by Tr.Schellhaass, seconded by Tr. Krebs to accept the written Campbellsport Fire Dept. report for month of November as presented Motion carried without a negative vote outcome

Chief Olson reported that a savings should occur because of putting the inside installation of the generator & transfer switch.

7a. – **Motion** by Tr.Krebs, seconded by Tr.Del Ponte to approve the write-off’s of \$5,629.20 for ambulance run adjustments for the month of November from the Credit Summary report. Ayes-7, Noes-0

7b. – No picnic report.

Item#8 –**Motion** by Tr.Schickert, seconded Tr.Krebs to approve the written Library report for the month of November as submitted and presented by Librarian, Stephanie Remillard. Motion carried without a negative vote outcome

Item#9 – Presentation by Jack Holzmann on his eagle scout project to expand the walking trail on the east side of Hwy Y(New Cassel) and request of the village to use some of the park impact fee funds.

Jack stated matting, silt fence material, traffic bond and survey work to determine the property line should be the only expenses. He asked if the village could use the chipper and get rid of brush & branches. Jack thought the entire project should take about 1 month. He is getting help from other troop members.

Motion by Tr.Schellhaass, seconded by Tr.Del Ponte to allow the expenditure of funds from the park impact fund to extend the trail as presented by Jack Holzmann for trail enhancement and aesthetics at a cost not to exceed \$2500.00. Ayes-7, Noes-0

Item #10 - Motion by Tr.Schellhaass, seconded by Tr. Krebs to approve the written Public Works report for month of November as presented and questions answered by Mark Gruber, DPW Director. Motion carried without a negative vote outcome.

Leaves were picked up until week of November when Thanksgiving was

Sludge tank is back on line. Back wash waste tank is to be cleaned Tues. 12/13

Concern of sump pump on Helena/Frances that is draining into street. Office to write letter to property owner to determine a better method and avoid a dangerous street condition

10a. – Mark Gruber reported generator and transfer switch gear is here and being worked on. Pumps are being ordered and take 2+ months for delivery. Filter work will begin after Jan. 1. Screen building – roof work this week 12/12/11 and the MCC motor control center work has begun (only one electrician on site)

10b - Siren Update: Working with Matteson and units should be taken up this week to FDL, sirens will out of service for 1-2 weeks

10c. Radium Project update- Mark Gruber said project is done at this point. Strand contacted for finalization steps and then utility will just need to get safe samples taken and approved

10d. – Mark reported the weather has not necessitated any snow plowing. Dept. has been out salting hills and intersections as needed during rain events. Mark asked village board how to handle sidewalk conditions. No one has turned in a waiver form for sidewalks not to be cleared in non-populated areas. Clerk is to call each of persons involved from last year and follow up with a letter. Clerk to also contact Wayne Wegenecke about sidewalk from Baumann St. to Barton Rd.

Motion by Tr.Del Ponte, seconded by Tr.Schellhaass to authorize the purchase of used 10ft. snow-wolf to mount on the skid loader for cleaning the business area and around objects. Ayes-7, Noes-0

Motion by Tr. Krebs, seconded by Tr.Schickert to accept the bid from Mueller Excavating for snow removal on an as needed basis for the 2011-2012 winter season for \$78@hr for quad Tri-axle, \$128@hr for 120 Volvo Loader and \$118@hr for L70 Volvo Loader. Ayes-7, Noes-0

10e. -- St. project for 2012. Mark Gruber stated LRIP monies may be available if the other community does use the funding. Monies are left from the 2010-11 funding period. The streets that work would be considered are N. Helena – E. Sheboygan to Washington St. (whatever could be done for monies received) 2) the next streets would be Ladwig and 3) Washington Street

Item#11 – Pres. Twohig asked if anyone put any thought into naming the street in the TID – Some names suggested were Industrial Parkway, Lone Oak Lane, Rojan Dr. The fiber optic line was located by the trail and hand digging was necessary and water came gushing out.

Item #12 – CAA Report – Minutes from the Oct. meeting were presented. Pres.Twohig said new scoreboards were being ordered and installation at the ball fields.

Item#13 – Clerk Diane Lemke explained the Village Board needs to adopt the budget each by resolution and draft was presented for action.

Motion by Tr.Krebs, seconded by Tr.Schellhaass to adopt the 2012 Village Budget and tax levy for the Village of Campbellsport for revenues of \$2,263,900.21 and expenditures in the sum of \$1,367,051.13 Ayes-7, Noes-0

Item#14 - Pres. Twohig reported no info on water rates from auditors.

Item#15 – Comments by citizens - no comments

Item#16 - **Motion** by Tr. Schellhaass, seconded by Tr.Krebs approve the invoices as presented and discussed for payment for the village, library & utilities for \$284,742.41, fire dept. bills for \$6,402.35 and bills as listed on the additional sheet dated Dec. 12, 2011. Ayes-7, Noes-0

Item#17 - **Motion** by Tr. Del Ponte, seconded by Tr.Krebs to acknowledge receipt of the journal entries for the month of November and the financial statement indicating 10months of activity ending October 2011.
Ayes-7, Noes-0

Item#18 – Announcements /Correspondence– 1)Time set up on Dec. 19 at 9AM for Joanne Del Ponte and Clerk Diane Lemke to go over applications and set up time & appointments for Personnel & Budget Committee to review.

Item#19 – **Motion** by Tr.Schickert, seconded by Tr.Hafemann to move into Closed Session pursuant to State Stats. 19.85(1) (c) at 8:45PM to discuss offering position and salary of police chief candidate from Personnel Committee. Ayes-7, Noes-0

Item#20 - **Motion** by Tr.Schickert, seconded by Tr. Del Ponte to move back into Open Session at 9:08PM.
Ayes-7, Noes-0

Item #21 - **Motion** by Tr. Schickert, seconded by Tr.Krebs to offer/hire Bret Anderson the position of Police Chief and authorization to set up meeting with Personnel Committee and Bret Anderson on Tues. Dec. 13th with a starting salary of \$53,500 and an additional amount of \$2,500 on July 1 and \$2,500 at year end.
Ayes-7, Noes-0

Item#22– **Motion** by Tr.Schickert, seconded by Tr.Krebs to adjourn meeting at 9:17 P.M. Motion carried

Respectfully submitted, Diane Lemke, Clerk/Treasurer CMC, WCPC
MinsDec122011