

Village Board Publication – Campbellsport Village Board –December 10, 2012

Regular Board meeting which was held in the Campbellsport Village Council Room, 177 E. Main Street, Campbellsport.

Item#1 - Meeting called to order by President Pat Twohig at 6:00 P.M.

Item#2– Pledge of Allegiance recited in unison followed by a Moment of Silence

Item#3 –Meeting notice was given to the Campbellsport News, National Exchange, Post Office, Library and posted at the Village Hall and in compliance with the open meeting law.

Item#4 – Roll Call: Pres. Twohig, Tr.Del Ponte, Tr.Schickert, Tr.Hafemann, Tr.Schellhaass, Tr.Krebs, Tr. Guenther

Others in attendance: Mark Gruber, Chief Bret Anderson, Stephanie Remillard, Ryon Casey, Jay Miller, Deb Senn, Dan Olson, Jim McCreedy, Mike Weiss

Campbellsport News Reporter: Andrea Hansen Ablter

Item#5 - **Motion** by Tr Schellhaass, seconded by Tr. Krebs to approve the minutes of the Nov. 12th and Nov. 26th board meetings as presented with noted corrections Ayes-7, Noes-0

Item#7 – **Motion** by Tr.Schickert, seconded by Tr.Del Ponte to accept the written Police Dept. report for the month of November as presented by Chief Bret Anderson Motion carried without a negative vote outcome

7a. – no operators licenses to report

7b. - **Motion** by Tr.Schickert, seconded by Tr. Hafemann to approve the application from St. Matthew's Congregation for a picnic license on January 26, 2013 for Cabin Fever event. Ayes-7, Noes-0

Item#9 –**Motion** by Tr. Hafemann, seconded Tr. Del Ponte to approve the written Library report for the month of November as submitted by Librarian Stephanie Remillard Motion carried without a negative vote outcome

Stephanie reported grasses and rocks were placed in back of sign and around windows by Daniel's Landscaping who donated his time.

Item#10 – **Motion** by Tr. Schellhaass, seconded by Tr.Krebs to approve the written Public Works report for month of November as presented and questions answered by Mark Gruber, DPW Director. Motion carried without a negative vote outcome.

10a. – Mill Pond Update – Landscaping and rocks along the river and planting of trees along the river & pathways will be delayed until Spring of 2013. NOAA will be giving an extension until May 31, 2013. Pres. Twohig said rocks with three(3) sign plaques will need to be installed per grant requirement 1)- dam built in 1848 and 2) rebuilt dam in 1970's 3) dam removed and spill way with DNR & NOAA funding

8. – **Motion** by Tr.Schellhaass, seconded by Tr.Krebs to accept the written Fire Dept./Ambulance report for the month of November as presented by Asst. Chief Ryon Casey. Motion carried without a negative vote outcome.

Asst. Chief Ryon Casey reported he is resigning as of 12/31/12. There is also an open position for Park Board along with Bill Grede & Tom Miller. Otherwise there is little or no change in officers.

8a. – **Motion** by Tr.Krebs, seconded by Tr. Guenther to approve the ambulance write-off's for November in the amount of \$16,374.57 as presented on the Credit Summary report. Ayes-7, Noes-0

8b. – Pres. Twohig presented letters he has received from a family regarding an ambulance call in September of 2012 and requesting a refund or reduction for bill. Ryon Casey informed the Village Board that it is standard (protocol) procedure that Fire Departments bring a fire truck to ambulance calls to secure the scene or help if needed. After a short discussion it was recommended that no change be made to the ambulance bills.

10b. – LRIP funding for the N.Helena St. Project has been submitted to Tom Janke at Fond du Lac County for reimbursement-

10c. – In 2013 currently no street projects are planned. Washington St.has the most unknowns and will be expensive because of water and sewer utility work(4” water line currently and need to go with 8”) as well as curb & gutter work

Ryon Casey reported as an Eagle Scout project all the fire hydrants(139) will be painted (nut & cap) may be different colors to identify the flows

10d. – TIF - no activity currently. Clerk Lemke explained that borrow from the TIF to the Village for street work is on hold until rates and schedule of pay back is determined and set up by the auditors.

Item#11 – Village Board accepted the CAA reconciliation detail report for November as presented

Item#12 - **Motion** by Tr.Krebs, seconded by Tr. Del Ponte to adopt Resolution 637 adopting the 2013 Village Budget and Tax Levy as reported and adopted by Village Board in November. Ayes-7, Noes-0

Item#13 - **Motion** by Tr. Schellhaass, seconded by Tr. Schickert to accept the Village of Campbellsport Employee Handbook as presented for the employees of the Village Ayes-6 Noes-1(Guenther)

Item#6 – Jay Miller, President of the Campbellsport School District Board did presentation and had a hand out of quick facts for 2012. The School District strives to keep a balance of class sizes. The long range plan for schools is to maintain what we have. If building is necessary going up would be less expensive and not take up space. Concern is meeting building standards and methods of construction.

Item#14. - Clerk Lemke presented proposals from Civic Systems for conversion of payroll to direct deposit and upgrading the Water/Sewer Utility billing to the Civic System to provide for consistency with the rest of the accounting software. Support of the current system has deteriorated and constant problems have been occurring.

Motion by Tr.Hafemann, seconded by Tr.Schellhaass to accept the proposal from Civic Systems for Utility and Payroll Direct Deposit computer software conversion for a total of \$12,750.00 Ayes-7, Noes-0

Item #15 - No Comments by citizens

Item#16 - **Motion** by Tr. Schellhaass, seconded by Tr.Krebs to approve the invoices as presented and discussed for payment for the village, library, utilities & fire dept. for \$36,999.02 Ayes-7, Noes-0

Item#17 - Monthly financial statement not presented for approval

Item#18 – Announcements /Correspondence– 1) Calendars for WRWA available for 2013-2014 2)Office will be closed on Dec. 24 & 25 & Dec. 31 & Jan.1st for holidays

Item#19– **Motion** by Tr.Krebs, seconded by Tr.Hafemann adjourn meeting at 7:38 P.M. Motion carried Respectfully submitted, Diane Lemke, Clerk/Treasurer CMC, WCPC MinDec102012