

# Village of Campbellsport

Sewer and Water Committee Meeting  
Thursday – January 21, 2016, 10:00 am  
Village Council Room, 177 East Main Street

Chair Dave Schellhaass called the meeting to order at 10:04 a.m. Members present: Joanne DelPonte, Gene Wenzlaff, and Dave Schellhaass. Others in attendance: Becky Tellier, Mark Gruber, and Bill Hess.

Motion to accept minutes from November 5, 2015 as presented made by Joanne DelPonte and seconded by Gene Wenzlaff.

Discussion took place regarding the CMOM RFP. The bids were opened in the order received (Ruekert & Mielke, SEH, Superior Engineering, Strand) and the committee reviewed qualifications and proposals. All four firms submitted the proposals on time and included the proper amount of copies. The firms also confirmed completed would be by the August 1, 2016 deadline. The firms all met the requirements as follows:

	REQUIREMENTS	Ruekert & Mielke	SEH	Superior	Strand
1	GOALS	X	X	X	X
2	MGMT & ORG	X	X	X	X
3	LEGAL AUTH	X	X	X	X
4	O & M	X	X	X	X
5	DESIGN & PERF	X	X	X	X
6	EMER RESP PLAN	X	X	X	X
7	CAP ASSUR	X	X	X	X
8	AUDIT & CMAR REP	X	X	X	X
9	SP STUD	X	X	X	X

Ruekert & Mielke  
Location: Madison

SEH  
Location: Sheboygan

Superior Engineering  
Location: Muskego

Strand Current Village Engineers  
Location: Madison

The proposals were discussed at great length. Based on the committee's review of the 4 RFPs for CMOM, they recommend to the Village Board to award SEH as a qualified firm to do this work at a cost of \$8200 contingent on any unforeseen findings after further review by committee members.

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The committee also approved the purchase of 2 new pumps in the amount of \$2480 each. To repair the current pumps, the cost would have been \$2110 and the committee felt purchasing new was the better option.

Due to the lower amount of pumping, the RAS pit is in need of a mixer to keep waste at the same consistency. A new mixer was priced at \$3800 whereas Bill Hess located a used mixer for \$2000 that comes with a 1-year warranty. The committee recommended moving forward with the purchase of the used mixer.

Meeting adjourned at 2:23 pm by voice vote.

Respectfully submitted,  
Becky A Tellier  
Clerk-Treasurer