

VILLAGE OF CAMPBELLSPORT
470 Grandview Ave. Campbellsport WI 53010
Village Office 920-533-8321 – P.D. 920-533-5391

APPLICATION FOR EMPLOYMENT

Office **Public Works** **Water/Wastewater** **Police Dept.**

Last Name: _____ First Name: _____ Middle Name: _____

Address: _____

Home Phone: _____ Cell Phone: _____

Driver's License #: _____ State License was issued in: _____

Work History

Begin with current or last job. Include Military and Volunteer service (exclude all protected organizations)

Name of Employer: _____ Work Phone: _____

Employer' Address: _____ Occupation: _____

Supervisor: _____ From: _____ To: _____

Reason for Leaving: _____

Name of Employer: _____ Work Phone: _____

Employer' Address: _____ Occupation: _____

Supervisor: _____ From: _____ To: _____

Reason for Leaving: _____

Name of Employer: _____ Work Phone: _____

Employer' Address: _____ Occupation: _____

Supervisor: _____ From: _____ To: _____

Reason for Leaving: _____

If you need additional space, please attach a separate sheet of paper

May we contact your current employer: Yes No

Education

Years Completed (circle number that applies): 12 13 14 15 16 17 18 +

High School: _____ Location _____ Degree: _____

Tech School: _____ Location _____ Degree: _____

College: _____ Location _____ Degree: _____

Specialized Training, Skills, Apprenticeship, or any other experience/training:

Personal

Have you ever applied with this department before: Yes No

Have you ever been employed with this department before: Yes No

Have you ever been convicted of any crime(s)/criminal activities: Yes No

If "Yes", explain: _____

(Conviction will not necessarily disqualify you from employment)

Have you ever been convicted for a traffic violation(s): Yes No

If "Yes", explain: _____

(Conviction will not necessarily disqualify you from employment)

References (Non-family or Employers)

1. Name: _____ Phone: _____ Best time to Call: _____

2. Name: _____ Phone: _____ Best time to Call: _____

(By providing these references, you give us the right to contact them as needed)

Requirements for all Applicants

Must be 18 years of age or older, have high school diploma or equivalent to, reside within a 10-mile radius of the Village, and possess, or be able to obtain by time of appointment, a valid Wisconsin State driver's license. Be able to read and write the English language, perform tasks involving regular, and at times, sustained physical labor such as but not limited to, walking over rough or uneven surfaces, bending, stooping, working in confined spaces, lifting and carrying moderately heavy (20-50 lbs.) to heavy (50-100 lbs.) items. Be able to perform tasks involving the operation of equipment that calls for full coordination of sensory and manipulative abilities in order to achieve full compliance to accepted standards.

Do you have any problems complying with the above requirements: Yes No

If "Yes", explain: _____

Applicants Acknowledgement

I hereby certify that this application and any other materials and/or documents provided in this application process contain no willful misrepresentation and that the information given is true and complete to the best of my knowledge. I am aware that should investigation at any time disclose any such misrepresentation or falsification, my application may be rejected, my name may be removed from consideration, or if employed, I may be discharged from my employment.

I authorize my current or former employers and all schools or educational and technical institutions which I have attended to provide Village of Campbellsport representatives any information regarding my current or former employment, scholastic records or ratings. I hereby release any such current or former employers or institutions, their agents or employees from any and all liability resulting from the release of such information. My authorization and release from liability are voluntary acts. This authorization shall be effective for employment investigations by the Village of Campbellsport only.

Further, I understand that at time of hire I will be required to provide documentation showing authorization to work in the United States.

Signature

Date

This application does not constitute an employment agreement/contract between the employer and applicant
The Village of Campbellsport is an Equal Opportunity Employer

VILLAGE OF CAMPBELLSPORT

AUTHORIZATION FOR BACKGROUND INFORMATION

I, (print your full name) _____, hereby authorize the Village of Campbellsport or an independent investigating agency to conduct a thorough investigation of my personal and professional background including criminal and driving records for employment purposes.

I hereby release any current or former employers or institutions, their agents or employees from any and all liability resulting from the release of such information. My authorization and release from liability are voluntary acts. This authorization shall be effective for employment investigations of the Village of Campbellsport only.

It is my intention that any copy of this authorization be as effective as is the original.

PLEASE PROVIDE THE FOLLOWING INFORMATION

Applicant's Name: _____
Last First Middle

Alias/Maiden/Other Name(s): _____

Date of Birth: _____ Sex: _____ Race: _____
Month/Day/Year M or F

Social Security Identification Number: _____

Driver's License Number: _____ State: _____

Address: _____

City: _____ State: _____ Zip: _____

Position Applied For: _____

Signature

Date