



Special Village Board Meeting, Monday, October 29, 2018 – 6 pm
Campbellsport Municipal Center – Community Room – 470 Grandview Ave

The meeting was called to order at 6:00 pm by PR Krebs. All board members were in attendance.

The Finance Committee approved the minutes from October 1 and October 22, 2018 (Mowry, Hafemann). All committee members were in favor.

Roof replacements need to take place on the Fire Station, Library, Water Treatment Building, and on Pump Houses 3 and 4. The fire department does have funds set aside for this project. The water department budget does have money budgeted for the replacement of the Water Treatment Building at 415 Spring Street but will hold off on replacing the roofs on the pump houses unless actual bids allow for them to be completed as part of the amount budgeted for 2019. The Library does not have an agreement with the Village of Campbellsport stating how capital improvements will be funded. The building is reaching an age where more capital improvements will need to be done as failures occur. Further discussion will take place after the bid process occurs for the Library roof replacement, funding sources, and budgetary responsibility. The Village Board will also need to establish a policy with the Library Board for future Library capital improvements. **Motion was made and seconded to investigate funding options, sources, and terms and determine how to fund the project after an evaluation of the roof condition is completed (Mowry, Serwe). Motion carried, 7-0.**

The bio-solids sludge tank was cleaned and inspected on October 19, 2018. The inspection showed the fiberglass coated steel panels were in bad shape need of replacement. Gruber received three options from Foxland Harvestore. **Motion was made and seconded to move forward with Option 3 for the sludge tank replacement: new stainless-steel sheets, new 32" stainless manway, new stainless hardware for the 400,000-gallon sludge tank from Foxland Harvestore and pay the 30% down payment from the Sewer & Sewer Equipment Replacement Fund (Serwe, Harvey). Motion carried, 7-0.** Gruber noted the project will have some other maintenance expenses along with a permanent stairway.

Discussion took place on the General Fund budget. The allowable levy limit increased by only \$54,200 over 2018. Key points in General Fund Revenues: Police Department revenue will be divided among Court Penalties/Fines, PD Grants, and PD Other Revenue/Donations, the State Personal Property Aid is new for 2019 and was established according to 2017 Act 59, and the State Highway Aid has decreased. All other revenues are remaining consistent with prior years. The Clerk-Village-Elections-Community Room-Board budget is remaining consistent for the third year with over \$12,000 being put into Capital Outlay for technology, website, code updates, and software updates. The Police Department budget is slightly higher than 2018 with additional hours being provided for additional patrol and administrative services. Garbage and Recycling budgets increased slightly to accommodate contract increases with Advanced Disposal. The Public Works budget sees a significant increase to complete slurry sealing



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Timbers Trail. The transfer to the Fire Department shows the \$250 annual increase. There was \$21,651 put into contingency for unexpected expenditures in 2019. The Library requested \$74,460 for the third year in-a-row from the Village's levy but the Library is receiving a higher amount from Fond du Lac County for operating expenses. The Debt Service budget increased because the Village begins paying principle on the State Trust Fund Loan for the TID (increase of \$50,057). It was also stated that departments are requesting remaining budget amounts be carried forward to save for Capital Outlay projects. **Motion was made and seconded to accept the General Fund budget as presented and publish the summary in the Campbellsport News on November 1 to allow for the Budget Public Hearing to take place on November 19, 2018, at 6 pm (Mowry, Harvey). Motion carried, 7-0.**

After review of the Water Utility budget, it was stated that the increase in revenue is due to the water rate increase that took place this year. The significant increase in Repairs to Plant is to pay for the Water Treatment Facility roof replacement at 415 Spring Street. The presented budget forecasts a profit for the Water Utility. **Motion was made and seconded to approve the Water Utility budget as presented (Serwe, Wenzlaff). Motion carried, 7-0.**

The Sewer Utility budget changed over previous years due to the loss of the Waste Water Treatment Operator. Midwest Contract Operations (MCO) was hired to assist with daily operations of the treatment plant. The sewer utility budget includes expenses related to the contract with MCO and for public works employees to assist with day-to-day sewer operations. To balance the Sewer Utility budget, an increase in sewer rates needs to take place. **Motion was made and seconded to approve the Sewer Utility budget as presented and increase sewer rates by 14% beginning with the quarter 1, 2019, billing cycle (Serwe, Mowry). Motion carried, 7-0.** An article will be published in the Campbellsport News to explain the increase to residents. Gruber mentioned that a sewer rate increase should take place when annual Simplified Water Rate increases are done to prevent a high increase percentage.

The Fire and Ambulance Department budgets were approved as presented (Hafemann, Wenzlaff). Motion carried, 7-0.

The Campbellsport Athletic Association budget was approved as presented (Hafemann, Muraski). Motion carried, 7-0. A suggestion was made that the subsidy from the Village should be used towards capital improvements.

Announcements

- Budget Public Hearing, November 19, 2018 – 6 pm
- WEA Trust SPARK grant received for \$3000 to install an outdoor ice-skating rink at Fireman's Park



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- Gruber announced that the Effluent Sampler from 1989 failed and will need to be replaced for an estimated \$2500
- Dave Mowry announced that his home at 234 Bauman Street is for sale and he will be moving out of the Village and vacating his trustee position
- John Muraski stated that the ball diamond that was redone at Columbus Parc turned out great and all the volunteer efforts are greatly appreciated
- The Fire Auxiliary Soup Sampler is on Saturday, November 3

Motion to adjourn made at 7:41 pm (Mowry, Hafemann) and all were in favor.

Respectfully submitted,

Becky Tellier, CMC, WCMC