



Special Village Board Meeting
Monday, November 18, 2019 – 6 pm
Campbellsport Municipal Center
Community Room – 470 Grandview Avenue

1 The meeting was called to order at 6:00 pm by PR Krebs. All members were present.
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4 Gruber explained that the DOT needs to know if the Village Board wants the 13 trees in the terrace that will be
5 removed as part of the Highway 67 Project to be replaced. He explained that if they are to be replaced it would be
6 with 10-12-foot Ginko Maple Trees that are slow growing and disease resilient. The Village would have to cost
7 share with the DOT for the replacement trees. Serwe mentioned that he feels communities with trees are more
8 inviting. If the decision is that we do want trees again, it would be part of the bid package. **Motion was made and**
9 **seconded that the Village Board is interested in replacing the trees and would like more information and pricing**
10 **(Serwe, Harvey). Motion carried, 7-0.**
11

12 Water and Sewer Budgets

13 Gruber explained that during 2020 he would like to bring down the water tower, empty the tank, upgrade the
14 cathodic protection, and possibly repair/replace the pump in Well House #3 so the Repairs to Plant line again has
15 \$100,000 budgeted. It is important that these projects are completed before the Highway 67 DOT Project. Krebs
16 noted that the water budget looks favorable. Depreciation shows because the auditors must report this as part of
17 the annual report to the Public Service Commission. Muraski asked why water revenue is projected to go down
18 and Gruber answered that historically when there is a rate increase usage decrease. The Employee Benefits line
19 increased in the sewer budget due to hiring a full-time WWTP Operator. MCO will continue to help with lab work
20 until our lab is re-certified, which could take another 3 months. The line for sewer - property and liability
21 insurance increased because when the insurance company did an audit, it was realized that buildings were
22 missing or categorized under different departments. **Motion was made and seconded to approve the 2020 Water**
23 **and Sewer Department Budgets as presented (Hafemann, Muraski). Motion carried, 7-0.**
24

25 Campbellsport Athletic Association Budget

26 Brian Schill explained that he projected the 2020 CAA Budget based off revenues and expenses through October
27 2019. The main revenue sources for CAA are the banquet, donations, registrations, and concessions. Based off the
28 projections, \$22,000 would be for Capital Improvements. **Motion was made and seconded to approve the 2020**
29 **Campbellsport Athletic Association budget as presented (Zielieke, Hafemann). Motion carried, 7-0.**
30

31 Fire and Ambulance Budgets

32 Donations now go through the Campbellsport Fire Association account. Most bills and the LOSA program expenses
33 are split evenly between the two departments. Chief Olson is still hoping the roof project is completed this year,
34 but the weather has not been cooperating. The materials are at Drexel. The apron in front of the building will be
35 repaired during 2020. The ambulance run volumes have been higher. The per capita numbers have come down
36 for the ambulance subsidy. **Motion was made and seconded to approve the 2020 Fire and Ambulance budgets**
37 **as presented (Serwe, Harvey). Motion carried 6-0 with Zielieke abstaining.**
38

39 The Village Board would like a management team established consisting of the Clerk-Treasurer, Police Chief, and
40 Director of Public Works. Gruber mentioned that we need guidelines as to how this differs from our current
41 position responsibilities. Muraski said the management team should problem solve before bringing it to the
42 board. The group should meet at least once per week for up to an hour and keep an agenda and notes. The
43 management team will not have any additional powers. The team should put issues on a white board and try to
44 solve as many as possible during the allotted time. Krebs said that the team should experiment and if we need an

45 actual policy or resolution for the management team the board can implement that. If something comes up and a
46 weekly meeting is missed, it should just be documented.

47
48 Announcements

- 49 • Scheduled Meetings:
 - 50 ○ 11/25/2019 Budget Public Hearing and Special Board Meeting, 6 pm
 - 51 ○ 12/9/2019 Regular Village Board Meeting, 6 pm
- 52 • Tellier received a grant for a new computer from the Wisconsin Elections Commission totaling \$1200. The
53 first payment of \$600 has been received and the second payment will be received after submittal of proof
54 of payment for the hardware and IT services.
- 55 • Gruber talked with HT Enterprises about the retention pond on their property. The water from the
56 retention pond goes east to the end of Mill and then to the South and seems to be ending up in the
57 basements of two properties on Poplar Street. Flow has been added to the retention pond from HT
58 Enterprises adding two metal buildings and additional parking. Further discussion needs to take place
59 because an engineer would be needed to research the issue and make suggestions.
- 60 • Leaf pickup will continue as the weather allows.
- 61 • Christmas decorations will be on the light poles by Wednesday, November 27.

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63 Meeting adjourned at 7:40 pm by unanimous consent.

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65 Respectfully submitted,

66
67 Becky Tellier - CMC, WCMC