



Regular Village Board Meeting
Monday, September 10, 2018 – 6 pm
Campbellsport Municipal Center
Community Room – 470 Grandview Avenue

- 1 The meeting was called to order at 6 pm by President Dave Krebs. All members were present.
- 2 The consent agenda was approved as presented (Mowry, Hafemann). 7-0
- 3 The certified survey map of the property owned by Dan Hornberg at 250 Poplar Street was recommended for
4 approval by the Planning Commission. Hornberg would like to split the extra lot he owns with his neighbor.
5 Motion was made to approve the certified survey map as presented (Serwe, Muraski). 7-0
- 6 Police Chief Tom Dornbrook mentioned that the Police Department participated in the Click-it-or-ticket program
7 and out of 300 participating departments, the Campbellsport Police Department was awarded a \$4000 grant. At
8 the luncheon event, the Campbellsport Police Department was also awarded with an additional \$2500 grant.
9 Dornbrook mentioned that there are many needs of the police department and the board will be asked at the
10 next regular meeting to prioritize use of the grants. Dornbrook also had a safety meeting with the Campbellsport
11 School District and they were receptive to suggestions for keeping students safe. Dornbrook also mentioned that
12 the abandoned vehicle ordinance needs to be updated at the October meeting.
- 13 Kids Clubhouse was notified that there would not be bus pickup again this year. The crosswalk at Grandview
14 Avenue and Knights Court is very busy. Currently, two daycare teachers walk the children to the center of
15 Grandview Avenue where two elementary teachers take over and walk the children to the Elementary School.
16 Johnson School Bus would charge \$5.25 for each stop (\$10.50 per day) and a crossing guard would cost \$24.16 per
17 day. Neither of these options were budgeted for in the current Village budget. Dornbrook will suggest the daycare
18 and school teachers continue making the exchange and he will provide stop signs and safety vests. If there are
19 continued complaints, Dornbrook will present suggestions to the Village Board at a future meeting. There are
20 between 20-32 students crossing at this intersection twice daily.
- 21 Kevin Harvey announced that the C.A.R.E.S. group is starting a new project and has a meeting at the Library on
22 Thursday, September 13.
- 23 The Operator Licenses for Faith Konrad, Angelina Triscari, and Zachary Geidel were approved (Muraski, Harvey). 7-
24 0
- 25 Brief discussion took place on a request for the Village Clerk to issue Probationary Operator Licenses. Tellier and
26 Dornbrook were asked to research this option with the Department of Revenue and Wisconsin State Statutes and
27 present the information for action at the October Board Meeting.
- 28 Troy Larson of Strand Engineering provided information on the next steps for engineering related to blower
29 replacement and aeration at the WWTP. The scope would be:
30
 - 31 1. Conduct a kick-off meeting at the Campbellsport WWTP where information will be gathered and
32 schedules set.
 - 33 2. Review of the existing facility design criteria for the aeration blowers and verify air requirements and
34 blower size for forward flow aeration based on recent operating data.
 - 35 3. Identify and evaluate potential changes to aeration instrumentation and controls with the goal of
36 improving operation and reducing energy use.
 - 37 4. Provide our recommendations and opinion of probable cost for recommended improvements in a draft
letter report to the Village.



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- 38 5. Conduct a review teleconference to discuss report conclusion and the Village's comments.
- 39 6. Revise the report based on comments.
- 40 Continuation of the blower upgrade study by Strand Engineering was approved, not to exceed \$4950 (Mowry,
41 Serwe). 6-1 Hafemann
- 42
- 43 Midwest Contract Operations, Inc (MCO) provided an agreement for operations management/assistance for the
44 WWTP. They will provide up to 10 hours onsite support weekly and Holly Gerhard will average 20 hours per week
45 and will continue in the weekend rotation. Mark Stanek with the DNR does not see any issues with MCO assisting
46 our staff. Public Works employees will help with maintenance and needs at the WWTP. The agreement for
47 professional services was approved for MCO to begin September 17, 2018, with a monthly payment of \$3425
48 (Serwe, Hafemann). 7-0
- 49
- 50 The Planning Commission's recommendation to amend the Comprehensive Plan's future use map from residential
51 to industrial was accepted (Hafemann, Wenzlaff). 7-0
- 52
- 53 To prepare for future development in the Business Park, the Village Board agreed to move forward and have
54 Stantec Consulting Services Inc provide wetland delineation to identify the extent and spatial agreement of
55 wetlands within the project area (10.7 acres near Industrial Parkway and CTH W) in the amount of \$3400 which
56 includes the \$400 WDNR field review and to have Gremmer & Associates provide surveying services and a
57 Certified Survey Map (CSM) for the road dedication and two lots in the amount of \$1800 (Mowry, Harvey). 7-0
- 5
- 59 Due to storm damage and recovery, D&D will be starting the tree removal project at Columbus Parc September
60 24, 2018. Muraski made the motion, seconded by Serwe to approve the Waiver/Release of Liability as presented
61 and charge the following amounts for cords of wood: 5-9 cords \$70 per cord, 10-19 cords \$60 per cord, and 20+
62 cords \$50 per cord. 7-0
- 63
- 64 Marty Reser was given 1-year to use a trailer for storage at 328 North Helena Street. The topic will be discussed at
65 the October Regular Meeting to allow input from the Village's building inspector and ordinance research.
- 66
- 67 Invoices were approved for payment totaling \$72,755.85 (Mowry, Muraski). 7-0
- 68
- 69 The Village electronic sign in front of the Campbellsport News building is rusting and the vinyl lettering is
70 discolored and peeling. The quote for refreshing the sign was accepted in the amount of \$2750 (Hafemann,
71 Wenzlaff). 7-0
- 72
- 73 The Village Board requested additional estimates for property revaluation and will consider options at the
74 October meeting.
- 75
- 76 Announcements
- 77 • Tree cutting delayed due to storms that came through the area on August 28, 2018.
- 78 • Finance Committee will meet to discuss budgets on October 1 at 6 pm.



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- Clerk-Treasurer Tellier will be attending the Civic Symposium September 13-14 for information on online utility payments and online time system.

Hafemann made the motion to adjourn at 8:32 pm and all were in favor. 7-0

Respectfully submitted, 

Becky Tellier - CMC, WCMC