

# Village of Campbellsport

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## REGULAR VILLAGE BOARD MEETING

7/7/2014, 7 pm

Village Council Room - 177 East Main Street

Members present: Pat Twohig, Steve Schickert, Joanne DelPonte, Janet Hafemann, Dave Krebs, and Gene Wenzlaff.  
(Not in attendance: Dave Schellhaass)

Others in attendance: Becky Tellier, Mark Gruber, Bill Hess, Mary Baker, Jim Beck, Craig Olson, Andrea Hansen Abler, Scott Bellile, Nate Beck with The Reporter, Tim Ranthum (candidate for the 59<sup>th</sup> assembly) and Don Miller.

PR Twohig called the meeting to order at 7:01 pm.

The Clerk's Report was removed from the consent agenda. TR Schickert made the motion to accept the remainder of the consent agenda as presented and TR DelPonte seconded the motion. Motion carried. (Aye-6, Nay-0)

Clerk-Treasurer Tellier attended a workshop at the Tundra Lodge in Green Bay. The League of Wisconsin Municipalities hosted the event and there were several interesting topics on the agenda. The different powers of governing bodies explained the differences between a charter ordinance, ordinance, resolution, and proclamation. Conflict of interest was explained along with examples which could affect members of our board and when they should abstain from voting. During the budgeting and finance session, different communities explained how they cut back or increased revenue. Some ideas that could potentially increase revenue for the Village would be to expand the duties of one of our part-time officers and put that individual in charge of ordinance control. This would eliminate the higher paid officers from having to handle the tedious phone calls and follow up. Other municipalities have started making their own street signs instead of ordering them and this also could generate income if we are able to make signs for surrounding communities. The Village allows several special events to be held annually. Charging a special event fee could help pay wages of Public Works or Police Department employees who assist with the events. The Village budget is very tight and for the entities that can operate without a subsidy from the Village, the board should consider eliminating those subsidies. Some procedures for meetings were also discussed along with using "table" or "post-pone" correctly. A free web program, WISLR, was also demonstrated at the workshop and Mark Gruber said that we already use the program for Public Works. TR Schickert made the motion to accept the Clerk-Treasurer report after the additional explanation and the motion was seconded by TR Krebs. Motion carried. (Aye-6, Nay-0)

Implementing a water rate increase has been discussed at several board meetings. Village Board members received calls from residents stating that they heard on a local radio channel that the Village of Campbellsport was potentially increasing water rates by 30%. This information was stated by Nate Beck, who works for The Fond du Lac Reporter. Although the Village Board is considering a water rate increase, the amount is uncertain as there has yet to be a vote. A municipality is allowed a 3% increase on the water rates but any amount over 3% needs to be approved by PSC (Public Service Commission). The application process with PSC is a 5- or 6-month process. Again, reporter Beck's statement of the Village implementing a 30% water rate increase has no truth at this time but the topic will be on the agenda for the August regular board meeting. TR Krebs suggested transferring the fire hydrant rental from the tax roll to utility bills so the non-taxpaying entities would also be included in paying towards the rental fees. Our auditors at Baker-Tilly will possibly advise on what would work best in our situation. TR Krebs made the motion to postpone discussion on a water rate increase until the August meeting and TR DelPonte seconded the motion. Motion carried. (Aye-5, Nay-1 Twohig)

Members of the Campbellsport Athletic Association explained the need for lights on the ball diamond closest to the basketball court so that later games could be scheduled and this would help fit in some games

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needing to be rescheduled due to inclement weather. CAA President Dean Gassner explained that they were given the opportunity to purchase the four lights from the Lomira high school football field for \$2500 each. There would still be a year or more before the lights would be installed at Columbus Parc, but this would be a savings from having to purchase the lights new. TR Schickert made the motion to purchase the used lights on galvanized poles for a total of \$10,000 and TR Wenzlaff seconded the motion. Motion carried. (Aye-6, Nay-0)

Chief Craig Olson informed the board of the need to hire 3 full-time EMTs or EMTIs to cover the day duty shifts (6 am – 6 pm) for the Ambulance Department. PR Twohig will appoint members to the Police and Fire Commission. The Commission will then take over some duties of the Budget and Personnel Committee and will interview candidates after the positions are posted. This item will be postponed until the August meeting, which gives time to work out the details.

Applicants for the cleaning and maintenance position open at Village Hall were discussed. Alan (Butch) Hafemann currently does the cleaning and maintenance at the Village Library. TR Krebs made the motion to hire Alan Hafemann to clean at Village Hall for \$9/hour and TR Schickert seconded the motion. Motion carried. (Aye-5, Nay-0, Abstain-1 Janet Hafemann)

PR Twohig, Mark Gruber, and Bill Hess attended a meeting at the Village of Jackson held by Ruckert-Mielke to discuss the phosphorus limits. Municipalities along the Milwaukee River have been asked to participate. The fees will be determined based off the amount of communities that participate. TR Schickert made the motion for the Village of Campbellsport to join the consortium studying phosphorus limits and TR DelPonte seconded the motion. Motion carried. (Aye-6, Nay-0) The fees associated with the study will be divided between the WWTP and Storm Sewer accounts.

Discussion on the results of the CMR Report was postponed until the August meeting.

Tim Ranthum, candidate for the 59<sup>th</sup> State Assembly, explained his background and hopes that everyone would vote at the August election. He enjoyed being in the July 4<sup>th</sup> parade and visiting with residents of Campbellsport.

TR Schickert made the motion to allow Clerk-Treasurer Tellier to hire an individual for the Deputy Clerk-Treasurer position and TR Wenzlaff seconded the motion. Motion carried. (Aye-6, Nay-0) Seven candidates were interviewed and Tellier will meet with top candidates to narrow down the selection.

TR Schickert made the motion to approve the Temporary Class B Retailer's Licenses for King Pin Junior Bowlers for Main Street Mania on August 14 and for CAA-Fight for Schneiss event scheduled at Fireman's Park September 27. TR DelPonte seconded the motion. Motion carried. (Aye-6, Nay-0)

Board Members will be responsible for picking up agendas and meeting packets on the Friday prior to the regular monthly meeting. Materials will be ready by noon.

Chief Olson mentioned that all time and materials for fixing the water line at Fireman's Park were donated. He also made a request that the board member that mentioned that the work done was done by individuals who didn't know what they were doing needs to apologize.

A counter-offer was made to the Village on the Aurora Building. JT Roofing will be giving an estimate on the roof repairs needed at Village Hall and the Community Center. Discussion was postponed until the August meeting.

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Doug Volz is interested in doing necessary repairs to sidewalks within the Village. Discussion was postponed until the August meeting.

No update was given on the copper pipe along Allison Way.

TR Hafemann made the motion to accept the Handbook as presented and TR Krebs seconded the motion. Motion carried. (Aye-6, Nay-0) Job descriptions will be added when they are finalized.

TR DelPonte made the motion to pay invoices presented in the following amounts: \$36,881.78, \$43,077.32, and \$26,400.18. TR Hafemann seconded the motion. Motion carried. (Aye-6, Nay-0)

TR Schickert made the motion to adjourn at 9:14 pm. Motion carried on a voice vote.

Respectfully submitted,  
Becky Tellier  
Clerk-Treasurer