



Regular Village Board Meeting
Monday, June 11, 2018 – 6 pm
Campbellsport Municipal Center
Community Room – 470 Grandview Avenue

1 The meeting was called to order at 6 pm by PR Krebs. All members were present.
2
3 The consent agenda was approved as presented (Hafemann, Wenzlaff). All were in favor, motion carried
4 (7-0).
5
6 Joe Kottwitz from Focus on Energy did a presentation on energy efficiency. We will be utilizing his
7 knowledge to identify and implement cost saving techniques at the Waste Water Treatment Plant and
8 other areas within the Village. There was an energy audit done of the WWTP in 2009. Focus on Energy has
9 grants and incentives, the State Energy Office has a 50/50 grant, and there are some other opportunities
10 available. Holly Gerard will be working with Kottwitz to submit the appropriate information by the end of
11 the month.
12
13 Discussion took place on the Annual Compliance Maintenance Report. Motion made and seconded to
14 approve Resolution #18-11: Review of Compliance Maintenance Annual Report (Mowry, Muraski). All
15 were in favor, motion carried (7-0).
16
17 Public Works Director Mark Gruber explained that the sidewalk by St Matthews Church needs repairs
18 along the west side of Helena Street. The Parish Counsel has agreed to pay half the cost for the repairs.
19 Motion made and seconded to approve Volz Concrete to repair the sidewalk along the church side of
20 Helena Street and the cost would be split between St Matthews Church and the Village of Campbellsport
21 each paying approximately \$4,294.50 (Hafemann, Wenzlaff). All were in favor, motion carried (7-0).
22
23 Gruber also provided information on the project at Columbus Parc that United Way has offered to assist
24 with funding. Volz Concrete provided an estimate of \$2,194 to extend concrete in the play area that would
25 be painted with fun activities for children and families. The Chamber of Commerce is interested in possibly
26 doing the signage in English and Spanish with sponsorship from local businesses. Motion was made and
27 seconded to proceed with the project as suggested by United Way with the Village's portion of \$2,194 to
28 be paid from the Park Impact Fee Fund (Hafemann, Wenzlaff). All were in favor, motion carried (7-0).
29
30 Police Chief Dornbrook mentioned that the Police Department was awarded with AED units for both
31 squads and the Municipal Center was awarded one AED from the Agnesian HealthCare Foundation. This
32 was a great opportunity and we are fortunate to be awarded with these units. Last week Piggly Wiggly
33 held a customer appreciation event and the PD paid for a face painter to be at the event. The security
34 camera system at Columbus Parc will be updated using the expertise of Stu Muck (Muck Broadcasting).
35 The Campbellsport Middle-High School donated big lockers that will be used for officers' belongings and
36 some smaller lockers that will be used for evidence storage. The Campbellsport School District is working
37 with the Ashford Township to have the school parking lot, football field, and bleachers annexed into the
38 Village. This will allow our officers to handle situations when called to the property; in the past, Village
39 officers could only aid if requested by Fond du Lac County. Operating While Intoxicated citations have
40 been on the increase in the Village, which is unfortunate and is happening during the afternoon hours. The
41 recent citations were not due to individuals drinking at local establishments, but rather from people that



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42 were drinking at home and then decided to run an errand in the Village or from people passing through
43 the Village from other communities.

44

45 Operator licenses were approved as presented (Serwe, Muraski). Ayes – 6, Nays – 0, Abstain – 1 Harvey)

46

47 The Retailer Liquor and Tobacco licenses were approved as presented with the exception that businesses
48 wanting to allow alcohol outdoors must provide the Police Department with a written plan and drawing so
49 the PD can approve the information justifying proper lighting and monitoring of the areas. (Ayes – 4, Nays
50 – 1 Wenzlaff, Abstain – 2 Harvey, Serwe)

51

52 The Temporary Retailer Class “B” Fermented Malt Beverage and “Class B” Wine was approved for the
53 Campbellsport Area Chamber of Commerce for August 9, 2018, and the Temporary Retailer Class “B”
54 Fermented Malt Beverage was approved for the Campbellsport Area Fire Association for July 3 and 4,
55 2018, (Muraski, Harvey). All were in favor, motion carried (7-0).

56

57 Resolution 18-08: Purchasing and Disbursement Policy was discussed briefly. A change was made to the
58 wording to allow Village Department Heads to purchase budgeted materials, equipment and services
59 having a value up to \$10,000 provided there is funding in the budget for said purchases. For budgeted
60 purchases between \$10,000 and \$25,000, written quotations shall be obtained from two vendors. Motion
61 made and seconded to approve Resolution 18-08: Purchasing and Disbursement Policy with the
62 mentioned changes (Hafemann, Wenzlaff). All were in favor, motion carried (7-0).

63

64 Motion made and seconded to approve Resolution 18-10: Authorizing Temporary Blocking off Certain
65 Street Intersections in the Village of Campbellsport on July 4, 2018, to Enable Participants in the Cougar
66 Dash 5K Walk/Run to Safely Cross Streets (Serwe, Muraski). All were in favor, motion carried (7-0).

67

68 Discussion took place on how to move forward with the Business Park. It was decided that a quote is
69 necessary to finish the ground work for the remaining lots in the Business Park and present the
70 information to the Village Board at a future meeting. Gruber also mention that wetland delineation will be
71 necessary.

72

73 Announcements

74

- Gruber will be getting information together on maintenance needed on Martin and Railroad Streets.

75

76

- The blacktop area in front of the Police Squad Bay is ready for the final coat.

77

- Veterans Circle may require some blasting to get the utilities in.

78

- The Highway 67 detour signs will be put up while infrastructure along Sheboygan Street by the Middle-High School is completed. This part of the project needs to be finished by July 2.

79

80

- The stakes along Main Street properties were put in by the Wisconsin Department of Transportation and it is requested that the stakes remain in the ground. Direct all questions to Brian Learst, Highway 67 Project manager at 920-366-5639.

81

82



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- 83 • The GIS equipment arrived, and this project will continue to move forward.
84 • Valve turning will be starting soon

85

86 Motion to adjourn at 8:45 made and seconded and carried by voice vote (Muraski, Hafemann).

87

88 Respectfully submitted,

89

90 Becky Tellier - CMC, WCMC