

Village of Campbellsport

REGULAR VILLAGE BOARD MEETING

5/12/2014, 7 pm

Village Council Room - 177 East Main Street

The meeting was called to order by Village President Pat Twohig at 7 pm. Board members present were Steve Schickert, Joanne DelPonte, Janet Hafemann, Dave Schellhaass, and Dave Krebs. Others in attendance: Becky Tellier, Mark Gruber, Jen Vodak, Jay Zautner, Mary Baker, Tom Miller, Bill Hess, Jean Janz, Lisa Maniscalco, Dean Uelman, John Knepel our auditor with Baker Tilly, and Stephanie Remillard.

Gene Wenzlaff turned in a letter of intent to serve as a Village Trustee. Although Gene was not in attendance, motion was made by TR Schickert, seconded by TR Schellhaass to have Gene fill the Village Board vacancy. Motion carried. (Aye-6, Nay-0)

TR DelPonte made the motion to accept the consent agenda as presented and TR Schickert seconded the motion. Motion carried. (Aye-6, Nay-0)

John Knepel explained that our general fund does have a healthy balance but it is not "liquid" due to the support given to the utilities. We did end 2013 with favorable results when comparing to the adopted budget. Revenues to the water and sewer utilities went down while the expenses increased. The added expenses were caused by repairs. The only way to get the utilities back on track is to reduce spending and increase revenues. Since the water leak was found in Theisen Trails, pumping has gone down 200,000 gallons/day. The pump and pipes for well #4 were unexpected repairs. We only generated half (.52) of the amount we needed to according to the resolutions for the sewer revenue bonds. Eventually, if we continue operating the way we have been there will not be enough money to pay our bills. The Village is paying off between \$330,000-350,000 of debt annually. We know that the Highway 67 Project is coming up and if nothing changes we may not have the necessary funds for the project. If we make the decision to increase water rates, it is a 5-month process with the Public Service Commission.

TR Krebs made the motion to use up to \$4000 of Trail Fund money to finish the trail project at Memorial Park. TR DelPonte seconded the motion. Motion carried. (Aye-6, Nay-0)

Dr Dean Uelman has maintained the Village website for many years. Clerk-Treasurer Becky Tellier requested that the website maintenance be done at Village Hall. All documents for the website are created at Village Hall and, therefore, it would be easier to upload the files instead of emailing them. Dr Uelman voiced concern that the website contains a lot of historical information that could not be recreated if the need be. Police Officer Jen Vodak maintains the police website and she would also be able to help maintain the Village website, if necessary. Motion was made by TR Hafemann and seconded by TR DelPonte to have village employees resume control of the website. Motion carried. (Aye-5, Nay-1 TR Schellhaass) There was also discussion about the possibility of having high school students intern at Village Hall, but this option has not been confirmed.

President Twohig mentioned that there is a loan that becomes callable in September. Each department head was asked to think about absolute necessities that can be rolled into the loan. No action taken.

Quantities need to be added up for all the sidewalk repairs necessary within the Village. This agenda item was tabled until the June meeting.

PR Twohig informed the board that the Comprehensive Storm Water Study is not something required by the State of Wisconsin. If we participate now, we would only pay a small portion because there is grant money available. If we do nothing now, we might be forced to do some of the work prior to the Highway 67 Project and then it would be at our expense. TR Schellhaass made the motion to move forward with the project and allow Strand & Associates to do the work. The motion was seconded by TR DelPonte. Motion carried. (Aye-6, Nay-0)

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The Planning Commission recommended to the Village Board that Larry Martiny be approved to extend his driveway to approximately 35-feet wide and pay double the fees. Motion was made by TR Schickert and seconded by TR Krebs to approve the recommendation from the Planning Commission. Motion carried. (Aye-6, Nay-0)

Courtney Wolf applied for an Operator's License for working at the BP Station. The police department approved her background check. Motion was made by TR Schickert and seconded by TR DelPonte to approve the Operators License. Motion carried. (Aye-6, Nay-0)

Motion made by TR Krebs and seconded by TR Hafemann to proclaim May 30, 2014, as Arbor Day in the Village of Campbellsport. Motion carried. (Aye-6, Nay-0)

Jean Janz presented several case studies showing that 20-35% of water from a single car wash does not make it to the Village sewer due to airborne water particles, vaporization, or run-off when the vehicle leaves the car wash bay. After discussion, TR Schellhaass made the motion to allow a 10% discount off the Firebug Car Wash sewer portion beginning with second quarter 2014. The motion was seconded by TR Hafemann. The motion ended in a tie vote. (Aye-3, Nay-3 PR Twohig, TR Schickert, TR DelPonte) TR Krebs made the motion to allow a 20% discount off the Firebug Car Wash sewer portion beginning with second quarter 2014 and the motion was seconded by TR DelPonte. Motion carried. (Aye-4, Nay-2 PR Twohig, TR Schellhaass)

The Sideman residence had a water leak close to the shut-off valve in winter. Motion was made by TR Schellhaass and seconded by TR DelPonte to have the Seideman's pay the full amount of \$1495.00 for the repairs done by Mueller Excavating and for the sidewalk repairs necessary following the recommendation of the Sewer and Water Committee. The Village will allow payment arrangements with terms to be set after the completion of the sidewalks. Motion carried. (Aye-5, Nay-1 TR Krebs)

The Sewer and Water Committee recommended waiting to make a decision on the repairs necessary at the Krebs residence until the location of the leak is determined. No action taken by Village Board.

Motion made by TR Schellhaass and seconded by TR DelPonte to actively pursue a program for changing water softeners in the Village from timed units to on-demand units to help reduce the chlorine count in the Village water, as suggested by Mark Stanek with the DNR. Motion carried. (Aye-6, Nay-0)

Motion made by TR Schickert and seconded by TR Krebs to follow the recommendation made by the Sewer and Water Committee to have Crane Engineering do the total rehab to the clarifier in accordance to their estimate of \$58,000. Motion carried. (Aye-6, Nay-0)

The new computer is setup at the WWTP and being used for email and web reporting. The computer software that would be used for reporting purposes would cost \$2925 and additional \$880 for annual support. For now, no software will be purchased due to the high cost. The old computer (which uses Windows XP) will be disconnected from the Internet and only used for reporting. Anything that needs to be done online will be done using the new PC. If the WWTP Operator, Bill Hess, can justify the cost of the software it will be a topic at a future meeting.

Lisa Maniscalco voiced two concerns to the Village Board.

1. She stated that she received a call from the Fond du Lac County Sheriff's Department stating that Tall Tales Saloon could be shut down for not being properly licensed. Clerk-Treasurer Tellier explained that as she was preparing for liquor license renewals, she noticed that the premise description for Tall Tales Saloon did not include the location where liquor is actually served. The Department of Revenue requires that the premise location section include where liquor is stored, where liquor is served, and where the business records are kept. As a courtesy, Clerk-Treasurer Tellier asked Officer Vodak to show Lisa the license so she was aware of the

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missing information. The liquor license could be amended for an additional fee, but there is insufficient time for publication and board approval prior to the next licensing term. All operator and liquor licenses expire June 30 and the new term begins July 1. There was no information shared with any other enforcement agency regarding this license.

2. Lisa's second concern was that the permit for the sign at Elvira's Playground was never given to her. This information would have come from the building inspector (Tony Fockler – Independent Inspections).

Motion was made by TR Schellhaass, seconded by TR Schickert, to approve invoices for payment in the amount of \$72,689.08. Motion carried. (Aye-6, Nay-0)

Motion to adjourn at 9:52 pm was made by TR Schickert and seconded by TR Schellhaass. Motion carried on a voice vote.

Respectfully submitted,

Becky Tellier
Clerk-Treasurer

The motion to adjourn was made by TR Schickert at 8:48pm and seconded by TR Krebs.

Respectfully submitted,
Becky Tellier
Clerk/Treasurer