



Regular Village Board Meeting
Monday, March 12, 2018 – 6 pm
Campbellsport Municipal Center
Community Room – 470 Grandview Avenue

- 1 The meeting was called to order at 6:00 pm by PR Krebs. All members were present. TR Serwe arrived after roll call, at 6:03 pm.
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3 Motion made and seconded to approve the Consent agenda items as presented (Mowry, Muraski). All were in favor, motion
4 carried.
5
6 Rachel Mixon introduced herself and is running for Assembly District 59. She is looking to put her experience in government.
7 Mixon is pro-life and a supporter of gun rights.
8
9 Mike Voigt was unable to attend but Jean Janz spoke on his behalf and said that his small engine repair business is doing well.
10
11 Police Chief Dornbrook explained that they have had issues with their program so the monthly report will be sent by email.
12 Dornbrook also explained that the administrative area cost about \$6500. The original estimates were much higher
13 (approximately \$18,000). Mike Braatz did a great job at a reasonable cost. Dornbrook attended "Mindset of a Murderer"
14 training on teen shooters and the five triggers that could set them off. The information is being shared with the area schools.
15
16 The resignation of Dan Ketter from the Library Board due to health issues was accepted. (Hafemann, Wenzlaff) All were in
17 favor, motion carried.
18
19 Richard Lemke is interested in filling the Library Board vacancy for the remainder of Dan Ketter's term. Motion made and
20 seconded to have Richard Lemke fill Dan Ketter's remaining 13-months on the Library Board (Hafemann, Harvey) All were in
21 favor, motion carried.
22
23 Motion made and seconded to postpone the Park and Recreation Ordinance and the Park Rental Agreement until the April 9,
24 2018, meeting (Hafemann, Wenzlaff). All were in favor, motion carried.
25
26 There are quite a few individuals that are authorized to use Village credit cards and we do get rewards for those purchases, so
27 when individuals are using their own personal credit cards we lose out on some of the benefits that we could have had. Rick
28 Heisler mentioned that he recently made a five-thousand plus purchase for the trash containers at Columbus Parc that he put
29 on his personal credit card. "I always use my own personal charge card not because I want to get the credit for it, but because
30 of the efficiency and the amount of time that I donate to Columbus Parc." Heisler did not know that the Associated Bank VISA
31 card could be used for purchases other than fuel. Craig Olson confirmed that the Associated Bank credit cards can be used
32 anywhere. Motion made and seconded to use Village credit cards on Village purchases when necessary and that we get a
33 \$10,000 credit limit for the CAA card and that it be in the Campbellsport Athletic Association President's name (Serwe,
34 Wenzlaff). All were in favor, motion carried. (3/13/2018 – Tellier checked into getting a credit card for Rick Dreikosen from
35 National Exchange Bank. Kathy James from NEB said the corporate level for the Village of Campbellsport portfolio is \$5,000 so
36 Tellier ordered the card for Rick Dreikosen with a limit of \$5000. Accounts should be established with vendors so that the
37 Village can be invoiced for purchases – credit cards should only be used as a last resort.)
38
39 Motion made and seconded to approve Resolution 18-02 to amend the 2017 Library budget using remaining fund balance from
40 prior years for the flooring project that was completed in December 2017 (Serwe, Wenzlaff). All were in favor, motion carried.
41 Motion made and seconded to postpone the ambulance purchase approval until the April 9, 2018, meeting (Wenzlaff,
42 Hafemann). All were in favor, motion carried.
43
44 The sewer lateral collapsed at 154 Martin Street and the owners had a huge expense for the replacement. Motion made and
45 seconded to make payment to Scott Lamers Construction for \$3000 on behalf of Dan and Lisa Bruesch who properly completed
46 and submitted paperwork for their Sewer Lateral Replacement (Serwe, Mowry). All were in favor, motion carried.
47
48 Motion made and seconded to approve the Operator Licenses for Michelle Steffen and Donald Lewis (Serwe, Harvey). All were
49 in favor, motion carried.



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51 Viewing of the plow truck took place but there are no funds available at this time for replacement. If possible, as part of the
52 loan for the 2021 Highway 67 Project the plow truck may also be scheduled for replacement as incorporated in the 5-year
53 Capital Improvement Plan.

54

55 The following items were requested as part of a conversation with Standard and Poor, who does the rating for the Village.

- 56 • Motion made and seconded to approve Resolution 18-03 Developing a Board-Restricted Cash Reserve Policy (Mowry,
57 Hafemann). All were in favor, motion carried.
- 58 • Motion made and seconded to approve Resolution 18-04 Developing a Debt Management Policy (Hafemann,
59 Wenzlaff). All were in favor, motion carried.
- 60 • Motion made and seconded to approve Resolution 18-05 Developing an Investment Policy (Hafemann, Harvey). All
61 were in favor, motion carried.
- 62 • Motion made and seconded to approve Resolution 18-06 Developing a Financial Forecast (Serwe, Hafemann). All were
63 in favor, motion carried.
- 64 • Discussion took place on the 5-year Capital Improvement Plan that was provided in the meeting packet. A CIP
65 compliments the budget process and provides valuable information to the Board to aide in budget discussions. Motion
66 made and seconded to approve the 5-year Capital Improvement Plan (Mowry, Harvey). All were in favor, motion
67 carried.

68

69 Kevin Harvey reported that C.A.R.E.S. members put together a binder of available properties for sale or to rent/lease and need
70 some assistance on information for the Business Park. PR Krebs agreed to update the Business Park map to show available lots.
71 Future plans for the Business Park will be discussed at the April meeting.

72

73 Police Chief Dornbrook explained the need for establishing a Reserve Officer Program. By being a reserve officer, it helps the
74 individual to get experience and would also help the Village to have more coverage. A reserve officer would work an established
75 number of hours and be paid \$150 every 6-months. The reserve officer would work 16-hours per month and gain valuable
76 experience. They would work when another officer is in the Village. So, this would be a way to have more police presence in the
77 Village while not increasing wages. If the 2019 budget will allow for wage increases, Terry Seely should be considered as he is
78 the lowest paid officer in Fond du Lac County. Motion was made and seconded to establish a Reserve Police Officer program in
79 the Village of Campbellsport with wage payment every 6-months of \$150 (Serwe, Muraski). All members were in favor, motion
80 carried.

81

82 Motion was made to approve invoices for payment as presented in the amount of \$103,007.19 (Hafemann, Wenzlaff). All were
83 in favor, motion carried.

84

85 Announcements

- 86 • March 30 – Village Hall needs to be open from 7:30 am until 5 pm per the Wisconsin Elections Commission
- 87 • There is an issue with 3 parking lot lights and the sign in front of the Municipal Center.
- 88 • April 3 – Election
- 89 • April 4 – Public Hearing with the Public Service Commission
- 90 • April 9 – 5:30 pm Reorganizational Meeting, 6 pm Regular Village Board
- 91 • April 23 – Envision Monthly meeting will be held here; PR Krebs attended the Envision annual meeting where Drexel
92 received “Business of the Year”

93

94 Motion to adjourn at 8:38 pm was made, seconded, and carried by voice vote (Hafemann, Harvey).

95

96 Respectfully submitted,

97

98 Becky Tellier - CMC, WCMC