



Regular Village Board Meeting  
**Monday, December 10, 2018 – 6 pm**  
Campbellsport Municipal Center  
Community Room – 470 Grandview Avenue

1 The meeting was called to order by PR Krebs at 6 pm. John Muraski was excused from the meeting and Dave  
2 Mowry arrived at 6:50 pm. All other members were present.  
3  
4 The consent agenda items were approved as presented (Hafemann, Wenzlaff), 5-0.  
5  
6 The requests for vacation carryover into 2019 of 65 hours for Mark Gruber and 64 hours for Diane Clark were  
7 approved (Hafemann, Wenzlaff), 5-0.  
8  
9 The operator license for Kristie Mitchell was approved (Serwe, Hafemann). Motion carried 4-0, with Harvey  
10 abstaining.  
11  
12 Motion was made and seconded to adopt §125 into the Village ordinances referring to provisional operator  
13 licenses (Hafemann, Harvey), 5-0.  
14  
15 Invoices for payment totaling \$97,844.93 were approved as presented (Hafemann, Serwe), 5-0.  
16  
17 Police Chief Dornbrook reported that traffic is down in the Village, likely due to getting dark earlier. Two officers  
18 have resigned due to time constraints with jobs and family. Dornbrook mentioned that when he thinks he has the  
19 issues with The Reporter resolved, another complaint comes in. There is not consistency of where papers are  
20 being thrown and delivery will work on this. There are only around 50 subscribers remaining in the Village. Kenny  
21 Schwartz mentioned that if we made The Reporter our official newspaper, they would print our election  
22 information. PR Krebs explained that the Campbellsport News is our official newspaper and they print our election  
23 information.  
24  
25 Motion made to allow the Police Department to advertise for the position of part-time officer (Harvey, Wenzlaff),  
26 5-0.  
27  
28 A handicap parking stall has been requested by Essence on Main Street. The location was looked at by Public  
29 Works and the Police Department. So that three stalls are not lost, the suggestion was made to put a handicap  
30 stall near the fire hydrant so that only two parking stalls would be lost. A ramp would need to be put in and the  
31 cost may need to be shared between Public Works and businesses. It was also suggested to limit north-side  
32 parking on Main Street to two hours. Part of the issue is that employees are parking on Main Street which takes  
33 stall away from the businesses. If a parking limit is set, it would be monitored by the Police Department when  
34 time allows but calls would take precedence. Rick Heisler suggested that rental owners have tenants park in the  
35 back alley. Some businesses may also have parking that can be used by other employees. The Chamber of  
36 Commerce will be contacted to help with the parking situation, and the Village Board will revisit the topic if  
37 necessary.  
38  
39 Brian Skelton appeared in front of the board to discuss his driveway width at 315 Frances Avenue. The Village  
40 ordinance created in 2005 limits driveway openings to 26-feet, Skelton's is around 41-feet. He had applied for and  
41 received a building permit for an addition on his home but did not apply for a driveway permit so Public Works



Regular Village Board Meeting  
**Monday, December 10, 2018 – 6 pm**  
Campbellsport Municipal Center  
Community Room – 470 Grandview Avenue

42 was not aware of any changes taking place. The plan drawings that were submitted did not include widening of  
43 the driveway and the driveway work took place after the final inspection of the addition was finished. Public  
44 Works does not routinely drive around looking for this type of thing and found out about it from a resident's  
45 complaint. Skelton was told that the ordinance limiting driveway widths was no longer in effect, but he did not  
46 verify that information with the Village. Gruber explained that the ordinance adopted in 2005 set the standard  
47 driveway opening at 26-feet because prior to that, residents were putting in whatever width they wanted.  
48 Typically, if a driveway is wanted greater than a width of 26-feet, the resident applies for a variance, a sign is put  
49 up on the property, publication is in Campbellsport News, neighbors are contacted, and the resident appears in  
50 front of the Plan Commission. Since this procedure was not followed in this case, the board discussed options for  
51 handling the issue "after the fact" and deciding on what is permissible. Serwe made the motion to allow the  
52 driveway opening wider than the typical 26-foot width with the property owner, Brian Skelton, paying \$700 for  
53 what would have been the charges for a plan commission meeting and publication (\$450), the charge for the  
54 driveway permit (\$25), and \$225 of penalties. The motion was seconded by Harvey and motion carried 4-2,  
55 Hafemann and Wenzlaff.

56  
57 Dustin Brown of D&D Precision Cuts requested a draw of \$7000 from the remaining contract amount of \$25,000  
58 for the tree removal project he was hired to complete. Brown apologized for his actions at the November 12,  
59 2018, Village Board Meeting and said he left very upset because he thought comments made were very  
60 condescending. However, Brown made promises to the Village Board about how and when the project would be  
61 completed and did not follow through. Brown stated that he now will have the project completed in-full between  
62 December 31, 2018 and January 7, 2019. Many trees have been taken down on the west side of the bridge.  
63 Gruber agreed that progress has been made, but there have also been healthy trees that we damaged or  
64 destroyed. PR Krebs mentioned that the contract states that the brush would be cut from the logs and chipped,  
65 but Brown is now hauling the brush off-site. The contract also mentions the project would take 4-weeks but now  
66 has progressed to 4-months. Brown stated that if he could get out of the project he would, but he signed a  
67 contract, so he will get the job done. He also mentioned that his crew has a total of 560 hours put into the job,  
68 which is about \$11,000 in payroll. The down-payment of \$15,000 that was given to Brown on August 16, 2018,  
69 when the contract was signed covers that payroll amount. Harvey made the motion to pay the remaining contract  
70 balance of \$25,000 when the job is complete, seconded by Wenzlaff. Motion carried, 6-0.

71  
72 The personnel committee recommended amending the Employee Manual to update the funeral leave policy and  
73 credit card policy. Mowry made the motion to approve the changes, seconded by Hafemann. Motion carried, 6-0.  
74 The updates will take place January 1, 2019.

75  
76 Motion was made and seconded to accept the proposal from Evolution Communication for \$1602.59 towards the  
77 cost of repairs to the Municipal Center parking lot lighting that was damaged when Charter Communications ran a  
78 line to the building (Serwe, Harvey). Motion carried, 6-0.

79  
80 Citizen Appearances



Regular Village Board Meeting  
**Monday, December 10, 2018 – 6 pm**  
Campbellsport Municipal Center  
Community Room – 470 Grandview Avenue

81 Kenny Schwartz requested: 1) the Village Board consider a sewer rate increase of only 6%, 2) stress that parking  
82 on Main Street be left for individuals visiting businesses, 3) reduce number of blowers at the WWTP, and 4) the  
83 Village Board research the sale of Stella Cheese where the money went to the Chamber of Commerce.  
84

85 Rick Heisler thanked Dave Mowry for his professional service on the Village Board. Heisler also mentioned that the  
86 ball diamond project progressed well, and the pea gravel was removed from the play area in Columbus Parc and  
87 replaced with play bark. The pad for the concession stand propane tank is done, and the project will be finished in  
88 spring. Heisler also mentioned that his personal laser was knocked down and had to be recalibrated and the  
89 expense was reimbursed to him from CAA.  
90

91 PR Krebs said the ice rink was assembled over the weekend and the Fire Department will be filling the rink  
92 Tuesday night. The grand opening will be held in January with details still to be worked out.  
93

94 Motion made and seconded to move into Closed Session at 8:09 pm pursuant to §19.85 (e) Deliberating or  
95 negotiating the purchasing of public properties, the investing or public funds, or conducting other specified public  
96 business (Serwe, Harvey). Motion carried, 6-0.  
97

98 Motion made and seconded to return to Open Session at 8:52 pm (Serwe, Hafemann). Motion carried, 6-0.  
99

100 Serwe made the motion to accept the offers to purchase or allow temporary easement to properties (Parcels 9,  
101 10, and 102) from the Wisconsin Department of Transportation and to allow the proper state agency to start the  
102 process to condemn the unowned parcel, seconded by Harvey. Motion carried, 6-0.  
103

104 Announcements

- 105 • PR Krebs announced he will not be seeking re-election.
- 106 • TR Mowry submitted his resignation as he will be moving out of the Village.
- 107 • December 21, 2018 is the deadline for incumbents not seeking re-election to file Notification of  
108 Noncandidacy (EL-163) at Village Hall.
- 109 • January 2, 2019 is the deadline for candidates to file Nomination Papers, Declaration of Candidacy, and  
110 Campaign Registration statements for the 2019 Spring Election at Village Hall.
- 111 • January 7, 2019 – 6 pm, Special Village Board Meeting
- 112 • January 14, 2019 – 6 pm, Regular Village Board Meeting
- 113 •

114 Motion made to adjourn at 8:58 pm and carried by voice vote, 6-0.  
115  
116

117 Respectfully submitted,

118  
119 Becky Tellier - CMC, WCMC