

Village of Campbellsport

REGULAR VILLAGE BOARD MEETING

10/13/2014, 7 pm

Village Council Room - 177 East Main Street

The meeting was called to order by Village President Pat Twohig at 7 pm. Board members present were Steve Schickert, Joanne DelPonte, Janet Hafemann, Dave Schellhaass, Dave Krebs, and Gene Wenzlaff.

The DPW Report was pulled from the consent agenda. TR DelPonte made the motion to accept the remainder of the consent agenda as presented and TR Schellhaass seconded the motion. (Aye-7, Nay-0)

Director of Public Works, Mark Gruber, was asked about the boiler repairs because it was not included as part of his report. The condensate pump on the boiler failed and the estimated parts are \$3600. TR DelPonte made the motion to accept the DPW Report and TR Schickert seconded the motion. (Aye7, Nay-0)

TR Schickert made the motion to accept the following individuals as members of the Police and Fire Commission and TR Krebs seconded the motion (Aye-5, Nay-1 Wenzlaff, Abstain-1 Schellhaass):

Randy Sinotte, Ashford Township
Chuck Lichtensteiger, Auburn Township
Tom Thompson, Osceola Township
Shirley Straub, Village of Campbellsport
Wendy Volz Daniels, Village of Campbellsport

Volz Daniels has also been registered to attend a conference on the rules and regulations of a Police and Fire Commission that will be held later in the month.

The Fire Department will be hiring some full-time positions and asked that their handbook be approved. The information was pulled from the Village Handbook and the primary changes were to the weekly hours. The fire department will not be paying overtime unless more than 53 hours is worked in a week. TR DelPonte made the motion to accept the handbook as presented and TR Hafemann seconded the motion. (Aye-5, Nay-1 Krebs, Abstain-1 Schellhaass)

TR Schickert made the motion to accept the contract for the sale of the Fire Department ladder truck with \$12,500 put down, \$12,500 paid in January 2015, and the remainder upon pickup/delivery. TR Wenzlaff seconded the motion. (Aye-7, Nay-0)

TR Schickert made the motion to accept the sidewalk waivers as previously presented and TR Schellhaass seconded the motion. (Aye-7, Nay-0) Police Chief Zautner also commented that sidewalk waivers would only be necessary in the future when there are ownership changes.

TR Schellhaass made the motion to have the repairs to the community center roof estimated at \$2600 completed and TR Wenzlaff seconded the motion. (Aye-7, Nay-0) The board also approved Mark Gruber to have the Village Hall and Police Department roofs repaired but to use discretion. The entire roof replacement was estimated at \$50,000 but at this time the roof will be patched.

The bylaw changes for the Soaring Eagle Subdivision were sent to Attorney John Macy but he advised to send them to a local attorney to save on fees. PR Twohig will contact some local attorneys to see if there is interest in reviewing the bylaws.

The software that is currently used for all village business is Caselle by Civic Systems that was recommended by our auditors at Baker Tilly. We have the "classic" version which still uses Microsoft Access databases. A number of issues have resulted and technical support has recommended upgrading to the "clarity" version which has been proven to be more stable than the older version. There has been issues with corrupt files and it has been determined that something on our network is causing the corruption problems (bad wiring, bad network card, loss of connection to the server, etc).

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TR DelPonte made the motion to approve the upgrade to Caselle Clarity and TR Hafemann seconded the motion. (Aye-4, Nay-3 Krebs, Schickert, Schellhaass)

After complaints of overcharges for Water and Sewer Utilities were made to the Public Service Commission (PSC), Clerk-Treasurer Tellier submitted copies of bills to PSC for review. Their findings determined that a Public Fire Protection increase that was approved May 8, 2012, was never entered into the Utility Billing Program by the previous clerk, Diane Lemke. All residents who had a utility account from the 4th Quarter of 2012 to the present will be receiving a bill for Public Fire Protection. According to State Statutes, we must but to back-bill for amounts owed. Motion was made by TR Krebs and seconded by TR Schellhaass to authorize Clerk-Treasurer Tellier to back-bill all Village utility customers since 4th Quarter 2012 and include a letter of explanation. (Aye-7, Nay-0)

A budget meeting was scheduled for Monday, October 20th at 6 pm. All departments should be prepared with their budget information and wages should be calculated at a 2% increase. According to our levy limit worksheet, the village is able to increase slightly over \$40,000 and still maintain our maximum funding from the state.

Motion was made by TR Schickert and seconded by TR Krebs to accept the operator's licenses as presented. (Aye-7, Nay-0)

TR Schellhaass made the motion to accept the invoices for payment as presented and TR DelPonte seconded the motion. (Aye-6, Nay-1 Krebs)

Motion was made at 9:06 pm by TR DelPonte and seconded by TR Hafemann to go into closed session pursuant to State Statute 19.85 (1)(e) and State Statute 19.85 (1)(b).

Motion was made at 10:07 pm by TR Krebs and seconded by TR Hafemann to return to open session.

TR DelPonte made a motion to make a 3rd offer on the Aurora Clinic and TR Wenzlaff seconded the motion. (Aye-6, Nay-1 Schickert)

Motion to adjourn was made at 10:12 pm by voice vote.

Respectfully submitted,

Becky Tellier
Clerk-Treasurer