

# Village of Campbellsport

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Public Works Committee Meeting  
Thursday – May 5, 2016, 9 am  
Village Council Room, 177 East Main Street

Chair Brandon Serwe called the meeting to order at 9:05 a.m. Members present: Joanne DelPonte, Gene Wenzlaff, and Brandon Serwe. Others in attendance: Becky Tellier, Mark Gruber, Jay Zautner (was called out of the meeting) and Dan Schaefer.

Dan Schaefer from SEH was in attendance to facilitate a GIS Demonstration called Smart Connect with Andrew Niederhauser. Everyone that connects would have a username and password so the data would be kept secure. There could be different accessibility settings and only certain people would have the ability to edit or add information. The individuals that will be editing or adding information need to be responsible and available to keep the system updated regularly. Andrew explained that it would be possible to implement a GIS system for \$5000 that would include a few base layers depending upon what we have available for source data. Source data would be created by Public Works employees mapping locations using a GPS unit. SEH could also map the data but there would be costs involved. Residents would not be able to see any more information than they do already using the GIS information found on the Fond du Lac County website. Mark Gruber will talk to the Fire and Police Departments to see if they would like to see anything added to the GIS mapping and share costs. Gruber will also check into other companies that provide GIS services. The GIS demonstration ended at 10:30 am.

Brief discussion took place about cross connection re-inspections. It was determined that the process should be discussed at the next full board meeting. Gruber indicated that if Public Works does the re-inspections, he feels Village Hall should be doing the scheduling. It was also mentioned that in Mayville there were no re-inspections done. Property owners were allowed to take pictures and send them to show that they had made changes to be in compliance. Gruber will also check with HydroCorp to see if this would be an option in the Village.

The vacuum breaker costs from HydroCorp was given to Chris Schanen to see if he could match or beat the prices at True Value. Vacuum breakers will also be discussed at the next board meeting.

Questions about the 2017 budget process were raised. Clerk-Treasurer Tellier will request information from the Budget Committee to determine a timeline and expectations. Gruber also clarified that the Public Works, Water, and Sewer departments do not need to be on the Village's network. They want to have email addresses using the Village's domain ([\\*@cpportvill.com](mailto:*@cpportvill.com)) which is hosted on the Village Hall server. This would allow them to check their emails from any location that has Internet service. Tellier will check into pricing from Computer Troubleshooters.

Brief discussion took place about necessary backflow prevention at the WWTF and filter building and this will be discussed with the full Village board.

The full board will also be asked to make a decision on the interior inspection of the water tower and detention tanks for the water utility.

Gruber questioned the committee for suggestions to handle utility bill complaints. We should not follow up on messages included with payments where inappropriate language is used. Our public works department will do leak detections. Although most people indicate they have no leaks, public works is finding toilets to be leaking at several locations. Tellier mentioned that she would be willing to work on educating residents on their water bills and calculating usage. It was suggested to include average usage amounts and suggestions for water conservation.

The meeting was adjourned at 11:52 am by voice vote.

Respectfully submitted,  
Becky A Tellier  
Clerk-Treasurer