



Public Works Committee Meeting
Tuesday, October 16, 2018 – 6 pm
Campbellsport Municipal Center
Committee Room – 470 Grandview Avenue

Serwe called the meeting to order at 6:10 pm. Present: Gruber, Tellier, Mowry, Wenzlaff and Serwe.

The April 17, 2018 minutes were approved as presented (Mowry, Wenzlaff).

Discussion took place on roof replacements. The buildings in need are the Fire Department, Library, Water Treatment Building, and Pump Houses #3 and #4. Gruber said that the Water Treatment Building at 415 Spring Street would need to be replaced in 2019. Recommendation was made to include \$75,000 in the water budget for this project. The information will be forwarded to the Library and Fire Department, so they can budget accordingly. Requests for proposals will be done prior to starting the project. The estimates from Oshkosh Industrial Roofing & Sheet Metal are for budgeting purposes only.

The sudden resignation of Holly Gerard has left the Waste Water Treatment Plant without an operator. MCO was hired to assist with the operations back in September. Gruber asked the committee to consider having MCO assist with operations three full days per week. The committee agreed that this was the best option until a full-time operator can be hired. The committee also agreed that Gruber can hire a part-time laborer to assist with mowing, leaf removal, and snow removal.

Roof estimates for budgeting purposes were received from Oshkosh Industrial Roofing & Sheet Metal. The committee suggested that \$75,000 be added into the water budget Repairs to Plant category to replace the roof of the Water Treatment Building (415 Spring Street) during 2019.

The Finance Committee recommended that a sewer rate increase be considered starting with quarter 1 of 2019. The Public Works committee agreed that a 14% increase is necessary due to losing our WWTP Operator and having to outsource the work until a full-time operator can be hired. The sewer department also continues to pay high electric bills until a change to the blower system is funded. Mowry recommended that due to the high costs for WWTP operations and 2019 debt payments, that a 14% sewer rate increase is necessary beginning the 1st quarter of 2019, seconded by Serwe. Recommendation carried, 2-1 Wenzlaff.

The committee was in favor of reinstating impact fees beginning January 1, 2019.

Announcements

- There are a few trees in the Village that are blocking vision at intersections. Property owners on Frances Avenue and S Elm Street and Paul Avenue and Skyhawk Avenue will be contacted about the concerns.
- The homeowner at 315 Frances Avenue put on an addition and ended up ripping out and expanding the driveway opening. The Village was not aware of the driveway changes and the opening is 41 ½ feet, however, only 26 feet is allowable.
- Public Works took delivery of the lift-gate system, but a reinforced receiver hitch for \$400 will be purchased in order for it to operate correctly on the 1-ton truck
- Charter/Spectrum will be putting line in at Columbus Parc so better Internet will be available.



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- Leaf Vac will be out later this week or early next week
- Advanced Disposal has still not emptied the compost dumpster and they were notified over a week ago that they were full. Many complaints have been received. Tellier will request that a representative of AD be at our November board meeting.

Motion to adjourn at 8:20 pm made by voice vote.

Respectfully submitted,
Becky Tellier - CMC, WCMC
Clerk-Treasurer