

Village of Campbellsport

Budget Meeting

Monday – 10/19/2015 – 6 pm

Village Council Room, 177 East Main Street

PR Krebs called the meeting to order at 6 pm. All members present: Dave Krebs, Joanne DelPonte, Janet Hafemann, Brandon Serwe, Gene Wenzlaff, Steve Schickert, Dave Schellhaass

Motion made by TR Schickert to approve the Liquor License for CRAVE - agent, Jodi Wisnefske. Seconded by TR Serwe. Motion carried. (Aye-7, Nay-0)

Motion to approve OL for Brian Elinoff made by TR Hafemann, seconded by TR Schickert. Motion carried. (Aye-7, Nay-0)

Motion to approve Resolution #672 Authorizing Redemption of the Village's Note Anticipation Notes, Dated October 24, 2011, made by TR Schellhaass, seconded by TR Schickert. Motion carried. (Aye-7, Nay-0)

Motion to approve Chapter 9 Ordinance changes for Erosion Control and Stormwater Management made by TR Schellhaass, seconded by TR DelPonte. Motion carried. (Aye-7, Nay-0)

Discussion and possible action on Fire Department members becoming volunteers. Chief Olson explained that he has created the letter necessary for changes to the ordinance but needs to have the members sign it yet.

Discussion and action on departmental budgets –

FD/AMB - Brian Schill has not changed the budget since it was given to the Village Board in August. Brian and Chief Olson will be attending the regular township meeting for Auburn to discuss increasing the Fire Contract for each township by \$5000.

Library – Librarian, Stephanie Remillard said they are still requesting \$73,000 as in the original budget presented to the board in August. The Library has a lot of community service groups that reserve rooms at no expense. It would be hard to charge groups that have no income. Stephanie mentioned that they will be requiring all groups to clean the rooms before they leave because the Library does not have funds budgeted for staff to clean up after events. The carpeting in the Library is beginning to bubble so it needs to be replaced as part of a future budget. The additional amount in the Office Supplies category is for printing and graphic services that Winnefox is no longer providing after 2015.

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PD – In the original budget presented in August, wages were increased for the crossing guards to work during summer school. The excess has now been removed from the budget because we do not have funds available to provide this service for summer school. The amount of \$10,000 was also removed from Police Car Outlay, in order to balance the budget. The budget as presented does not include any funds in Capital Outlay accounts. The PD Health Insurance line includes all expenses for any insurance (property, liability, health, workers comp, disability, etc). The Purchased Services category includes attorney fees, gas, and electric. The PD is operating with two less part-time officers for almost two-years now.

Public Works – The largest savings other than wages would be under Remove Snow/Ice-Department Supplies because there are funds remaining in the 2015 budget to carry-over into the same budget line in 2016. The bottom line has increased due to having to budget additional for insurance and benefits that was previously in the Clerk-Treasurer budget. The sales of the 1985 Truck and 1998 GMC 1-ton will go into account 10-5460095 Truck Expense-Outlay, which is not a Capital Outlay.

Clerk-Treasurer - Year-end 2014 Gross Wages were used to calculate how sick time, holiday time, vacation time can be divided up according to actual percentages of what time was spent in Clerk-Treasurer, Water, Sewer, Public Works, and Recycling. By doing this, the Public Works budget increased but the Clerk-Treasurer budget reduced an additional \$5000 to balance the budget to the maximum allowable levy amount. There is no funding available to put any amounts into the Capital Outlay accounts with this budget. Mark Gruber, Director of Public Works, reminded the board members that there is nothing put into the 2016 for repairs or maintenance at the current Village Hall and Community Center. The line item for the auditor includes an estimated amount for work other than the actual audit and also for financial services provided by Ehlers. The Village President Wage was increased by \$1100 because of extra meeting costs during the current year. Printing and Publications includes all printing and publication expenses by the Campbellsport News office. TR Serwe questioned the amount budgeted in Sick Wages. Clerk-Treasurer Tellier explained that she budgets for actual sick wages for the budget year and what is left she requests be carried over so that if someone leaves employment with the Village in her department there are funds available to pay out any banked sick hours. Elections Purchased Services is for maintaining the new election equipment that is being purchased by Fond du Lac County. So, the equipment is owned by the County but we are responsible for the annual maintenance and this has always been the case.

PR Krebs asked the board if they had any changes to the budget. TR Schickert voiced concern about not putting funds into the Capital Truck Outlay. If we had funds available, we definitely would put money

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into the outlay accounts for future needs, but as the budget stands there is no extra money. The maximum allowable levy increased by only \$2705 from the 2015 budget to the 2016 budget. TR Serwe questioned where the money was going to come from for the remodeling of the Aurora Clinic. As part of the refinancing done earlier this year, money was set aside in the general fund for the remodeling project. We also would have the funds from the Community Center sale and Village Hall that would hopefully cover the cost of the PD garage. Concern was also voiced over not having funds available for the Parks Capital Outlay, which has been used in previous years to subsidize CAA. We are unsure of where the funding would come from at this point.

Announcements/Correspondence

- October 26, 2015 – Personnel Committee Meeting, 6 pm

Respectfully submitted,

Becky Tellier
Clerk-Treasurer
