

Village of Campbellsport
Budget & Personnel Committee Meeting
Tuesday, October 4, 2011

Meeting called to order by Chairperson Tr. DelPonte at 6:30 p.m.

Roll call was taken, Budget & Personnel Committee members present; Tr. DelPonte, Tr. Hafemann, and Tr. Krebs.

Others in attendance: Carole Ferber, Chief Renee Schuster, Chief Tom Dornbook, Officer Jay Zautner, Pres. Pat Twohig, and Tr. Dave Schellhaass

Tom Dornbrook started the meeting out with suggestions from the steering committee. When hiring a new chief of police these points should be considered:

- Have interviewed candidates ride with Jay for three – eight hours shifts.
- Make aware that there are no set hours for this position. As Chief, you may get called into work at 3:00 a.m.
- Chief position is more demanding than a Captains position
- Start new Chief out on a contract. This would alleviate any legal ramifications if the individual didn't workout in this position.

Both panels went through applications and deciphered which candidates should be interviewed and which ones would be eliminated. After much discussion, it came down to 5 applicants that would be interviewed.

Looked over interview questions and made some adjustments. It was suggested to set a time limit per question to keep the interview from dragging out.

Went over the process to the interview process:

- Interview the first top 5 candidates
- Have candidates sign release forms
- Second interview - the individual would be told of the "contract" situation

Decided the interviews would start on October 18th and would resume on October 20th.

Announcements/Correspondences – None

Motion made by Tr. Krebs, seconded by Tr. Hafemann to adjourn. Motion carried, meeting ended at 8:29 p.m.