

Village of Campbellsport  
Budget & Personnel Committee Meeting  
Thursday, September 22, 2011  
Village Council Room, 177 E. Main Street

Meeting was called to order at 1:00 p.m. by Chairperson Tr. DelPonte  
Role call of committee members was taken: Tr. Hafemann, Tr. Krebs, and Tr.  
DelPonte were in attendance.

Others in attendance at this meeting: C.P.D. Secretary Carole Marchant-Ferber,  
Tr. Dave Schellhaass, Pres. Pat Twohig

Committee members and Carole discussed criteria and guide lines for the hiring  
process of the new Village Chief of Police.

After much discussion it was decided to make Monday September 26<sup>th</sup>, 2011 the  
final date for receiving applications. On Wednesday September 28<sup>th</sup>, 2011,  
Carole would have packets made up for the Budget & Personnel Committee to  
enable them to review all resumes and applications. The board would then go  
through and rate every applicant in numeric order to determine their  
candidates of choice. Questions will be rated on a 0 -5 scale system.

During the week of October 3<sup>rd</sup> though 7<sup>th</sup>, there will be a meeting set up with  
the panel of experts; Renee Schuster, Tom Dornbrook, Jeremy Przybyla, and Jay  
Zaunter. At this time the panel and Budget & Personnel committee will go  
through the applications.

During the week of October 10<sup>th</sup>, 2011 both committees will meet to compare  
their findings. Next, the field will be narrowed to 6 applicants who will participate  
in the interviewing process.

There were no announcements or correspondence.

Motion made by Tr. Krebs and Seconded by Tr. Hafemann to adjourn. Motion  
carried to adjourn at 1:55p.m.