Chapter 150
Village Board

[HISTORY: Adopted by the Village Board of the Village of Campbellsport as indicated in article histories. Amendments noted where applicable.]

Article I
Members

[Adopted by Ord. No. 61, 1947 (Ch. 2, Art. II, Division 1, of the 2008 Code)]

§ 150-1 **Number of trustees.**
[Amended by Ord. No. 185, 1979]

The Village elects to change the number of trustees to six, exclusive of the Village President.

Article II
Meetings

[Adopted by Ord. No. 1, 1902 (Ch. 2, Art. III, Division 2, of the 2008 Code)]

§ 150-2 **Time and place.**
[Amended by Ord. No. 260, 1998; Ord. No. 265, 2000; 6-15-2017]

Regular meeting of the Village Board shall be held on the second Monday of each month unless otherwise designated by the Board at 6:00 p.m. at such place as the Board may designate.

§ 150-3 **Order of business.**
The business of the Board shall be transacted in the following order:

A. Roll call;

B. Approval of the minutes, if correct, and correcting mistakes if any occur; and

C. All other business, the order to be determined by the vice President or Village Board after meeting by motion of the Village Board, including:

(1) Report of standing committees;

(2) Report of select and special committees;

(3) Report of Village officers;

(4) New business; and

(5) Unfinished and miscellaneous business.

§ 150-4 **Rules and procedures.**
A. The President shall call the Village Board to order at the hour to which the Board stands adjourned, and, if a quorum is present, he shall direct the minutes of the preceding meetings to be acted upon.

He shall, unless otherwise instructed by the Board, appoint all committees.

B. All questions shall be stated by the President previous to discussion or action thereon, and the vote on all questions, excepting those involving the appropriation of money, shall be stated orally, unless the ayes and nays are called for by any member of the Board.

C. When a motion is made and seconded, it shall be stated by the member making the same, or by the President, or be read by the Village Clerk/Treasurer before being debated, if any member requires it. All motions, except to adjourn, postpone or commit, shall be stated orally.

D. Every member, when a question is put, shall vote, unless the Board shall, for special cause, excuse him.

E. A motion to adjourn shall always be in order, and a motion to adjourn, to lay on the table, and a call for the previous question shall be decided without debate.

F. Whereas a member is to speak in debate or deliver any matter to the Board, ~~he shall rise in his place and~~ address himself to the President and confine his remarks to the question under debate and avoid all personalities.

G. When two or more members speak at the same time, the President shall name the member who is first to speak.

H. No member shall speak more than twice on any question except by leave of the Board.

I. No member of any committee shall, during a meeting of the Board, have the privilege of absenting himself from a meeting except by special leave then given.

J. Every paper or writing that shall come before the Board for action thereon shall be referred to the appropriate committee by the President, without motion, unless objected to by some member.

K. Precedence of motions.

(1) When a question is under debate, no motion shall be made in order except:

(a) To adjourn;

(b) To lay on the table;

(c) The previous question;

(d) To postpone to a certain day;

(e) To commit to standing committee;

(f) To commit to select committee;

(g) To amend; or

(h) To postpone indefinitely.

(2) These several motions shall have precedence in the order in which they stand.

L. It shall be in order for any member voting in the majority to move for a reconsideration of the vote on any question at the time, at the next succeeding meeting~~.~~

M. Every account presented to the Board to be audited shall be verified by affidavit, as provided by law, and shall not be allowed or directed to be passed until it shall have been examined and certified as correct by the proper committee ~~and reported to our auditor by the Board~~.

N. No business shall be considered by the Board unless it appears on the agenda.

O. It shall be the duty of the Village Clerk-Treasurer, in addition to other duties, to provide a suitable book in which to record or preserve copies of all ordinances published~~, together with affidavits of the publication thereof.~~ It is the duty of the Village Clerk-Treasurer to record in the minutes of each meeting of the Board all ordinances, bylaws and resolutions adopted by the Board at that meeting.

P. These rules may be suspended temporarily by a majority of the members present at any meeting.

§ 150-05 **Adoption of Robert's Rules of Order, 11th Edition.**

All meetings of the Village Board, committees, and commissions will follow the guidelines set forth in Robert's Rules of Order, 11th Edition.

Effective Date. This Ordinance shall take effect immediately upon its adoption, approval, and publication. Adopted, recorded and approved this 6 day of February 2019.

David Krebs

David Krebs Village President

ATTEST: Becky Tellier

Becky Tellier, Village Clerk

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