

Village of Campbellsport

Personnel Committee Meeting

Thursday, 1-7-2016 – 6 pm

Village Meeting Room, 177 East Main Street, Campbellsport, WI 53010

The meeting was called to order at 6:00 pm by TR DelPonte. Present: Janet Hafemann, Brandon Serwe, Joanne DelPonte, Dave Krebs, and Becky Tellier.

The Employee Manual was the topic of discussion. It was agreed that if a Public Works employee is going into a home or business they should be in uniform or have a picture name badge on them.

Need to research:

- Who should have the blood borne pathogens training due to main job duties?
- Bill Hess – Where is he at with his CDL?

In several of the job descriptions training and certifications are listed as job requirements. There is no documentation being given to Village Hall to put into personnel files. Copies will be requested from department heads.

After changes are made to the manual from this meeting, department heads will be asked to review the handbook. A meeting will be scheduled if department heads have questions/concerns.

Announcements

- Lion's Club Dinner at 6 pm January 19, 2016, at Crave
- FEDEC Dinner January 28, 2016

Meeting adjourned at 7:38 pm.

Respectfully submitted,
Becky A Tellier
Clerk-Treasurer
