

Village Board Publication – Campbellsport Village Board – August 14, 2006

Regular Board meeting which was held in the Campbellsport Village Council Room, 177 E. Main Street, Campbellsport.

Item#1 – Meeting called to order by Pres. Uelmen at 7:03 P.M.

Item#2 – Pledge of Allegiance recited in unison followed by a Moment of Silence

Item#3 – Meeting notice was given to the Campbellsport News, National Exchange, Post Office, Library and posted at the Village Hall and in compliance with the open meeting law.

Item#4 – Roll Call: Tr.Boldt, Tr.Schwartz, Tr.Twohig, Tr.Stoffel, Tr.Volz Daniels, Tr.Yahr, Pres. Uelmen

Others in attendance: Mark Gruber, Henry Straub, Chief Lindsley, Chief Karoses, David Krebs, John Janz, Merle Laatsch, Joe Woodworth, Tom Matenaer, Mike Gatzke, Gary Fischer-Hammes Co.(Aurora), Rick Straub, Stephanie Remillard, Atty John Macy, Bill Grede, Penny & Keith Boettcher, Mrs. Krebs, Dave Schellhaass, Kyle Greene, Jason Daye-Excel, Rose Brandl, Chris & Mary Jo Greene, Joanne Del Ponte, Barb Knickel, Bart Welsh, Ron Gussick, Karen Van Beek, Joann Schrauth

Reporter: Andrea Hansen Abler – Cport News

Item#5 – **Motion** by Tr.Yahr, seconded by Tr.Schwartz to approve minutes of the July 10th, 17th, and 31st, meetings as presented. Ayes-7, Noes-0

Tr. Boldt brought up issue about disturbance on Mill St. by a resident and a number of area residents were in attendance along with a copy of letter that was sent to landlord(Jeff Lindsley) and concerns that police dept. are not addressing concerns to satisfaction of neighbors. Neighbors were told to call landlord and police dept. each time disturbance is taking place.

Item#6 – **Motion** by Tr.Boldt, seconded by Tr.Schwartz to approve the Police Dept. report for the month of July as presented by Chief Karoses. Motion carried without a negative vote outcome

6a. - **Motion** by Tr.Schwartz, seconded by Tr.Yahr to approve four operators license for Andrea Stocker, Tamara Baughman, Kristina Meilahn and Laura Yanke for the Piggly Wiggly, Campbellsport BP and St. Matthew's Festival with background checks completed and Ok'd by Police Dept.. Ayes-7, Noes-0

Motion by Tr.Yahr, seconded by Tr.Boldt to grant St. Matthew's parish a picnic beverage license for Fall Festival on Sept.17, 2006. Ayes-7, Noes-0

6b. Clerk announced that Town of Taycheedah has requested to join the Lakeside Municipal Court system and that Judge stated this township has no regular police dept. and will not affect the workload of the municipal court .

Motion by Tr.Twohig, seconded by Tr.Yahr to adopt Ordinance #300 allowing the Town of Taycheedah to join the Lakeside Municipal Court system in North Fond du Lac. Ayes-7, Noes-0

Motion by Tr.Yahr, seconded by Tr.Volz Daniels to accept the Intergovernmental Agreement for North Fond du Lac and include Town of Taycheedah into Municipal Court Services. Ayes-7, Noes-0

Item#7 – **Motion** by Tr.Twohig, seconded by Tr.Schwartz to accept the written Fire Dept. for month of July as presented by Chief Lindsley. Motion carried without a negative vote outcome

7a. Picnic report - Still receiving bills and final report should be available by October.

7b. Training Tower – Steel will be put in the tower by dept. members in the next couple of weeks and should be ready to use for September training by Department. Chief stated he thinks tower will be used about 6 times per year. Tr.Volz Daniels would like fire dept. to present to village board a summary of cost to build training tower.

7c - **Motion** by Tr.Stoffel, seconded by Tr.Twohig to accept the Resolution #566 adopting the National Incident Management Systems(NIMS) as the Village standard for all incident management. Ayes-7, Noes-0

Item#8 – Library Report -1)Book sale began today Aug. 14th and doing wells 2)door has been ordered to separate downstairs in hallway

Motion by Tr.Schwartz, seconded by Tr.Yahr to accept the written Library report for the month of July as presented by Librarian Stephanie Remillard. Motion carried without a negative vote outcome

Item#9 – WLM - **Motion** by Tr.Twohig, seconded by Tr.Yahr to eliminate the necessity to have an architectural control committee for the Valley View subdivision developed by WLM. Ayes-7, Noes-0

9a. Motion by Tr.Yahr, seconded by Tr.Boldt to accept the Declaration of Covenants, Conditions and Restrictions of Valley View Subdivision subject to striking the second sentence in Article 9 (9.2) referring to placement of mound systems in Common Areas. Ayes-1, Noes-0

Motion by Tr.Twohig, seconded by Tr.Volz Daniels to approve the Articles of Incorporation subject to the Village President being satisfied that Article 1. is properly filled out and name is the same on Articles of Incorporation document and Stormwater Control document. Ayes-7, Noes-0

Item#10 – Request of 4-Seasons Theisen Trails occupancy permit approval. Pres.Uelmen read Memos and letters between Atty. Knuppel and Atty. Macy regarding correspondence pertaining encroachment on Hwy W/Knights Ct., ByPass lane and sidewalk easements and defaults of developers agreement.

Developers to request in writing what detail they(4-Seasons) want on invoices from engineers, etc.and give to clerk who will request more detail from vendors.

Plan Commission made recommendation to accept the First Amendment to the Developer's Agreement except content in #2 regarding Knights Court issue and language to be worked out with both the village and developers attorneys.

Gary Fischer of Hammes Corp. stated he has taken proposal to Aurora Corporate regarding agreement of Village granting curb cut onto Knights Court for easement of encroachment on corner of Hwy W and Knights Court and Aurora is willing to accept.

Attorney Macy stated that Developers Agreement is a Contract between the Developers and the Village and must be adhered to.

Motion by Tr. Stoffel, seconded by Tr.Boldt to accept the concept to the first amendment to the Developer's Agreement excluding language in number 2 and 4 regarding Knights Court issue and a new C 3. under number 1 to read (the Developer has resolved the encroachment issue on Knights Court with Aurora to the Village Engineer and Attorneys satisfaction) and first amendment is subject to the final language approved by both the village and developers attorneys and new building permits or occupancy permits will not be issued until complete compliance. Ayes-4(Yahr, Boldt, Stoffel, Uelmen) Noes- 3 (Volz Daniels, Schwartz, Twohig)

10a. **Motion** by Tr.Boldt, seconded by Tr.Stoffel to keep the Letter of Credit the same/unaltered for the 4-Seasons Developer for Theisen Trails. Ayes-5, Noes-2(Schwartz, Volz Daniels)

Item#11 – Presentation by Jason Daye-Engineer of Excel and Gary Fischer of Hammes Corp. for proposed Aurora Clinic. Mr. Fischer explained building would be approx.5200 sq. ft., two doctors with 3exam rooms each and services of pharmacy, lab, xray. Red brick exterior. Open Mon-Fri. 8AM-5PM 24 parking stalls and would like to start construction in early Sept. 6 ft. wide easement with sidewalk on private property. All permits from FDL County have been obtained and were presented.

Request need is for two(2) driveway access designs, stormwater management plan

Motion by Tr.Boldt, seconded by Tr.Twohig approving the site plan from Hammes Corp. for Aurora Clinic conditioned that there will be no ingress or egress unto Knights Court until village board approval is given with appropriate agreements signed and a revised sidewalk plan presented to engineer for approval and at least 6ft from paved portion and connecting Knights Court to Hwy W(Grandview Ave.)
Ayes-5, Noes-2(Schwartz, Volz Daniels)

Motion by Tr.Boldt, seconded by Tr.Stoffel to accept the stormwater management plan as presented by Jason Daye-Excel engineer and Hammes Corp. for the Aurora clinic. Ayes-5, Noes-2(Schwartz, Volz Daniels)

Motion by Tr.Stoffel, seconded by Tr.Yahr to accept the concept plan for the ByPass lane as approved by Fond du Lac County Hwy Dept. for the Aurora clinic property. Ayes-6, Noes-1(Volz Daniels)

A recess was taken at 10:07 P.M.

Item#12 -**Motion** by Tr.Yahr, seconded by Tr.Twohig to accept the Public Works report as presented by Mark Gruber, Director of Public Works for the month of July. Motion carried without a negative vote outcome

Mark Gruber was directed to put a notice in paper about crack filling on various streets in Campbellsport to notify residents about car parking, hanging out wash and open windows.

12a. **Motion** by Tr.Schwartz seconded by Tr.Boldt to approve painting of crosswalks, stop bars, parking stalls and Rails to Trails crossings from Crowley Construction for a price not to exceed \$1100.00 as per contract. Ayes-6, Noes-1(Yahr)

12b. Joint venture to do Mill Pond Rd. project with Town of Auburn and engineering completed by FDL County Hwy Dept.(Tom Janke) to improve road quality and safety.

Motion by Tr.Yahr, seconded by Tr.Schwartz to bid out Mill Pond Road project in conjunction with Town of Auburn and advertise in Campbellsport News and FDL Reporter with bid opening at Town of Auburn townhall on Aug. 31, 2006 at 4P.M. Ayes-7, Noes-0

12c. **Motion** by Tr.Twohig, seconded by Tr.Boldt to authorize the replacement of the manhole on corner of N.Helena/E.Sheboygan St. by Kip Gulseth for \$7500 of which 4-Seasons is responsible for \$3,250 and the Village to pay \$4,250. Ayes-7, Noes-0

12d. – **Motion** by Tr.Stoffel, seconded by Tr.Volz Daniels to allow Campbellsport Community Theater to use the office space in front of the Community Center for storage. Ayes-7, Noes-0

12e. Village received 75 applicants for the vacancy in the Public Works dept. Staff will sit down and go through applications and Personnel Committee meeting was set for Mon. Aug. 21 at 6PM to review applicants and set up interviews.

12f. - Mark Gruber stated he is receiving information on lawn mowers and that on the new John Deere's the accessory parts will not fit from the old machines. Recommendation will be ready for the Sept. meeting. Working on specs to be sent out to other companies.

Item#13 – Update on easement reduction for Tom Matenaer: has not signed paper work and clerk informed Board that he will not sign until Jason Rose does some ground work between the two properties. Tr.Volz Daniels stated the village should not get involved between two neighbors. It was suggested that Mark Gruber look at vegetation and silt in inlet.

Item#14 – Plan Commission Update - Tr.Boldt said a joint meeting will be held between Plan Commission and Village Board and was set for Mon. Aug. 28th and time to be determined after conversation with Atty. Goldin.

Zoning language for duplexes will be worked on with staff and building inspector and then have attorney review.

Plan Commission will be Tues. Aug.29th instead of regular date of Aug. 22nd

Item#15 – Committee Reports - Tr.Stoffel set up DPW Committee meeting to discuss budget, future projects and looking at engineering firms for future use and set for Thu. Aug. 24th at 6PM

Item#16a &b – Budget & Finance - A budget schedule was presented and discussion relating to wages for dept. heads to use for preparation of dept. budgets. Tr.Twohig and board members suggested step plus 2% and hold the 10% as this year for health insurance premium contribution.

Motion by Tr.Twohig, seconded by Tr.Volz Daniels that initial budget preparation for wages should be based on step plus 2% and employees should continue with 10% contribution towards health insurance premiums. Ayes-7, Noes- 0

Item#17 – Comments by citizens - Henry Straub requested village to spend \$50 on binders to put village board documents in during meeting

Tr.Stoffel questioned about street light on S. FDL Ave. and requested that WE Energies should be sent a letter requesting that street light should be repaired and respond back to the village.

Item#18 – Motion by Tr.Twohig, seconded by Tr.Yahr to approve bills as presented and discussed for payment as well as proposal from Pro-Air Service for blower repairs at WWTP. Ayes-7, Noes-0

Item#19 – Announcements: 1) Discussion to move regular village meeting to Sept. 18th because of Fire dept. silent parade and events. 2)Public Hearing will be called to order by Pres. Uelmen and then chaired by Tr.Twohig. Village Board meeting to follow will be chaired by Pres.Uelmen.

Item#20– Motion by Tr.Stoffel, seconded by Tr.Volz Daniels to adjourn meeting at 11:18 P.M. Motion carried

Respectfully submitted,
Diane Lemke, Clerk/Treasurer CMC