

Village Board Publication – Campbellsport Village Board – March 12, 2007
Regular Board meeting which was held in the Campbellsport Village Council Room, 177 E. Main Street, Campbellsport.

Item#1 – Meeting called to order by Pres. Uelmen at 7:00 P.M.

Item#2 – Pledge of Allegiance recited in unison followed by a Moment of Silence

Item#3 – Meeting notice was given to the Campbellsport News, National Exchange, Post Office, Library and posted at the Village Hall and in compliance with the open meeting law.

Item#4 – Roll Call: Tr.Boldt, Tr.Schwartz, Tr.Twohig, Tr.Stoffel, Tr.Volz Daniels, Tr.Yahr, Pres. Uelmen

Others in attendance: Matt Mrochinski, Mark Gruber, Steve Schickert, Tom Weis, Denny Wandtke-Black Gold, Tracy Salisbury- DNR, Chief Lindsley, Chief Karoses, Rick Straub, Henry Straub, Tom Matenaer, Stephanie Remillard, Mary Jo Greene, Bart Welsh, Joann Schrauth, Joanne Del Ponte, Karen Van Beek, Mary Baker, Nick Kreif, Brian Skelton

Campbellsport News Reporter: Andrea Hansen Abler

Item#5 – **Motion** by Tr.Yahr, seconded by Tr.Twohig to approve the minutes of the Feb.12th and Feb. 15th meetings with two noted changes as presented. Ayes-7, Noes-0

Item#6 – Presentation by Tracy Salisbury, Regional Urban Forestry Coordinator for WI DNR. Pres.

Uelmen received on behalf of the Village a plaque for Tree City USA award status which is a National award, only 164 communities have this status. Criteria is to satisfy four items: 1)Forestry program

2)Spend \$2 per capita 3)Tree Ordinance 4)Arbor Celebration and/or Proclamation

Tracy presented two road signs, a flag and cap. Tracy congratulated the Village on the Forestry Grant and developed a gorgeous tree nursery that can be planted throughout the Village.

Item# 7

Motion by Tr.Stoffel, seconded by Tr.Volz Daniels to accept the written Police Dept. report for the month of February as presented by Chief Karoses. Motion carried without a negative vote outcome.

7a. no operator licenses to take action on

7b. Chief Karoses asked the Board what direction he should take in continuation of hiring a parttime officer. Board directed Chief to do background checks and report back to Village Board with his recommended selection of parttime officer.

Chief Karoses said he spoke with Joan Schlaefer – Principal of St. Matthew’s School and desires to extend sidewalk clearing and No Parking area. Following discussion it was recommended that Village absorb cost of signing the No Parking area and make two Handicap parking spaces and properly sign area on Mill St. by St. Matthew’s school entrance. Chief Karoses should speak with school representatives and find out pricing on signing and painting No Parking and Handicap stalls and bring back to next meeting.

Item#8 – **Motion** by Tr. Volz Daniels, seconded by Tr.Yahr to approve the written Fire Dept. for month of February as presented by Chief Lindsley. Motion carried without a negative vote outcome

8a.Chief Lindsley said village and neighboring communities have no written policy about snow removal and this past February was unusually large and a heavy snow storm He asked if DPW could make a pass in front of firehouse & ambulance doors when they are out plowing streets and come back later to clean up.

Motion by Tr.Stoffel, seconded by Schwartz that when DPW plows snow that when they get on East end of village that they do whatever is necessary to make sure the fire dept.trucks and ambulance can exist without problems and safety and clean up remainder of areas later. Ayes-7, Noes-0

Chief Lindsley said that two committees are set up to look at replacing small tanker(#404) in 2008 and purchase for replacing #409(brush rig) and might move up to 2007.

Chief Lindsley reported that Fire Dept. recognized Rick Straub for his outstanding accomplishments in 2007

Item#10 – **Motion** by Tr.Yahr, seconded by Tr.Volz Daniels to approve the written monthly Public Works report as presented by Mark Gruber, Director of Public Works for the month of February 2007. Motion carried without a negative vote outcome.

10a. Presentation by Denny Wandtke of Black Gold Environmental Services on his recommendations for modifications to waste oil boiler system for DPW building compared to what was in the specs. Company has been in business for 23 years 1,800 customers in state. Deal only with waste oil boiler systems. Recycle waste oil on site. Recommendation is to install 650 gal. upright tank and a 500 gal. workbench tank. Gas boiler would be backup unit once waste oil is burned up. Largest capacity is 1320 and village could store in 55 gal. drums excess waste oil if necessary. Maintenance would be to clean burner one per year and the boiler every 500 hours or usually once during winter. Maximum time would be 10-12 hours per year. A cost savings of approx. \$5,000-\$6,000 and payback of unit in approx. 2 years when collecting 1200 gallons of waste oil.

Motion by Tr.Volz Daniels, seconded by Tr.Boldt to accept the recommendation of Black Gold Environmental Services purchase order as presented for \$17,733. Ayes-6, Noes-1(Schwartz)

10b -Update on DPW garage/WWTP upgrades and Wellhouse for Well#4
Pres. Uelmen reported that DPW garage/WWTP upgrades are well on schedule and crane on site and will be setting wall panels on Thurs. March 15th. Met with project manager about flooring alternatives and most flooring speeded out was for laminates and may not be the best use in high traffic areas.

10c& d – Purchase trailer to haul trench box and safety trailer. Mark Gruber reported that at last months meeting we were under the impression that Horicon was looking for our response to purchase safety trailer and not taking bids. Someone, somehow got wind of trailer and submitted a higher bid. Public Works Committee to hash over these items and come back to village board at meeting on March 21st with recommendations. Meeting of Public Works set for Thurs. March 15th at 6PM

10e. Sidewalk status on Wayne Wegenke property was discussed because of need and expense from Verizon to raise pedestal and move cable line for approx. \$4400.00. These options are necessary to make the proper slope to ADA sidewalk in the easement areas. Easement has been widened and according to last conversation with Wayne Wegenke he is unwilling to give any more property up for easement. Tr. Stoffel questioned why sidewalk needs to meet ADA compliance and not the natural slope or grade of land like sidewalks in other parts of the village. Tr.Schwartz wants the sidewalk to be ADA compliant and will not let this issue rest unless it meets state standards. After a lengthy discussion it was recommended that Wayne Wegenke be called and invited to April meeting to discuss sidewalk issue and compliance status.

10f. Discuss possible purchase of jib crane for DPW garage. Crane needs to be anchored into cement 4ft.and accommodations must or should be made now as to where it should be placed. The main purpose

of this piece of equipment is for putting snow plows and the leaf box on and off trucks. Location recommended is near the mezzanine area. Specs were received from Brillion on their unit for an idea on size of jib crane we might be interested in. Recommendation is for a 2-ton, 17ft. beam and 15ft. arm and motorized. Public Works Committee to put this issue on meeting notice and review and bring back to the Village Board for meeting scheduled for Wed. March 21, 2007

Flooring alternatives for the DPW building were outlined on the letter from Jason Bos, Project Manager of CD Smith. Original spec showed all plastic laminate countertop and flooring and after the last project meeting it was suggested that this type of product does not hold up well in high traffic areas and using quarrystone was a better fit and would match existing areas in building. This item will also be added to Public Works Committee meeting on Thurs. March 15th.

Item#9 - **Motion** by Tr.Yahr, seconded by Tr.Volz Daniels to accept the written Library report for the month of February subject to one change as presented by Librarian Stephanie Remillard. Motion carried without a negative vote outcome

Librarian Stephanie Remillard reported that a person(Hanna Askiana) was hired to be the programmer of Children/Teen/programs and in the future to work on Adult programming. Position is for 19 hr. per week. There are two openings this year on the Library Board, Paula Krueger who would like to be reappointed and Sally Candee who is not going to run again for the Board. Stephanie to put a notice up at the Library and ad in newspaper and Clerk to post on info board for any interested person for position. Letters should be addressed to Village Clerk and dropped off or mailed to the village office. Term begins on May 1 and is a three year term.

Item#11 – Plan Commission Updates – no meeting in February

11a. – Ordinance on Floodplain Zoning was explained by Matt Mrochinski on how the process started when the municipal was reviewed by himself for recodification and found to be outdated. Matt contacted DNR for a template and filled in Campbellsport name where applicable and was reviewed by Plan Commission and DNR before the Public Hearing was held prior to tonight’s village board meeting. The ordinance states enforcement will be done by Zoning Administrator, but in the Village of Campbellsport the Building Inspector will be doing such duties.

Motion by Tr.Volz Daniels, seconded by Tr.Twohig to adopt the version of the Floodplain Ordinance that was presented this evening. Ayes-7, Noes-0

11b. – RD – Duplex Zoning is a new type of zoning within the of Campbellsport and put together by the Building Inspection firm and combined Single Family and Multi Family Zoning to address issues that pertain strictly to duplexes and “0” side setbacks, etc.

Motion by Tr.Twohig, seconded by Tr.Volz Daniels to adopt Ordinance #304 creating RD(Duplex) District Zoning into the village municipal code. Ayes-7, Noes-0

Item#12 - OPS System was explained by Tom Weis requesting technical training on programs which are on the computer and done daily and monthly to the DNR. A representative(Scott Moehling-OPS Systems) will be in the area and is willing to come to Campbellsport for \$125 per hour for approx. 2 ½ -3 hours of training.

Motion by Tr.Volz Daniels, seconded by Tr.Twohig to authorize Sewer Dept. to contract with OPS Systems for up to 4 hours of training for \$125 per hour. Ayes-7, Noes-0

Item# 13 –Committee reports –

Tr.Twohig of Building Committee reported that Kim Rodenkirch came in and did blower test and submitted bill for \$375.00 and would like to be put on April agenda for presentation on blower test results from the Community Center.

Tr.Twohig also stated he had a grant form for Safe Pathways to Schools for children and is looking to submit for costs related to sidewalk replacement on Grandview/Sheboygan corner by the cemetery.

Tr.Yahr asked about setting up date of March 26th for Recreation Committee, but after some communication and letter received by Police Chief that Mr. Bauman did not want anyone on his property and would eliminate the snow dump site for the event.

Item#14 –**Motion** by Tr.Volz Daniels, seconded by Tr. Boldt to accept Resolution #571 amending Recycling authorization for the Village of Campbellsport with updated WI Statutes and Chapters.
Ayes-7, Noes-0

Item#15 – **Motion** by Tr.Twohig, seconded by Tr.Yahr to adopt Resolution #572 authorizing the use of Special Registration Deputies in the Village of Campbellsport appointed by Village Clerk.
Ayes-7, Noes-0

Item#16- Discussion on request for authorization that the Village Clerk/Treasurer can charge against the financial guarantee(the Letter of Credit) for costs not reimbursed by Developers within 30 days of invoicing as permitted by the Developers Agreement. Bill in dispute is from May of 2006 in the amount of \$1497.08 from Strand Engineering

Motion by Tr.Volz Daniels, seconded by Tr.Boldt to authorize the Village Clerk/Treasurer to charge against the Letter of Credit for costs not reimbursed by Developers within 30 days of invoicing as permitted by the Developers Agreement which was signed by both the Developers as well as the Village per reaffirmation of Developers Agreement hence forth and any outstanding bills as of this date.
Ayes-5, Noes-2(Yahr, Schwartz)

Clerk to make copies of all invoices related to Developers who will be invoiced for expenditure by engineers, attorneys or planners and have available in a folder for the Developer to pick up before Village Board meetings to scrutinize for accuracies before bills are presented to the Village Board for payment and then invoiced to Developers. Recommendation to call developers about invoices available.

Tr.Volz Daniels would like Attorney Macy contacted about keeping LOC at the approved amount. Clerk to contact banks first about how LOC- Letter of Credit works when a draw is made on the LOC and falls below the level voted on by the Village Board for Developers. Board would like to know what the recourse is and how it is handled.

Item#17 - Comments by citizens –1)Joann Schrauth – asked if Closed Session business was going to be released. Pres.Uelmen said no additional information to release on behalf of himself or of village other than what was described on the agendas.

2)Nick Kreif – ask if village had policy about piling snow on Main St. Kreif would like pile in from of office instead of business.

3)Vote Forum at the St. Joseph’s Convent will be conducted on Mon. March 19th at 6PM by Kristin Gremminger – Activities Coordinator and noticed by Diane Lemke – Clerk/Treas.

4)Tr.Twohig asked what publications were used to advertise for sanitary sewer project and Mark Gruber will call Pat Rank to find out.

Item#18 – **Motion** by Tr.Volz Daniels, seconded by Tr. Twohig to approve bills as presented and discussed for payment for village, water, sewer, fire dept. and library Ayes-7, Noes-0

- Item#18 – Announcements - 1)Bid Opening for Sanitary Sewer, Thur. March 15th at 2PM
2)CAA reconciliation for month of Feb. 3)Candidate Forum at the Convent on March 19th at 6PM
4)Final Financial Statement for borrow are available in Village office. Money has been received and invested with LGIP
5)Letter from St. Joseph's Convent was read aloud about study that has been done regarding housing for seniors or other alternatives in the future.
6)Concerns about winter construction have been addressed by a letter from CD Smith which is available at V.H 7)Tr.Stoffel addressed how snow removal was done and that crew did a good job

Item#19– **Motion** by Tr.Stoffel, seconded by Tr.Volz Daniels to adjourn meeting at 10:04 P.M. Motion carried

Respectfully submitted, Diane Lemke, Clerk/Treasurer CMC

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