

Village Board Publication – Campbellsport Village Board – August 4, 2008
Regular Board meeting which was held in the Campbellsport Village Council Room, 177 E. Main Street, Campbellsport.

Item#1 - Meeting called to order by Pres. Twohig at 7:00 P.M.

Item#2–Pledge of Allegiance recited in unison followed by a Moment of Silence for all the fallen firefighters

Item#3 –Meeting notice was given to the Campbellsport News, National Exchange, Post Office, Library and posted at the Village Hall and in compliance with the open meeting law.

Item#4 – Roll Call: Pres. Twohig, Tr.Del Ponte, Tr.Schickert, Tr.Hafemann, Tr.Schellhaass, Tr.Martiny, Tr.Yahr

Others in attendance Mark Gruber, Stephanie Remillard, Henry Straub, Joann Schrauth, Dean Uelmen, Betty Bakken, Mary Baker, Bob Beining, Lisa Freiberg, Jeremy Vanderloop, Ch. Jeff Lindsley, Phil Burkart, Sherri Rusch-Regenwether

Campbellsport News Reporter: Andrea Hansen Abler

Item#5 – **Motion** by Tr.Yahr, seconded by Tr.Del Ponte to approve the minutes of the July 14th meeting as presented and amended. Ayes-7, Noes-0

Item# 6 – **Motion** by Tr. Schellhaass, seconded by Tr. Martiny to accept the written Police Dept. report for the month of July as presented. Motion carried without a negative vote outcome.

Clerk informed Village Board and audience that residents in the area should remember to lock their house & car doors even when home. There was an attempted burglary/house entry just east of the village.

6a.- **Motion** by Tr.Del Ponte, seconded by Tr.Hafemann to approve the Operator’s licenses for Alicia Reidelbach for the Piggly Wiggly store in the Village with background check done by the Police Dept. for Aug. 2008- June 30, 2009 Ayes-7, Noes-0

Motion by Tr.Yahr, seconded by Tr. Martiny to deny request for operators license for Sharon Murphy for Evil Ena’s per recommendation and background check done by the Police Dept. Ayes-7, Noes-0

Item#7 – **Motion** by Tr.Del Ponte, seconded by Tr.Hafemann to accept the written Campbellsport Fire Dept. report for month of July as presented by Chief Lindsley . Motion carried without a negative vote outcome

US Tanker delivered the tanker truck the last week of July and is in service, but lettering is not completed and will be done by Randy of Trend Setters. Chief Lindsley indicated they had only 2 calls for the old truck and are thinking about keeping vehicle as third backup tanker.

Ch. Lindsley said he has set up a committee to look at instead of replacing #405 to rechassis #405 and will investigate models and pricing and would like item to be placed on Sept. agenda.

Item#9 - Presentation of renewal proposal for liability insurance and new carrier for property insurance for the Village was presented by Phil Burkart and Sherri Rusch-Regenwether of Burkart-Heisdorf Ins. Phil presented premium comparison for a new carrier(Chubb Customarq Classic)vs. our current carrier the Local Gov’t Property Insurance Fund. Chubb offers many enhancements, but has a few areas of concern. Board Members and Village Clerk would like more time to investigate and call other communities and firms who currently have Chubb for comments and bring back to Sept. 8th meeting for action. A resolution will need to be acted upon for withdrawal from the Local Government Property Ins. Fund if a change is made.

Item#8 –**Motion** by Tr.Del Ponte, seconded Tr.Yahr to approve the written Library report for the month of July by Librarian, Stephanie Remillard as presented. Motion carried without a negative vote outcome

Stephanie said Big Event with Tractors on July 22nd went very well and thinks they had approximately 200 people attend. Everyone seemed to have a great time.

Item#10 – **Motion** by Tr.Schellhaass, seconded by Tr.Martiny to approve the written Public Works report for month of July 2008 as presented by Mark Gruber, DPW Director. Motion carried without a negative vote outcome.

Someone has been lifting catch basin grates and dropping them into the pipes during the night and can be very dangerous for walkers, bikers or even cars. It takes two people to retrieve grate(70-80lbs) and replace.

10a. – Update on Well#4 - Mark Gruber said he met on site with DNR Jim Schedgick, Kris Khatri, Mike Forslund of Strand and Pat Twohig on Monday, Aug. 4th. Concerns were first raised by DNR to have the water facility updated to 2008 code standards instead of the original practical standards approved in 1996 with only a few updates. Approval request is now being referred to Norm Hahn of DNR who is on vacation. Pres. Twohig said after a lengthy discussion with DNR more realistic requirements are now being recommended and should be resolved in the next couple of months.

10b. Ordinance No. 311 was presented for amending the current Wellhead Protection code ordinance to protect the Village's Municipal water supply. Clerk stated we needed to amend code because of Well#4.

Motion by Tr.Yahr, seconded by Tr.Schellhaass to adopt Ordinance #311 to amend the Wellhead Protection for the purpose of instituting land use regulations and restrictions to protect the Village's municipal water supply and well fields. Ayes-7, Noes-0

10c.- Update on request of Bertram Wireless to put antenna system on water tower. Mark Gruber reported he called the gentlemen of Bertram Wireless and has not heard back. He also stated his recommendation is to keep private enterprise off the water tower and only for use of public municipal services. His suggestion was to recommend St. Joseph's Convent to vendor and provide them also with a source of revenue. Mike Forslund of Strand is familiar with Bertram Wireless and said sample contract is typical.

10d. – Update on drainage curb& gutter and sidewalk for Kids Clubhouse. Pres. Twohig said he was in contact with Pat Rank today who has been in contact with Tom Janke of FDL County Hwy Dept. Mr. Rank was going to email proposal to Tom Janke today and stated that FDL County is willing to go with even less than the two(2)feet of coverage for boring under Grandview Ave. Kids Clubhouse stated previously they are willing to pick up the costs for engineering this project and will be billed out. Currently we are waiting for written approval from Tom Janke of FDL County. Pat Rank said that FDL County is looking for work and would be willing to act as the contractor on this project(do asphaltting and contract out the other work). Work will probably not be done until 2009. This item will need to go to the Plan Commission on Aug. 26th and then recommendation to the Village Board.

10e. - Update on NJM Developer's Agreement. Jeremy Vanderloop of Attorney Madden's office who represents NJM Development(Nick Mueller) presented amendment to the Developer's Agreement but Attorney Macy has not had time to response to the amendment. NJM Developer(Nick Mueller) is going to take responsibility of all three developer's agreements of development and also the condos on behalf of the National Exchange Bank. Monies held by the previous developer in the bank account will need to be dispersed at some point and NJM will indemnify the village for

anyone who comes after the money. According to amended Developer's Agreement a new letter of credit in the amount of \$100,000 will be achieved. NJM Developer believes all punch list items have been done except the outstanding issue with the heating system at the Lift Station. Atty. Vanderloop said NJM have turned over the defective heating system bills over to the insurance company of their vendor. Dedication of property will be in the future by Developer and Village can consider what to accept and decide on the improvements and warranty periods.

10f. - Public Works Committee will need to set up meeting to deal with snow plowing policies, trees & sidewalk in the business district, grading & landscaping at 522 Ladwig and the 545 Ford Tractor. Meeting set for Aug. 25th at 5:30 P.M.

Item#11- Planning Commission Update –

11a & b.- Recommendation of Pres. Twohig to refer the issue of annual waivers for the two mobile home parks to the Plan Commission on Tues. Aug.26 with hopes to report to the Village Board at the Sept. 8th meeting.

Currently the village has two trailer parks, Jim Rinas of CC Cody's who said he will be removing one the trailers by end of Aug.2008 and Mr.Bob Beining who is to decrease his mobile home park by one more trailer no later than Sept. 30th.

Item#12 - Committee Reports –

Public Works update - Mark Gruber said he is waiting for a quote from Gary's Landscaping for 522 Ladwig St.

Item#13a– Proposed schedule for budget meetings and process was presented for upcoming budget.

Clerk to speak with Police Dept. & Fire Dept. personnel to find out dates for initial meeting on proposed budgets for 2009(Aug. 27th or Sept. 4th).

13e. Negotiating team and attorney met the union employees and union representative on July 24th to settle the 2007-2009 Collective Bargaining Agreement. In the process the following draft document with changes to the contract was agreed upon by both parties with specifics to be worked on.

Changes made were:

- 1) employees called in to work at times or on days on which they are not scheduled to work shall be entitled to one(1) hour work and pay at rate of time and one-half instead of previous two(2) hour call in time.
- 2) High deductible Health Ins. in existence the village shall contribute into HSA 75% for employee with family plan and 65% for employee with single plan.
- 3) Provide vacation to be earned and used on calendar basis - (currently on anniversary date)
- 4) Post notices & announcements on bulletin boards and provided to Village Clerk
- 5) Employees attending meetings outside Village boundaries shall be reimbursed actual cost of meals not to exceed \$25 per day
- 6) Agreement contract becomes effective Jan. 1, 2007- Dec. 31, 2009
- 7) Village will reimburse for CDL if required with appropriate training and Village shall have discretion to assign other duties and tasks if available if employee loses CDL.
- 8) A.) Village shall establish procedure for employee to notify Dept. head of alleged safety violation or hazard B)Village will provide employee with one(1) pr. of prescription safety glasses if damaged on job. C) Village shall pay up to \$100 annually for approved steel-toed safety shoe for street crew employees
- 9) Wages Rates - 2007 = Jan. 1, 2007 2% across the board; July 1, 2007 – 1% across the board; Jan. 1, 2008 – 2% across the board and July 1, 2008 1% across the board
Jan. 1, 2009 – 2% across the board increase

13e. **Motion** by Tr.Schellhaass, seconded by Tr.Hafemann to ratify the changes to the 2007-2009 Collective Bargaining Agreement between the Village of Campbellsport and Village of Campbellsport Employees, Local 1061, AFSCME, AFL-CIO. Ayes 7, Noes-0

13b. - Initial direction to Dept. Heads from the Village Board for increases to employees for budget purposes is 2 ½% and not cut in stone according to Pres. Twohig, but a place to begin putting numbers in the budget.

13c.- Tr.Del Ponte presented to the Village Board members proposed language for the ordinance that she obtained from a firm regarding the job description and duties of an administrator. Personnel Committee is requesting authority from the Village Board to send document to attorney and any other expenses that are necessary to get everything properly worded in the ordinance and on the referendum question. Ordinance and wording needs to be completed and up to the FDL Clerks office no later than Sept. 23rd.

Motion by Tr.Martiny, seconded by Tr.Yahr to authorize spending money on the proposed charter ordinance for a village administrator to be sent to the village attorney for proper wording and suggestion for a referendum question to be placed on Nov. 4th election and have ready by Sept. 23rd to send to FDL County Clerks office and to add additional language to proposed charter ordinance that Village Board would have the discretion on filling the position once the ordinance was adopted. Ayes-6, Noes-1(Schellhaass)

13d. Concerns by Dept. Heads on language in the union contract on what constitutes an emergency and want direction from the Village Board so everyone is treated fairly and the same in all depts. Mark Gruber stated that Diggers Hotline defines an emergency as life threatening, safety issue or property lost or damaged. After some discussion the following motion was made.

Motion by Tr. Yahr, seconded by Tr.Schickert to allow Department Heads and chain of command to determine classes of emergencies and allow employees to leave after emergency is completed even if the entire hour is not needed and will monitor for abuse and revisit in the future. Ayes-7, Noes-0

Item#14 – Public Comments - Henry Straub questioned why or what Time System was for the Police Dept. Clerk explained it is the fee associated with the officers being able to get data from the State on calls.

Item#15 – **Motion** by Tr.Del Ponte, seconded by Tr.Yahr to approve bills as presented and discussed for payment for village, water, sewer, fire dept. and library invoices for the month of July. Ayes-7, Noes-0

Item#16 – Announcements /Correspondence– 1) Reconciliation of CAA bank statement
2)Journal & CAA entries for month of July 3)Municipal Code winding down and ready for Sept. mtg.
4)Public hearing on Aug. 6 with PSC 5) Letter from FDL Extension to use students for projects 6)Ayres & Associates looked at dam will be providing a quote 7)Letter to Mrs. Zeller about condition of property on S.FDL Ave.

Item#17– **Motion** by Tr.Del Ponte, seconded by Tr.Martiny to adjourn meeting at 9:43 P.M. Motion carried Respectfully submitted, Diane Lemke, Clerk/Treasurer CMC, WCMC

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