

**Village Board Publication – Campbellsport Village Board – December 14, 2009**

**Regular Board meeting which was held in the Campbellsport Village Council Room, 177 E. Main Street, Campbellsport.**

Item#1 - Meeting called to order by Pres. Twohig at 7:00 P.M.

Item#2–Pledge of Allegiance recited in unison followed by a Moment of Silence

Item#3 –Meeting notice was given to the Campbellsport News, National Exchange, Post Office, Library and posted at the Village Hall and in compliance with the open meeting law.

Item#4 – Roll Call: Pres. Twohig, Tr.Del Ponte, Tr.Schickert, Tr.Hafemann, Tr.Schellhaass, Tr.Martiny, Tr.Yahr

Others in attendance; Stephanie Remillard, Ch. Jeff Lindsley, Mary Baker, Ch. Karoses, Dean Uelmen, Brenda Hicks-Sorenson

Campbellsport News Reporter: Andrea Hansen Abler

Item#5 – **Motion** by Tr.Schellhaass, seconded by Tr.Del Ponte to approve accepting the minutes of the November 9<sup>th</sup> & 23<sup>rd</sup> special & public hearing meetings as presented with noted changes. Ayes-7, Noes-0

Item# 6 – **Motion** by Tr. Hafemann, seconded by Tr. Yahr to accept the written Police Dept. report for the month of November as presented by Chief Karoses. Motion carried without a negative vote outcome. Put on the Jan. agenda about hiring another parttime officer.

6a.- **Motion** by Tr.Yahr, seconded by Tr.Schellhaass to approve the operators license for Carissa Serwe for King Pin Lanes and Janet Jordan for See No Evil after background checks were done by the Police Dept. and recommended as stated. Ayes-7, Noes-0

6b. – **Motion** by Tr.Del Ponte, seconded by Tr.Schickert to grant picnic Class “B” license to St. Matthew’s Congregation for Jan. 30, 2010 for Cabin Fever. Ayes-7, Noes-0

6c. - Police & Fire Commission was discussed with recommendation from Police Chief and Fire Chief to have various types of people on a five(5) member board. Types of people suggested were an HR, attorney etc. and can be from inside & outside of community. Commission should be setup in early 2010 Issues to be verified are terms of office for members and who is on Board and when terms begin

Item#7 – **Motion** by Tr.Yahr, seconded by Tr.Schellhaass accept the written Campbellsport Fire Dept. report for month of November as presented by Chief Lindsley . Motion carried without a negative vote outcome

**7a. -Motion** by Tr.Yahr, seconded by Tr.Del Ponte to accept the write-off’s of \$13,443.74 for ambulance adjustments for the month of November from the Credit Summary report. Ayes-7, Noes-0

Chief Lindsley stated that if someone needs the fire hydrant on their property shoveled out they should contact the fire dept. and members will come out and dig out the hydrant. This is a safety issue both for residents and the dept.

The Fire Dept. purchased some furniture so members can stay overnight especially during the winter when they are on duty for ambulance call.

7b. – Chief Lindsley presented a Fire Flow Test List for fire hydrants that were tested from Aug.-Nov.2009. Hydrants were tested for static pressure and residual pressure. Testing needs to be done twice annually for the next 2 ½ years.

Item#8 –**Motion** by Tr.Del Ponte, seconded Tr.Martiny to approve the written Library report for the month of November by Librarian, Stephanie Remillard as presented. Motion carried without a negative vote outcome

There is an open position for a cleaning person. Alyssa Gruenwald was hired for the page position. Laura Miller is moving into vacated position.

Item#9 – **Motion** by Tr.Yahr, seconded by Tr.Schellhaass to approve the written Public Works report for month of November 2009 as presented by Mark Gruber, DPW Director. Motion carried without a negative vote outcome.

Watermain break on Windell Ave.(12/13) 60,000 gallon loss (hydrant problems which will need to be addressed.

Short of vehicles during the last snow storm because trucks were in for repairs and unavailable  
Antenna broke off on the Lift Station No. 3 on Valleyview Dr. after the heavy snow storm. Mark Gruber will contact Dusty Mueller because building is under warranty.

9a. – Final walk thru on street projects was done on Nov. 23<sup>rd</sup>. and okayed and approved by Strand Engineering.

9b. – Mark Gruber requested formal action by the Village Board on salting policy for village streets.  
**Motion** by Tr.Schickert, seconded by Tr.Martiny to keep our salting policy the same as in 2008 to hills and intersections in the village to cut down on expenses. Ayes-7, Noes-0

Complaints have come into the village office and people need to shovel snow on their yards instead of the terrace area to limit the amount of snow on the property between the sidewalk and roadway. Village crews do not intentionally try to put snow on the sidewalks.

Resident was concerned that removal of snow on sidewalks was not cleaned off uniformly throughout the village and enforced the same for everyone.

Unoccupied properties create problems, but the banks, real estate companies are being notified that sidewalks and hydrants must be shoveled and dug out.

Tr.Del Ponte & Tr.Schellhaass said that the Police Dept. should be personally notifying persons that they are in violation of the ordinances and that ordinances should be enforced.

9c. - Pres. Twohig said John Griffin of Bonestroo is working with Dave Stertz, DNR representative to work out the final plans for the Mill Pond dam removal. Twohig said because of the length of time it is taking to get approvals from everyone that the dam removal may not take place until summer. There is a moratorium of March 15-May 15 when no construction can take place. Grant is for 100% of dam removal and approved.

9d. – Update on county garage – Staff persons, Pat Twohig, Mark Gruber, Diane Lemke and Village Engineer- Pat Rank met with FDL County person, Tom Janke, Pete Kuen, Tom Sugars.

Meeting was to go over approx. expenses and requirements of the village to complete the utilities and roadway.

There is a FDL County Board meeting on Tues. Dec. 15 for review costs of both the land and improvements.

Item#10 - Water Utility update on NOV notice: Staff(Pres. Twohig, Diane Lemke, Mark Gruber & Tr.Schellhaass), attorney-Tony Renning, & Mike Forslund- Strand Eng. met with DNR personnel on Dec. 3<sup>rd</sup> at Oshkosh.

Letter from Strand Engineering(presented) to DNR for comments. DNR – Ms. Anne Van Grinsven & Jim Schedgick reviewed the letter and concerns related that a workable time frame be set that all parties could be agreeable with and come up to compliance with a plan. Ms.Van Grinsven will redo the letter from Mike Forslund and try to get it back to the village for signatures before Dec. 25<sup>th</sup>. Mike Forslund will work at putting together documents for applying for funding by Jan. 31<sup>st</sup>. Funds are announced in April  
Village utility will need to continue putting notice of violation in the newspaper quarterly until four(4) consecutive quarters are below 4.4% for radium.

Item#11 - Sewer & Water Committee met to discuss issues with Syl Volm & Jeff Schickert.

Chairperson Martiny said committee met with Syl Volm and discussed plumbing bill they incurred with the sanitary lateral lining project and decided to reimburse Volm's \$1000 of the \$1360 bill from Matenaer Plbg. Unusual sewer hookup which is now an illegal hookup. There were two lines plumbed instead of one. All work was on private property. Tr.Del Ponte said this is a test situation and a unique problem and village is setting a precedent for future issues. Each case needs to be visited individually.

Martiny also said committee made recommendation to reimburse Jeff Schickert from the Sewer Replacement Fund \$2,250.00 for sewer lateral relining from house to the main.

**Motion** by Tr. Schellhaass, seconded by Tr.Del Ponte to reimburse Jeff Schickert of 529 Mill St. \$2,250.00 for sewer lateral relining from the Sewer Replacement Fund per his application. Ayes-6, Noes-0, Abs.1(Schickert)

**Motion** by Tr.Del Ponte, seconded by Tr. Schellhaass to reimburse Sylvester Volm \$1000 for additional cost of plumbing due to uniqueness of situation encountered when sewer lateral relining was done based on recommendation from the Sewer & Water Committee. Ayes-5, Noes-2(Schickert, Yahr)

Item #12 – Budget & Finance Committee – Clerk, Diane Lemke distributed the updated Rate Assessment schedule showing the 1.3% increase for the village portion. Overall impact on village taxes is a decrease of \$1.10 and with the tax credit applied is a decrease of \$1.17. Lottery decreased from last year to \$71.39 and First Dollar Credit almost doubled to \$62.57. Most people with escrow checks coming in are going to receive refunds because finance banks usually estimate a percentage increase each year.

Item#13 - Pres. Twohig would still like to see that the Village work with the FCEDC for a plan of action to try and get business and jobs in our community. He invited Brenda Hicks-Sorensen to come to the meeting to present some ideas.

Brenda said she struggled with presentation. The plan was always a joint partnership with FCEDC to encourage business and job opportunities. Entrepreneur businesses seem to be the best fit for Campbellsport. Focus has been on looking for grants and funds for re-development of the town down area.

Idea and proposal was for formation of an advisory committee of both FCEDC people, business and citizens from the community. This committee should consist of 3-5 people. Campbellsport Chamber has stated they would offer some monies for FCEDC funding. Twohig said at a previous meeting it was suggested that Village Board give back some of the base salary back to the village. Diane Lemke, Clerk said the process would need to be as a donation, but cannot be taken off by village from payment.

Twohig said some type of communication and workable situation should be considered.

Janet Hafemann expressed some interest on being the volunteer on this advisory committee if meeting would be in the evening.

Item#14 – Amended Resolution for vacation of a portion of the alley between S. FDL Ave. & Railroad. St.

**Motion** by Tr Yahr, seconded by Tr.Schellhaass to amend Resolution #588 for vacating a portion of alley between S. Fond du Lac Ave. and Railroad St. in the Village of Campbellsport to correct the recorded document number #943017. Ayes-7, Noes-0

Item#15 - Adding more people to the CAA Board per the CAA meeting minutes of Sept. 14, 2009.

**Motion** by Tr.Hafemann, seconded by Tr.Martiny to accept the recommendation of the CAA Board to add Etchie & Janette Biertzer and Tim & Jenny Jandre to the CAA Board as members. Ayes- 7, Noes-0

Item#16– Public Comments - Dean Uelmen wanted to know what was discussed in Closed Session at the Nov. 9, 2009 meeting and stated that discussion of proceeding to get authorization for hiring of an administrator is not an item to be discussed in closed session.

Twohig said they discussed comments of citizens in regards to the current employees with intent to meeting with employees to discuss what they had heard from the public in regards to their job performance.

Item#17 – **Motion** by Tr.Yahr, seconded by Tr. Del Ponte to approve bills as presented and discussed for payment for Library of \$5685.70, Village, Water & sewer invoices for \$263,632.38, fire dept. for \$7,765.92 and additional sheet with bills listed for the month of Nov. dated 12/09 Ayes-7, Noes-0

Item#18 – **Motion** by Tr.Del Ponte, seconded by Tr.Hafemann to approve the election commissioners for years of 2010 & 2011 as listed for the upcoming elections. Ayes-7, Noes-0

Item#19 – **Motion** by Tr.Yahr, seconded by Tr.Schellhaass to accept the journal entries for the months of Oct. & November 30, 2009 and the financial statement for the month of Oct. 2009. Ayes-7, Noes-0

Item#20 – Announcements /Correspondence– 1) Letter from Independent Inspections that Beth Klahn has resigned and new person will be Brian 2) Meeting with Ruekert & Mielke on 12/16 at 1PM at Village Hall 3)Letter from Independent regarding status with Mr. Nagel on expired building permit and no current state approved plan 4)Davis & Kuelthau letter regarding reasons for a Police & Fire Commission 5)Tr.Yahr questioned why US Cellular was denied access to water tower

Item#21– **Motion** by Tr.Yahr, seconded by Tr.Hafemann to adjourn meeting at 10:09 P.M. Motion carried Respectfully submitted, Diane Lemke, Clerk/Treasurer CMC, WCPC

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