

Village Board Publication – Campbellsport Village Board – October 13, 2008

Regular Board meeting which was held in the Campbellsport Village Council Room, 177 E. Main Street, Campbellsport.

Item#1 - Meeting called to order by Pres. Twohig at 7:00 P.M.

Item#2–Pledge of Allegiance recited in unison followed by a Moment of Silence for all the fallen firefighters

Item#3 –Meeting notice was given to the Campbellsport News, National Exchange, Post Office, Library and posted at the Village Hall and in compliance with the open meeting law.

Item#4 – Roll Call: Pres. Twohig, Tr.Del Ponte, Tr.Schickert, Tr.Hafemann, Tr.Schellhaass, Tr.Martiny, Tr.Yahr

Others in attendance Chuck Lichtensteiger, Stephanie Remillard, Henry Straub, Joann Schrauth, Dean Uelmen, Bertram Wireless Representatives, Ch. Jeff Lindsley, Chris Singh, Mary Baker, Atty. Patrick Madden, Marge Elwing, Stu Elwing, Glenn Wright, Ch.Randy Karoses, Nick Mueller, Dave Dorava, PE-Vierbicher Associates

Campbellsport News Reporter: Andrea Hansen Abler

Item#5 – **Motion** by Tr.Schellhaass, seconded by Tr.Yahr to approve accepting the minutes of the September 8th & 22nd meetings as presented with corrections. Ayes-7, Noes-0

Item# 6 – **Motion** by Tr. Del Ponte, seconded by Tr. Hafemann to accept the written Police Dept. report for the month of September as presented by Chief Karoses. Motion carried without a negative vote outcome.

6a.- **Motion** by Tr.Yahr, seconded by Tr.Schickert to approve the request for an Operator’s licenses for Katherine Kopping, Linda Steger & Kathleen Flynn for Evil Ena’s in the Village after background check was done by the Police Dept. and recommended for approval. Ayes-7, Noes-0

6b. Request of Vicki & Glenn Rendermann of Kids Clubhouse for a crossing guard on Hwy W near Knights Court. Tr.Schellhaass reported that at the Safety Committee meeting it was discussed with Judy Holzmann & Dan Olson and tabled until discussion can occur with School Board about a bus to pick up the youth for transportation.

6c. **Motion** by Tr.Martiny, seconded by Tr.Del Ponte to officially set Trick or Treat date of Sunday, Oct. 26th from 2:00-4:00PM for the village. Ayes-7, Noes-0

Item#7 – **Motion** by Tr.Hafemann, seconded by Tr.Del Ponte to accept the written Campbellsport Fire Dept. report for month of September as presented by Chief Lindsley . Motion carried without a negative vote outcome

7a. Annual Fire Dept. Picnic was within the top 5 years for profit. Netted approx. \$30,000

Item#8 –**Motion** by Tr.Yahr, seconded Tr.Martiny to approve the written Library report for the month of September by Librarian, Stephanie Remillard as presented. Motion carried without a negative vote outcome

Item#9 – **Motion** by Tr.Schellhaass, seconded by Tr.Del Ponte to approve the written Public Works report for month of September 2008 as presented and questions answered by Diane Lemke,Clerk/Treas. Motion carried without a negative vote outcome.

Bids received from Larry’s Mudjacking and Del Ponte Masonary for repairs of sidewalks in a number of places in the village.

9a. – **Motion** by Tr.Schellhaass, seconded by Tr.Del Ponte to deny request of Bertram Wireless to put an antenna on the water tower in the Village. Ayes-5, Noes-2(Schickert, Hafemann)
Pres.Twohig stated he became aware of a previous request to place antenna on water tower by a local service provider and in the past was denied. Twohig feels it will be not favorable to allow this present request after previous denial. Denial was because of jeopardizing the integrity of tower. Towhig said this could become a liability to village if we approve request now.

9b. Update on NJM Dvelopment lift station repairs and Letter of Credit. Attorney Madden stated the developer is working with LW Allen regarding repairs to lift station and keep the village updated. Letter from Atty. Macy presented which outlined concerns. Clerk, Diane Lemke stated bills outstanding currently is an invoice for \$800 sent out Sept. 28th and a bill in front of village board for approval tonight for \$475. Money left from previous letter of credit of WLM which is in the LGIP account will be \$91,177.72 after all bills are reimbursed to village. From henceforth all bills will be responsibility of NJM and if not paid after 30 days of invoicing, then draw will occur on the new letter of credit with Commerce Bank. Nick Mueller and Atty Madden verbally agreed with this arrangement.

Three items that need attention with development are the lift station, light burnt out on the East side of lift station and paved spillway by manhole for wet-well to deflect water.

Motion by Tr.Martiny, seconded by Tr.Yahr to release the remaining funds of \$91,177.72 in the escrow account with the Local Government Investment Fund to National Exchange Bank from the letter of credit being held by the village. Ayes-7, Noes-0

9c. – Presentation by Joe Dorava of Vierbicher Associates, Inc. on options for the Mill Pond Dam. After evaluation and condition of the Mill Pond Dam alternatives were presented in a booklet form. Cost for dam abandonment could cost approx. \$250,000 and must meet DNR standards. River Alliance group has helped with dam abandonment with donations of 50% or more for expenses. Cost for Dam Failure Analysis will be \$25,000-\$30,000. Restoration and regulatory status for retaining the dam could cost approx. \$395,000 and no monies are available from DNR to retaining dams. The Village can contest the numbers with the DNR on spillway capacity which could save some monies. In 2009 the village will need to decide to keep or abandon the dam. If keeping the dam then the Dam Failure Analysis report is required. Water is owned by the State and if dam is abandoned the river and land next to it will need to be decided on who owns what.

Mr. Dorava also said he works with communities on Stormwater Utility Plans and some monies to do this project and expenses in the future could be diverted to dam maintenance. This would be an enterprise fund and usually based on imperious surfaces(such as parking lots, large roofs etc.)

9d. – Concern of Glenn Wright on landscaping not done to his satisfaction. After discussion the following motion was made.

Motion by Tr.Yahr, seconded by Tr.Martiny that Mark Gruber should pick up a few stones, put black dirt and grass seed on the area to correct the problem and collect the \$25 upon completion from Glenn Wright. Ayes-6, Noes-1(Schellhaass)

9e. Kris Singh requesting adjustment and extension of time on curb & gutter bill from the Village. After explanation and discussion with the Village Board the following motion was made. Clerk explained that letter will be sent out on Oct. 15 per state statute before any assessment can be placed on tax statements.

Motion by Tr.Schickert, seconded by Tr.Schellhaass allowing Mr. Kris Singh an extension of time until Nov.1, 2008 to pay invoice billing of \$677 in full otherwise a 10% penalty will be added to invoice and put on tax bill for property located at 110 W. Sheboygan St. Ayes-7, Noes-0

Item#10 - **Motion** by Tr.Martiny, seconded by Tr.Yahr to table action on ordinance adopting and enacting reorganized Municipal Code book until the November regular village board meeting. Ayes-7, Noes-0

Item#11- Safety Committee Update –

Tr.Schellhaass chairperson reported on the following items that were discussed and recommendations made by the Safety Committee.

1)Recommendation by Committee to send letter to FDL County Hwy Dept. to reduce the speed limit from 25 to MPH when children are present.

Motion by Tr.Martiny, seconded by Tr.Del Ponte to send letter of recommendation to the FDL Highway Dept. to reduce the speed limit on Grandview Ave. by the elementary school from 25 to 15 MPH when children are present. Ayes-7, Noes-0

2)Recommendation from Committee to have village board adopt ordinance so that the bus drivers from Johnson Bus can use their red lights and stop bars within the village limits where sidewalk and curb & gutter exist. State statutes prohibit use in those areas and proposed ordinance would permit such usage.

Motion by Tr.Yahr, seconded by Tr.Del Ponte to adopt Ordinance #314 to allow bus driver/operators to use flashing red warning lights and stop bars in residential & business districts contrary to State Statutes. Ayes-7, Noes-0

Item#12 - Quotation from Pat Rank of Strand Associates submitted pre-design probable opinion & cost for \$60,591.30. Pres. Twohig said he does not think the village should do this project this year. Neighbors who had put water onto the street by Skyhawk Ave. & Paul are questioning why they are required to reroute their sump pump drainage after the village in the past installed stormwater drainage along others properties in the past. Pres.Twohig said he thought he could get prices from some contractors, but does not have any at the current time.

Pres.Twohig said the Roger Bartelt residence on Ladwig St. has seen grading/swale improvements on this neighbors lot to the West and hopefully drainage problem will be reduced and go onto ground before being released into the street.

Item#13 – Letter from DNR – Notice of Non-compliance regarding unscheduled wastewater bypassing on June 8th. DNR is requiring a written response to this notice of non-compliance no later than Dec.12, 2008. The Village in the past done a number of improvements since the bypass in 2004. Pres.Twohig said the village has also installed new sewer lines down Windell, Helena & Spring St.

Flows increase tremendously during wet events. An action must be put together to eliminate and/or tighten up infiltration to decrease flows into the system during wet events and stop bypassing. Ideas are being sought from other communities and from a Wastewater Conference later this month.

Our biggest problem that now exists is that the village cannot pump water from the lift station fast enough to our sewer plant. We have enough holding capacity once it gets to the plant. One plan is to lay another force main or a larger pipe to get water to the plant faster.

Item#14 – Contract for financial services to the village from Virchow Krause & Company was presented for services of year ending Dec. 31, 2008.

Motion by Tr.Yahr, seconded by Tr.Hafemann to approve the contract for Virchow Krause & Company for financial services provided to the Village for year ended 12/31/08. Ayes7, Noes-0

Item#15 – Continued discussion on Marion Zeller property located at 121 S. FDL Ave. Auction was held on Oct. 4th and an individual by the name of Bob made a bid offer of \$15,000. Pres. Twohig said as of today he has not heard if Mrs. Zeller accepted or rejected that bid. Highest bidder(Bob) said he intended to fix up the building and use it for storage.

Motion by Tr.Schickert, seconded by Tr.Del Ponte to have Pres.Twohig contact Mrs. Zeller on whether building at 121 S. FDL Ave. is sold and schedule of event otherwise Village will contact inspector to have building inspected for compliance and inhabitable condition. Ayes-7, Noes-0

Item#16 - Recommendation of auditors to increase sewer rates. Pres. Twohig said according to previous presentations by auditors a 10% increase should be looked at for next billing cycle when meter are read in Dec. of 2008. Meeting of the Sewer & Water Committee was set up for Mon. Oct. 20th at 6PM to discuss sewer rate increases and also discuss Loehr Meat Service account.

Item#17 - Budget/Personnel Committee Report –

a)Scheduled preliminary budget for 2009 for Oct.15th at 5:30PM and have the entire Board in attendance
b)**Motion** by Tr.Schellhaass, seconded by Tr.Hafemann to allow monies left in the snow budget accounts for 2008 to roll dollars into 2009 budget snow accounts and not go into the general fund account.

Ayes-7, Noes-0

c)Public Hearing set for Monday, Oct. 27th at 7PM at the Community Center to answer questions of the public on referendum questions on the Nov. 4th ballot related to the Village Administrator position and questions to be explained by the Village Board.

Item#18 – Public Comments - Chuck Lichtensteiger questioning if he needs to pay the sewer & water impact fees. Building permit has expired and according to Ordin. 295 impact fees will need to be paid according to Clerk, Diane Lemke. This item was referred to Nov. agenda for village board action.

Item#19 – **Motion** by Tr.Yahr, seconded by Tr.Del Ponte to approve bills as presented and discussed for payment for village, water, sewer, fire dept. and library invoices for the month of September with exception of invoice of Gary's Landscaping. Ayes-7, Noes-0

Item#20 – Announcements /Correspondence– 1) Reconciliation of CAA bank statement and General Journal entries 2)Emergency Plan template from FDL EOC will be worked on and finalized for Nov.agenda 3)Election on Nov. 4th and hours are 7AM-8PM 4)Quote from Stuart Muck to purchase sound equipment 5)Groundwater seminar attended by Pres.Twohig and useful 6)Continued concerns of Greg Loehr and increase of water rates 7>Contact Jeff Belongia regarding refinance of bond borrows 8)Dam analysis and possible referendum questions for April election

Item#21– **Motion** by Tr.Schellhaass, seconded by Tr.Yahr to adjourn meeting at 10:22 P.M. Motion carried Respectfully submitted, Diane Lemke, Clerk/Treasurer CMC, WCMC

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