

**Village Board Publication – Campbellsport Village Board – May 10, 2010**

**Regular Board meeting which was held in the Campbellsport Village Council Room, 177 E. Main Street, Campbellsport.**

Item#1 - Meeting called to order by Pres. Twohig at 7:00 P.M.

Item#2–Pledge of Allegiance recited in unison followed by a Moment of Silence

Item#3 –Meeting notice was given to the Campbellsport News, National Exchange, Post Office, Library and posted at the Village Hall and in compliance with the open meeting law.

Item#4 – Roll Call: Pres. Twohig, Tr.Schickert, Tr.Hafemann, Tr.Schellhaass, Tr.Martiny

Excused absence: Tr.Del Ponte

Others in attendance: Mark Gruber, Don Vilione, Glen Renderman, Dan Sargeant, Carole Marchant Ferber, Bill Hess, Ryan Koll, Stephanie Remillard , Mike Bassill, Mary Baker, Chuck Lichtensteiger, Joanne Schrauth, Diane Clark, Jim Noren, Ch. Karoses, Cathy Ropinski, Brandy Osgood, Neil Rothe, David Dorn, Sue Melby, Ch. Lindsley, Craig Gruber, Mike Yahr

Campbellsport News Reporter: Andrea Hansen Abler

Item#5 – **Motion** by Tr.Schellhaass, seconded by Tr. Schickert to approve accepting the minutes of the April 12<sup>th</sup> and 26th meetings as presented with corrections Ayes-5, Noes-0

Item#6 – **Motion** by Tr.Schickert, seconded by Tr.Hafemann to accept the written Police Dept. report for the month of April as presented by Chief Karoses. Motion carried without a negative vote outcome.

6a. **Motion** by Tr.Schellhaass, seconded by Tr.Martiny to grant operators license to Lisa Schodeberg and Neil Rothe for See No Evil following background checks and recommended by the Police Dept. Ayes -5, Noes-0

6b. – Ch. Karoses said that the Dept. was notified that the COPS Hiring Program recently authorized to open the 2010 COPS and award \$298 million for full-time sworn officers and our application will be carried forward for consideration in this round.

Pres. Twohig said he and Chief Karoses attended a Police & Fire Commission meeting on May 4th and emphasis was on setting policies for the Police & Fire Commission to follow.

Item#7 - **Motion** by Tr.Schellhaass, seconded by Tr.Schickert to accept the written Campbellsport Fire Dept. report for month of April as presented by Chief Lindsley . Motion carried without a negative vote outcome

Chief Lindsley said that Moraine Park has been using the training tower for Fire Fighter I training because their burn trailer needed to be updated/repared and is not yet available.

7a. **-Motion** by Tr.Schickert, seconded by Tr. Schellhaass to accept the write-off's of \$2,665.84 for ambulance adjustments for the month of April from the Credit Summary report. Ayes-5, Noes-0

7b. – Motion by Tr.Schellhaass, seconded by Tr.Schickert to approve the new billing schedule for ambulance charges as recommended by American Accounts for the base rates, procedures and supplies per explanation by Sue Melby. Ayes-5, Noes-0

Chief Lindsley said Dept. is waiting for information from the DNR on the amount of the FEMA grant. Tr.Martiny asked when the memorial bricks would be available at NEB for viewing. Chief Lindsay said they are waiting for Miller Monument to give them a sample for display and will also put a picture of stone sizes and pricing on website.

Item#8 –**Motion** by Tr.Schellhaass, seconded Tr. Hafemann to approve the written Library report for the month of April as presented by Librarian- Stephanie Remillard. Motion carried without a negative vote outcome

Stephanie said Library Board is looking for someone to do masonry work around the sign. Krueger painting is going to do the upper level and skilled volunteers are needed to finish painting walls in the lower level.

Item#9 – Don Vilione of Baker Tilly did presentation of the financial condition of the Village and Utilities. Executive statement was presented summarizing the important parts of the 2009 audit of the Village's financial statements.

Name change to Baker Tilly from Virchow Krause was for international and commercial clients and did not change the financial ways they do business.

Audit went well. It was a challenging year for operations of communities.

Audit team has phases they perform: 1) come before the end of year to make sure village is operating accordance to what was represented (documents to support transactions) 2) Test controls – account balances, and financial information. 3) Audit Plan – consistent operations 4) Draft documents – State financial report, PSC report and financial statements & opinions.

Advice to Village Board for future projects is to determine where monies are coming from before projects are initiated. Water & Sewer Depts. are in need to increase revenues to cover necessary expenses. The Water Dept. has been borrowing monies from the Village and cannot pay back unless rates are raised. Water Dept. must become financial stable and stand alone and not depend on other entities to operate.

**Motion** by Tr.Hafemann, seconded by Tr.Schellaass to accept the financial report presented by Don Vilione of Baker Tilly for fiscal year 2009 and for the Water & Sewer Utility. Motion carried without a negative vote outcome.

Item #10 - **Motion** by Tr.Schellhaass, seconded by Tr.Hafemann to adopt Resolution #602 amending the 2010 adopted budget for the Village of Campbellsport to maximize the Expenditure Restraint Program funding. Ayes- 5, Noes-0

Item#11– **Motion** by Tr.Martiny, seconded by Tr.Schickert to approve the written Public Works report for month of April 2010 as presented by Mark Gruber, DPW Director. Motion carried without a negative vote outcome.

**11a.** – Mark Gruber said he spoke to Jerry Groth about lift station and he is talking with vendors for equipment options

**11b.** – Pres.Twohig said he spoke with Tom from TP Concrete and Nick Mueller- contractor about Bassill driveway approach. TP said driveway approach is serviceable and cosmetically there are some imperfections and would be willing to negotiate in place of replacement along with some warranty. Mike Bassill said “no” and only wants approach replaced. Pres.Twohig said it may take some time to find the ultimate conditions. TP will be contacted and set up a time of possibly 60 days.

**11c.** – Tree transplanting of one tree was taken out of nursery on Arbor Day and placed behind diamond #2. There are 11-12 ash trees in Fireman's Park that need to be taken down and nursery trees put in their place. This is a proactive instead of a reactive situation to the EAB. Gary Seefeldt would do transplanting for \$65 an hour. Diane Clark said there are 16-24 trees that should be transplanted. Mark said he would contact Mark Hafemann to take trees down like last year. He dropped trees at no cost and he took the wood.

**Motion** by Tr.Schellhaass, seconded by Tr. Hafemann to contract with Hafemann to drop trees in Fireman's Park at no cost and pay for stumping, village crews to do chipping and contract Gary Seefeldt to do transplanting of trees for a total cost not to exceed \$1500. Ayes-3, Noes-2(Schickert,Martiny)

11d. –Mark Gruber said he spoke with Jerry Groth of Baxter –Woodman about stormwater ditch and he is concerned that DNR will get involved because of the cattails. Found out that ditch on South side of Precision Dr. is on private property. Tr.Martiny said he had conversation with Tim Perron and said because of expense he may not go ahead with moving the electric poles(3).

Item#12. Clerk, Diane Lemke explained that Chuck & Rhonda Lichtensteiger are seriously considering opening up a lounge in the village and are requesting a liquor license. The Village has five active class B liquor licenses and two Reserve licenses available. Cost per State legislation for a reserve license is \$10,000. I contacted several other communities and found an example that the Village Board could consider to reimburse some of the fee back to the owner if the business stays in business for three years. Some communities do not reimburse any amount and have a waiting list.

**Motion** by Tr.Schellhaass, seconded by Tr.Schickert to adopt Ordinance #324 to create an economic development grant to refund a portion of the reserve class B liquor license fee at rate of \$4000 the 1st year, \$3000 for the 2<sup>nd</sup> year and \$2000 for the 3<sup>rd</sup> year if still in business at the end of the year. Ayes-4, Noes-1(Martiny)

Item#13 – David Dorn the Staff Representative for ASFEME #40 requested time to address the Village Board Members. Mr. Dorn said he represents the union employees for the village. His presence tonight was because of a recent decision by the Board to issue layoff days. Mr. Dorn said employees are hard working and committed to serve the community. A grievance would need to be written within time frame for the following reasons: 1)Negates increase given 2)Unfair labor practice 3)wants management force to take furlough days as well as employees 4)mitigation could cost more than layoff days 5)union employees would be willing to work with village for financial shortfall

Item#14 - Dan Sargeant attorney representing Glen & Vickie Renderman regarding special assessments invoiced to them for public works improvements. Reason for coming to Village Board is for looking for a reduction in the bill sent to the Renderman's for the road improvements on Grandview Ave. Objecting because they do not feel all the billing qualifies as a special assessment. The two items in question are the asphalt/binder on widening of the street(\$4550 & \$5400) and the stormsewer pipe under Grandview Ave.(\$1367 & \$3000). Atty. Sargeant feels this is unfair and equitable and does not qualify for special assessment and is also asking for 1/3 of the engineering, legal & admin.cost to also be deducted. Pres. Twohig stated the Renderman's have been treated consistent with other developers up in that area and will not deviate until the village has consultation with legal counsel.

Item#15 – Pres. Twohig asked Clerk if any Letter of Intent were handed in and Clerk, Diane Lemke responded that no letters were turned in. Clerk said she spoke with Shane Falk of the State Elections Board and got any interpretation of the statutes from Atty Renning. After conversations with County Clerk and State Elections Board the Village Board can appoint someone who turns in a Letter of Intent for the time period to the April 2011 election and then person would need to take out papers and run for a one year term. The Board also could have persons take out papers and have an election in Nov. 2010, but would require a paper ballot just for that office. The Nov. election is a partisan election and cannot mix non-partisan with partisan offices.

Village Board Members requested that Village Clerk put ad in the newspaper requesting a Letter of Intent and action may or may not take place at the Regular June meeting.

Item#16 – No committee reports.

Item#17– Public Comments - Chuck Lichtensteiger questioned what is going on with the Mill Pond. Pres.Twohig said the village is waiting to see if the federal grant is going to be awarded and will find out after June 1<sup>st</sup>. Village is under obligation to complete a study which will cost approx. \$30,000 if we do not take the dam out. DNR is requiring sediment samples from the bottom of the waters.

Item#18 –Pres. Twohig presented his Goals for the Village for 2010-2011. Ten items were presented and explained. 1)Resolve NOV for radium 2)Resolve NOV with WWTF 3)Work with DNR to remove dam 4)Try to keep FDL County Garage in village 5)Evaluate Lift Station on Precision Dr. 6)Develop Long term

plan for stormwater drainage 7)Install fine screening at WWTF 8)Evaluate street repairs 9)Possibility of installing Clark St. 10) Upgrade Village Hall and Community Center

Item#19 - **Motion** by Tr. Schellhaass, seconded by Tr.Hafemann to approve invoices as presented and discussed for payment for Library \$4,051.36, Village, Water & Sewer invoices for \$32,626.68, Fire dept. for \$15,698.46 and additional sheet with bills listed for the month of April dated 05/10 Ayes-5, Noes-0

Item#20 – **Motion** by Tr.Hafemann, seconded by Tr.Martiny to accept the journal entries for the month of April 2010. Ayes-5, Noes-0

Item#21 – Announcements /Correspondence– 1) Open Book May 18<sup>th</sup> 2)Board of Review June 2nd 3-5PM 3) FDL Hazardous Waste Clean Sweep May 14 4)CAA reconciliation statement 5)Drug Drop on May 15 from 10-noon 6)DNR paperwork for awarding \$50,000 sent in 7)EAA looking for workers  
Special meeting set up for May 17<sup>th</sup> at 6PM for operators license appeal, union conflict on layoffs, and tree costs for dropping and transplanting

Item#22– **Motion** by Tr.Schellhaass, seconded by Tr.Hafemann adjourn meeting at 10:09 P.M. Motion carried

Respectfully submitted, Diane Lemke, Clerk/Treasurer CMC, WCPC

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