

Village Board Publication – Campbellsport Village Board – September 11, 2007

Regular Board meeting which was held in the Campbellsport Village Council Room, 177 E. Main Street, Campbellsport.

Item#1 - Meeting called to order by Pres. Twohig at 7:00 P.M.

Item#2 – Pledge of Allegiance recited in unison followed by a Moment of Silence based on what happened six years ago and those who sacrificed to obtain what we have today

Item#3 – Meeting notice was given to the Campbellsport News, National Exchange, Post Office, Library and posted at the Village Hall and in compliance with the open meeting law.

Item#4 – Roll Call: Pres. Twohig, Tr.Del Ponte, Tr.Schickert, Tr.Hafemann, Tr.Stoffel, Tr.Schwartz, Tr.Yahr

Others in attendance: Mark Gruber, Chris Brossard, Joe Tischendorf, Dean Uelmen, Mary Baker, Dean Pintor, Lisa Hartmann, Myron & Bethal Matthies, Stephanie Remillard, Joann Schrauth.

Campbellsport News Reporter: Andrea Hansen Abler & Janet Backhaus

Item#5 – **Motion** by Tr.Yahr, seconded by Tr. Del Ponte to approve the minutes of the August 13th & 28th meetings with noted corrections of changing re to were. Ayes-7, Noes-0

Item# 6 – **Motion** by Tr.Stoffel, seconded by Tr.Schwartz to accept the written Police Dept. report for the month of August as presented in written form. Motion carried without a negative vote outcome.

6a. **Motion** by Tr. Yahr, seconded by Tr.Schickert to accept application for operator license for Stephanie Wright at the Piggly Wiggly as presented by Village Clerk and background check and recommendation by the Police Dept. Ayes-7, Noes-0

No picnic licenses to act upon.

Item#7 – **Motion** by Tr. Yahr, seconded by Tr.Del Ponte to approve the written Fire Dept. for month of August as presented in written form by the Fire Dept. Motion carried without a negative vote outcome

7a. Picnic report was presented in written form by Mark Jungers and no one other than Tr.Don Stoffel from the Fire Dept. was present to ask questions or answer concerns. This issue should be placed on Oct. agenda and have Mark Jungers or another Fire Dept. representative available for questions or clarification of numbers.

Item#9 – Changes for three trucks that the DPW has, increased deductible to \$2500 for dump trucks. Proposal to change insurance carrier from Cincinnati Ins. for Crime insurance to Ohio Casualty Co. and save dollars. Workers Compensation will be higher because of claims for the past three years related to injuries in the Fire Dept.

Motion by Tr.Hafemann, seconded Tr. Del Ponte to village go with the option of Ohio Casualty Company for Crime insurance for \$2224 premium and lower the deductibles for the three dump trucks of the DPW department. Ayes-7, Noes-0

Item#10 – Request of Dean Uelmen to review special assessments levied for past public improvements on property located at 256 E. Main St. Property was currently surveyed and showed different frontage on E. Sheboygan St. and frontage on possible future Mill St. which would run thru the property to N. Elm St. Pres. Twohig also explained that decisions were made by past boards that certain properties did not get levied and school district got levied for charges unique to the project(deep and flow line). Some properties did not get assessed anything at all based on the fact that the Village Board decided that is how

they wanted to go and utilities picked up a large share of the cost. Dean Uelmen said he was on the Village Board at that time and he cannot say that, that is how the Village Board wanted to act like that, but the fee schedule produced at that time was accepted by the Village, but was not scrutinized for accuracy and he was unaware that some properties were not assessed. Three properties were not assessed that he was aware of (Leonard Weiland, Lots on either side of Mill St. (stub) off of N. Elm St.). Pres. Twohig he also found two other properties (Syl Neis and Laura Kowalski- Poplar St. side) that were not assessed.

Motion by Tr.Stoffel, seconded by Tr.Del Ponte to reimburse Dean Uelmen for overpayment of \$409.21 (\$322.64-water, \$60.81-sewer, \$25.76-curb/gutter) and charge utilities and village for discrepancy in billing found on current certified survey. Ayes-7, Noes-0

Item#11 – **Motion** by Tr.Stoffel, seconded by Tr.Yahr to accept the Public Works report for August as presented by Mark Gruber, DPW Director. Motion carried without a negative vote outcome Tr.Stoffel would like Mark to look into charging the property owner (Ryan Ziarkowski) for time and equipment for tree removal and cleanup (bee problem) at 158/160 E. Main St. Tree Board met with Fire Dept. member to discuss tree placement in Fireman's Park from nursery stock, tree grant, donations from public and tree placement thru out village and work on a village wide program.

11a - Update on progress of DPW garage - Ready to move in and waiting for walk thru by Village Board and project engineer – Jason Bos. Some finishing work is being completed by contractors. Concerns about roof, blacktop and running cost of project. Schedule meeting for walk thru with Jason Bos for Tuesday, Sept. 18th at 6PM for Building Committee and other board members are welcome to attend.

Update on Wellhouse #4 – Landscaping is being completed.

11b. Street painting of crosswalks, bars and stalls will be done by Crowley Construction next week Sept. 17-21 along with crosswalk on Grandview by Knights Ct. and cutout for handicap ramp will be done by Del Ponte Bros.

11c. WE Energies are scheduled to come in Fri. Sept. 15th to complete pedestal raising with rain date of Sept. 17th. Tom Paulus and Greene Bros. have been spoken to and will be in the end of this month to complete sidewalk project

11d. Walk thru in 4-Seasons Development (Theisen Trails) was done on Thurs. Sept. 6, 2007 along with Bart Welsh and Ken Schwartz. Everything appeared to be in order and Mark Gruber stated he inspected and approved and questioned about the warranty period and approval by Village Board. Tr.Stoffel said according to the Aug. 13, 2007 minutes the warranty was to begin upon approval by Mark Gruber that all punch list items were completed and given his approval. Warranty period date will begin as of Sept. 6, 2007 for the 4-Seasons Development of Theisen Trails.

11e. Mark Gruber informed Village Board of Glenn Wright sewer lateral replacement and put in packets the application and paid bills from Don Schmidt plumbing who did the work. The only unique situation was the need to disconnect guide wire from WE energies pole and reconnect for cost of \$1226.16 and suggested that the village split the cost by 50/50 with Mr. Wright on this item.

Motion by Tr.Schwartz, seconded by Tr. Stoffel to reimburse Glenn Wright for sewer lateral replacement per application in the amount of \$2,360.95 + \$300.00 for sidewalk and one-half of the cost for guide wire remove and replace (\$1226.16) being 613.08 for a total reimbursement of \$3,274.03. Ayes-6, Noes-1 (Yahr)

Tr.Schwartz concerned about drainage plan by the Daycare Center on corner of Grandview and Knights Ct. and Pres. Twohig said this issue should go to the Plan Commission for review Cracks in sidewalk

11f. Request by Ruby Kertscher for reimbursement for sewer lateral failure. Work was completed by Don Schmidt Plumbing and Dan Serwe to fix problem. Project done by Dorner Inc. may of contributed to problem by coming to close to property lateral. Dorner did have a problem by the fernco and according to Pres. Twohig he believes Dorner was responsible for the shifting of the pipe and failure. Request for Dorner to pay one-half of the cost of repairs.

Application should be made out for paper trail of sewer lateral repairs on property. Don Schmidt Plumbing, Dan Serwe & Del Ponte Bros. bills. Event occurred on Memorial Day Weekend. Kertscher's did have rotor router come in and incurred expense.

Motion by Tr.Stoffel, seconded by Tr. Hafemann to get reimbursement of one-half of the cost(Don Schmidt Plumbing bill) to the Village of Campbellsport for sewer lateral failure on the sanitary sewer project that occurred during the contract period with Dorner, Inc. and add bill from Schwartz Plumbing(rotor router) for approx. \$200 incurred by Ruby Kertscher. Ayes-7, Noes-0

Item#12 - Plan Commission Update -

12a. Request by Dean Pintor and Amy Hafemann new owners of 206 N. FDL Ave. property to obtain triangle parcel of property behind their property and owned by the Village and attach to their parcel. Plan Commission recommended approval per Pres. Twohig.

Motion by Tr.Schwartz, seconded by Tr.Yahr to forward property parcel owned by the Village of Campbellsport(01-006) to new owners of 206 N. Fond du Lac Ave. and they must do all the paperwork, quit claim deed, attorney fees and recording of documents at their expense. Ayes-7, Noes-0

12b. Plan Commission members visited Daycare Center property to view property and proper installation of sidewalk. It was recommendation of the Plan Commission that curb & gutter be installed along with sidewalk no later than June 1, 2008 for proper grades to be accomplished.

Motion by Tr.Yahr, seconded by Tr.Schickert to accept the recommendation of Plan Commission to have curb & gutter, roadway and sidewalk installed and establish grades on Daycare Center developed portion of parcel no later than June 1, 2008 by the Renderman's. Ayes-7, Noes-0

Item#13 - Committee Reports - Tr.Del Ponte reported that Personnel & Budget Committee met with Fire Dept., & Police Dept.,and increased staff was presented. The next meeting will be with the Library & DPW budgets reviewed on Oct. 2, 2007 at 6PM.

Meeting scheduled for Thurs. Sept, 27th at 6PM for DPW Committee to go over figures before presentation to Personnel & Budget Committee.

Item #14 – Discussion took place by the Village Board on Water/Sewer rates. According to the auditors both utilities are running in the red and Board was highly recommended to increase raises. The water dept. must go to the Public Service Commission for recommended increase. The sewer dept. can increase rates according to Village Board action based on information received from the auditors.

Water and Sewer Utility Committee will meet when Clerk Diane Lemke gets updated figures from the Virchow Krause & Co. Contact person is Vicki Hellenbrand who Diane Lemke has been in contact with to continue process of looking at needed raises to maintain our utilities.

Fine screening system necessary for efficient use of our sewer wastewater treatment facility. There currently is not nearly enough money to start looking at future projects.

Item#8 – **Motion** by Tr.Del Ponte, seconded by Tr.Hafemann to accept the written Library report for the month of August as presented by Librarian Stephanie Remillard. Motion carried without a negative vote outcome.

Librarian, Stephanie Remillard reported that an air conditioning unit needs replacement and Library Board is looking at new figures from vendors. Library is advertising for the position of Lib. Assistant for programs.

Item#15 – Fencing issues came up again and Matt Mrochinski found examples from Sheboygan County communities. Adell has ordinance language with minimum of 25% of air thru fence and would suffice and include shadow fences. Safety is the issue for avoiding complete enclosure with no or limited visibility. Do Amendment to Fence Ordinance after speaking with Building Inspector and report back to the Village Board for approval.

Item #16 - Budget & Personnel Committee will meet on Oct 2nd with the Library and DPW at 6PM.

Item# 17 - **Motion** by Tr.Stoffel, seconded by Tr.Del Ponte to set Trick or Treat date and time for Sunday Oct. 28, 2007 from 2:00-4:00PM. in the Village of Campbellsport. Ayes-7, Noes-0

Item#18 – Comments by citizens –

Letter of Credit for 4-Seasons still remains at 10% of project with other adjustment since the LOC was taken out.

St. Sweeping will be done for the final time after leaf vaccing is completed weather dependent.

Item#19 – **Motion** by Tr.Yahr, seconded by Tr. Stoffel to approve bills as presented and discussed for payment for village, water, sewer, fire dept. and library invoices. Ayes-7, Noes-0

Item#20 – Announcements – 1)Clerk presented CAA and Journal entries for Board review

2)Email memo from Alyce Whitson on codification process and proofs are in office for review prior to final format and ready for website

3)FCEDC correspondence asking for investment of \$3,055.36 for 2008 based on \$1.54 per capita of 1984.

4)FCEDC meeting on Thurs. Sept. 27th in FDL and will be attended by Pres. Twohig only

5)On Oct. 2nd Pres.Twohig and Clerk Diane Lemke will be attending an Alliant Energy seminar

Tr.Stoffel questioned status of website and Pres.Twohig said website is not being updated and needs attention. Tr.Stoffel also would like Mark Gruber to have figures available at the next meeting for tree damage on Main St. and charge back to the property owner for employee and equipment use.

Item#21– **Motion** by Tr.Schwartz, seconded by Tr.Del Ponte to adjourn meeting at 9:10 P.M. Motion carried

Respectfully submitted, Diane Lemke, Clerk/Treasurer CMC

MinsSept112007