

Village Board Publication – Campbellsport Village Board – September 14, 2009

Regular Board meeting which was held in the Campbellsport Village Council Room, 177 E. Main Street, Campbellsport.

Item#1 - Meeting called to order by Pres. Twohig at 7:00 P.M.

Item#2–Pledge of Allegiance recited in unison followed by a Moment of Silence in recognition of the 911 event and those who have given their lives.

Item#3 –Meeting notice was given to the Campbellsport News, National Exchange, Post Office, Library and posted at the Village Hall and in compliance with the open meeting law.

Item#4 – Roll Call: Pres. Twohig, Tr.Del Ponte, Tr.Schickert, Tr.Hafemann, Tr.Schellhaass, Tr.Martiny, Tr.Yahr

Others in attendance Mark Gruber, Stephanie Remillard, Dean Uelmen, Ch. Jeff Lindsley, Mary Baker, Phil Burkart, Catherine Ropinski, Brandy Osgood, Craig Olson, Atty. Remzy Bitar, Kyle Greene & Atty. Everett Wood

Campbellsport News Reporter: Andrea Hansen Abler

Item#5 – **Motion** by Tr.Schellhaass, seconded by Tr.Del Ponte to approve accepting the minutes of the August 10th meetings as presented with noted changes. Ayes-7, Noes-0

Item# 6 – **Motion** by Tr. Yahr, seconded by Tr. Schickert to accept the written Police Dept. report for the month of August as presented. Motion carried without a negative vote outcome.

6a.- **Motion** by Tr. Del Ponte, seconded by Tr.Hafemann to grant Operator’s licenses to Lora Lawrie for BP station, Mary A Langhoff & Tracy Porter for See No Evil, Kristina A. Meilahn for St. Matthew’s Parish and to deny request for an Operator’s licenses for Brandy Osgood for See No Evil in the Village after background checks were done by the Police Dept. and recommended as stated. Ayes-7, Noes-0

Item#7 – **Motion** by Tr.Schickert, seconded by Tr.Martiny to accept the written Campbellsport Fire Dept. report for month of August as presented by Chief Lindsley . Motion carried without a negative vote outcome

7a. - **Motion** by Tr.Yahr, seconded by Tr.Schellhaass to accept the write-off’s of \$1981.88 for ambulance adjustments for the month of August from the Credit Summary report. Ayes-7, Noes-0

Item#8 –**Motion** by Tr.Del Ponte, seconded Tr.Hafemann to approve the written Library report for the month of August by Librarian, Stephanie Remillard as presented. Motion carried without a negative vote outcome

Librarian handed out brochure on Money Smart Week Schedule for Oct. 10-17, 2009.

Blood Bank will be at Library on Wed. Sept. 16th from 11:30-5:30 hosted by KC’s

Librarians in Fond du Lac are meeting with Al Buechel to request 100% funding or more.

Item#9 - Phil Burkart of Burkart Heisdorf Insurance who is the representative for the League of Municipalities Insurance presented the liability insurance proposal for 2009-2010(Oct1, 2009-Sept. 29, 2010)

Mr. Burkart reviewed proposal stating only a few small changes: Auto physical damage raised limits by 3% for inflation in cost of vehicles; Property raised to \$500,000 to cover unexpected losses especially for utilities; Buildings & contents increased by 4% to cover replacement costs; and Worker’s Compensation down because of claim experience. Overall proposal is down by \$2371. A dividend check is expected to be cut and sent to communities.

Motion by Tr.Schellhaass, seconded by Tr.Del Ponte to accept the 2009-2010 Insurance Proposal for the Village for annual premium of \$66,925 as presented by Phil Burkart of Burkart Heisdorf Insurance representing the League of Municipalities Insurance. Ayes-7, Noes-0

Mr. Burkart informed the Board and audience that individual vehicle insurance policies will be changing and making it mandatory for everyone to carry insurance. He said if anyone needs help interpreting insurance policy or billing statement they should first contact their agent and if additional help is needed he and his firm would be happy to help.

Item#10 – **Motion** by Tr.Yahr, seconded by Tr.Schellhaass to approve the written Public Works report for month of August 2009 as presented by Mark Gruber, DPW Director. Motion carried without a negative vote outcome.

10a. – Update on Street Improvements - Mark Gruber said Grandview Ave. by Kid's Clubhouse is substantial completed(grass sprouting).

Skyhawk & Paul Ave. intersection is paved, curb/gutter and restoration work completed

E. Sheboygan St. – gravel base, curb/gutter should be installed this week as well as driveway approaches, sewer laterals on South side have all been pipe burst(interesting concept) and went quite well. Jeff Schickert residence sewer lateral on Mill St. also done thru manhole.

E. Sheboygan St. was undercut by two feet and proof rolled well and should be a very nice street when completed.

Pres. Twohig said there was one resident problem with pipe bursting and will be forwarded to Sewer/Water Committee for review(Syl Volm residence).

10b. – Pubic Works Committee members explained the three skidster machines that most closely met the specs after reviewing all the bids and specifications and that would be the best fit for the village.

Motion by Tr.Schellhaass to purchase the BobCat A300 skidster model from Mid-States Equipment for \$36,893 with the heavy duty construction bucket and heavy duty forks as quoted. Motion failed for lack of a second per Pres. Twohig.

Motion by Tr.Schickert, seconded by Tr.Hafemann to purchase from Mid-States Equipment the BobCat S220 unit for quoted price of \$28,494.00. Ayes-4, Noes-3(Tr.Martiny, Tr.Yahr, Tr.Schellhaass)

10c. – Pres. Twohig gave update on dam status. The two alternates from DNR for dam abandonment were to take \$60,000 upfront or do a cost share up to \$400,000; 50/50 basis. The State of Wisconsin has funded monies for repair/remove dams and individual dam owner can get up to \$400,000 with no cost share.

Application needs to be submitted by Oct. 15th. Two resolutions need to be passed with application(one designating a person to submit application and paperwork and another resolution stating compliance to cost share) Certified letter needs to be sent to persons down stream of dam stating we are planning on removing the dam. Village also needs to hire engineer to do study and prepare bid documents and detailed document on all costs related to project. Need proof of ownership of the dam and adjacent property owners.

10d. Update on pricing and options for paving N. Helena St. Pres.Twohig said numerous holes have been made on N. Helena St. and patching may not be the most desirable. State statutes dictate that any project \$25,000 or more needs to be bid. Only emergency situations can go over and above the statute limit.

Options for N. Helena St. are: 1)leave roadway with gravel spots 2)cold patch the spots 3)cut out the spot and square up and binder coat layed in 4)bid out projects in Jan./Feb for early Spring 2010

Motion by Tr.Schellhaass, seconded by Tr.Del Ponte to move forward and have a binder coat applied to the patches/spots on N. Helena St., and get thru the winter season and also include the section between Mill St., & Main St. Ayes -7, Noes-0

Item#11- Committee Reports

11a. –Public Works – no additional comments

11b. – Sewer & Water Report - Recommendation to have the Clerk apply for simplified rate for water and find out from the auditors what percentage they would like to see the sewer rates increased. Rates would go into effect with the 4th quarter.

Motion by Tr.Del Ponte, seconded by Tr.Martiny to apply with the PSC for a three(3) percent rate increase for the water portion. Ayes-6, Noes-1(Tr.Yahr)

Tr.Martiny said the Committee recommends that the hydrant testing be done during the work week and have water utility personnel go along with the Fire Dept. members when the water hydrants are being tested. Recommendation from Committee that water meter equipment be kept at the water treatment plant. According to Craig Olson about 72 hydrants of the 137 are completed. ISO testing and gathering information is necessary to help lower the number to save money on homeowner insurance costs. Reports of water loss because of hydrant testing and other fire practices using water has not been supplied to the village as of this date. Fire Dept. needs to notify the DPW Dept. as soon as possible on testing dates and times.

11c. – Budget & Finance Committee reported that meetings are set up to begin budget meetings with the various departments. The DPW Committee will be meeting on Mon. Sept. 28, 2009 at 6PM.

Tr.Del Ponte reported that Committee discussed how police and fire dept. member hours are accounted for. Clerk Diane Lemke reported that in speaking with Atty. Renning that fire dept. member hours should only be accounted for internal controls and not subject to hours that need to be collected and controlled for WI Retirement System regulations. This means that persons who work in both the Fire & Police Dept.; only those hours worked in the police dept. need to be watched so they don't go over the 600 hour mark,

Item#12 - Pres. Twohig distributed information regarding the executive summary(draft 3) on the Fond du Lac County Natural Hazards Mitigation Plan.

Item#13 – Clerk spoke with Chief Karoses about recommend to change Trick or Treat hours to Saturday, Oct. 31 because that is the actual day of Halloween and keeps people happy who want to watch the football game.

Motion by Tr.Martiny, seconded by Tr.Yahr to set the date of Sat. Oct. 31, 2009 as the day for Trick-or-Treat in Campbellsport for the hours of 2:00-4:00PM. Ayes-7, Noes-0

Item#14– No Public Comments

Item#15 – **Motion** by Tr.Schellhaass, seconded by Tr.Del Ponte to approve bills as presented and discussed for payment for village, water, sewer & library for \$156,594.32, fire dept. for \$9719.29 & \$1475.67 and additional sheet with bills listed for the month of August & Sept. Ayes-7, Noes-0

Item#16 – **Motion** by Tr.Yahr, seconded by Tr.Martiny to accept the journal entries for the month of August and the financial statement for the month of July. Ayes-7, Noes-0

Item#17 – Announcements /Correspondence– 1) FDL County Clean Sweep scheduled for Fri. Nov. 6 from noon-4PM 2)Apology letter received from youth for bad pics at park 3)CAA agenda 4) LRIP grants will be limited this year 5)Pres.Twohig commended employees(Mark & Brandon) and Mueller employees for work on Mill St. because of water hammer and for the hours, workmanship and professionalism of those people 6)Some people unhappy about flags not flown on Sept. 11, but Village Board made a policy that flags are only flown on July 4th, Memorial Day, Labor Day, Armed Forces Day.

18) – Clerk Diane Lemke said Board Members were given an email from League Attorney informing them that this is only going to be a listening session and email must be turned in before leaving tonight. League attorney is present.

Attorney Everett Wood said he represented 4-Season's about drainage and filed a formal complaint to put everyone on notice that water is coming off one property and going onto another which is against village ordinance code. Intent was not to sue.

Some of the drainage issues have been addressed: 1)down spouts have been redirected 2)parking lot of child care has water coming directly down driveway onto Knights Ct.

Detention pond of 4-Seasons was not sized for additional water and is being diminished. Also the additional property that G & V owns does not have any drainage plan seen or planned to control the stormwater.

Complaint was filed to let the village know and enforce the ordinances.

Item#19 – **Motion** by Tr. Schellhaass, seconded by Tr.Del Ponte to move into Closed Session at 9:45PM under 19.85 (1) (g) on stormwater drainage claim presented by 4-Season's. Ayes-7, Noes-0

Item #20 - **Motion** by Tr.Schellhaass, seconded by Tr.Del Ponte to move back into Open Session at 10:37PM. Ayes-7, Noes-0

Item#21– **Motion** by Tr.Yahr, seconded by Tr.Hafemann to adjourn meeting at 10:38 P.M. Motion carried
Respectfully submitted, Diane Lemke, Clerk/Treasurer CMC, WCMC

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