

Village Board Publication – Campbellsport Village Board – November 14, 2005
Regular Board meeting which was held in the Campbellsport Village Council Room, 177 E. Main Street, Campbellsport

Item#1 – Meeting called to order by Pres.Uelmen at 7:00 P.M.

Item#2 – Pledge of Allegiance recited in unison followed by a Moment of Silence

Item#3 – Meeting notice was given to the Campbellsport News, National Exchange, Post Office, Library and posted at the Village Hall and in compliance with the open meeting law.

Item#4 – Roll Call: Tr.Boldt, Tr.Schwartz, Tr.Twohig, Tr.Stoffel, Tr.Volz Daniels, Tr.Yahr, Pres. Uelmen.

Others in attendance: Mark Gruber, Stephanie Remillard, Tom Miekeljohn, Ch.Randy Zielieke, Rosie & Francis Pierret, Ch.Karoses, Bart Welsh, Chris Greene, Kyle Greene, Joel Fleischman, Dan Mueller, Tom Mueller, Don Lichtensteiger, Albert Fleischman, Joann Schrauth, Matt Stephan-Excel, Rick Heisler

Reporter: Andrea Hansen Abler- Cport News

Item#5 – **Motion** by Tr.Yahr, seconded by Tr.Stoffel to accept the minutes of the Oct. 10, 17, 19, 24 & 31st minutes as submitted with minor adjustments relating to spell check of words. Ayes-7, Noes-0

Item#6 – **Motion** by Tr.Schwartz, seconded by Tr.Volz Daniels to approve the Police Dept. report as presented for month of October by Chief Karoses. Motion carried without a negative vote outcome.

6a. – Tr.Twohig stated the Personnel Committee is going along with recommendation of Ch. Karoses to hire parttime officer Keith Hellwig for the vacant position and making that recommendation to the entire Village Baord.

Tr.Schwartz is concerned about expense of bullet proof vest and other related clothing, training etc. and would like to have in writing that new hire is aware they are responsible to stay with department at least one year and reimburse village if they leave before. Clerk stated that if village purchases bullet proof vest the expense is prorated over 3 years and officer would need to reimburse village if leaving before the 3 years are up.

Motion by Tr.Schwartz, seconded by Tr.Twohig to accept the recommendation of Personnel Committee to hire Keith Hellwig for the parttime police officer position and duties. Ayes-7, Noes-0

Motion by Tr.Schwartz, seconded by Tr.Yahr that village document what the rules are for equipment that is furnished for new police officers that are hired by the village and document made up by the Police Chief and presented to Village Board for further review. Ayes-7, Noes-0

6b. – Chief Karoses is requesting Village Board approval changing firearms from 9mm to 40 or 45mm weapons for the department and would like the approval that the officers can purchase guns thru the village and pay back within one year thru payroll deduction.

Motion by Tr.Schwartz, seconded by Tr.Yahr to allow switching to weapon of officer choice and pay back to dept.(Village) within one year thru payroll deduction for the police dept.officers Ayes-7, Noes-0

6c. – **Motion** by Tr.Yahr, seconded by Tr.Stoffel to approve the operators license for Mark Strand, Connie Weiland and Debbie Krueger as presented by Clerk and background checks by Police Dept. Ayes-7, Noes-0

Item#7 – Fire Dept. Report - 1)Office furniture needed replacing for computer use and moderate items were purchased. 2)Old Luterbach building sold per Tr.Schwartz and would like Fire Dept. to keep watch for safety items and compliance of code

Motion by Tr.Twohig, seconded by Tr.Boldt to approve the Fire Dept. report as presented by Chief Zielieke for the month of October 2005. Motion carried without a negative vote outcome

Item#8 - Library Report – Librarian Stephanie Remillard said winter activities interaction meeting scheduled for Nov. 15th. Tr.Twohig questioned if Tr.Schwartz or Tr.Boldt spoke with Seniors about moving down to library once or twice per week.

Tr.Boldt brought up items of concern relating to Library Board. 1)A member of Library Board can attend library board meetings, but cannot step foot into the Library otherwise 2)Building Maintenance Committee was totally disbanded of which he and Bob Campagna were members 3)Village liaison should keep watch of entire building and report any necessary repairs to DPW Director
Tr.Volz Daniels stated she was concerned about numerous open meeting law violations, but when she sent information to DA that office was not interested in pursuing

Motion by Tr.Schwartz, seconded by Tr.Boldt to have Village Clerk set up joint meeting between the Library Board and Village Board to inform all members when meeting will be to discuss established operating procedures. Ayes-7, Noes-0

Date suggested was Monday, Dec. 5 following the regular library board meeting

Motion by Tr.Volz Daniels, seconded by Tr.Twohig to accept the Library Report as presented for month of October by Librarian Stephanie Remillard. Motion carried without a negative vote outcome

Item#9 - Public Works report - failure of one phase of the three phase power supply for Well #3.

Motion by Tr.Twohig, seconded by Tr.Yahr to accept the written Public Works monthly report for October as presented by DPW Director, Mark Gruber. Motion carried without a negative vote outcome

9a. – **Motion** by Tr.Stoffel, seconded by Tr.Schwartz to accept recommendation of Plan Commission on the drainage plan submitted for Perron Trucking as presented with catch basin installed and directed to drain into open ditch on Precision Dr. Ayes-7, Noes-0

9b. – Presentation by Albert Fleischman with maps and pictures showing where water drains from Cherry St., alley and Railroad St. from a 24” to a 36” pipe in the back of his property. CBS is proposing to build an addition of a cabinet showroom on the West side of current building with a breezeway. Building is approx. 4000 sq. ft. Albert said he is willing to send a letter to all abutting neighbors of open ditchline behind his property that leads to Precision Dr. that needs to be cleaned out, but no easements are in place allowing village to do work. Fleischman will then present petition to Village Board for action.

Tr.Stoffel requested Albert Fleischman to not allow any dumping on green space behind his building such as grass clipping, brush and direct his neighbors to dispose of such items in the organic dumpster and put out branches for chipping by the village crews.

Motion by Tr.Stoffel, seconded Tr.Volz Daniels to accept drainage plan as presented by Albert Fleischman of Campbellsport Building Supply for construction of an addition of cabinet showroom on West side of his property and direct drainage to middle of his property between the buildings and eventually drain to Precision Dr. open ditch. Ayes-7, Noes-0

9c. – Well#4 update - USGS – Geological society and did study on Well #4 and logged formations. Preliminary casing was welded on Nov. 11, 2005. Testing has not come back for water quality yet.

9d. – **Motion** by Tr.Yahr, seconded by Tr.Stoffel to adopt Resolution #560 renaming Hwy “W” to Grandview Avenue from E. Sheboygan St. to the northern village limits. Ayes-7, Noes-0

9e.- Mill Pond Dam Maintenance update. - Boulders/Rock were replaced in dam by Dan Serwe

9f – Discussion regarding ADA compliance of sidewalk thru the 10ft easement on property located on the south side of Ivy Manor. Justin Ballard of Advanced Building Corp. and Wayne Wegenke owner were both contacted and they agree to comply with standards and will bring up to code. Maintenance of sidewalk was discussed and the following motion was made.

Motion by Tr.Volz Daniels, seconded by Tr.Schwartz to agree to maintain the snow removal on stretch of sidewalk(south property easement area)of Ivy Manor and charge back to them their portion of area cleared. Ayes-6, Noes-1(Twohig)

9g – Street Lighting in subdivisions - Village can dictate pole type and light fixtures. Clerk distributed information packets received from WE to look at the different poles & fixtures available. Currently the village does not have a standard. Mary Jo Greene did contact clerk and said developers would like to install wood poles with a cobra head because of lower cost. Tr.Volz Daniels suggested clerk to contact WE and have a representative come to a Village Board meeting to explain fixtures and pole designs. Question was raised about LED lighting and the cost efficiency of this type of lighting.

Motion by Tr.Volz Daniels, seconded by Tr.Schwartz to allow Theisen Trails subdivision lighting to the developers discretion in selection of type of pole and light fixtures for street lighting. Ayes-7, Noes-0

Motion by Tr.Volz Daniels, seconded by Tr.Stoffel to allow up to five(5) building permits to be issued if necessary before the installation of street lighting but not occupancy permit. Ayes-7, Noes-0

Item#10 – Public Hearing is set for Nov. 21st at 6PM in the Village Council Room.

Item#11 – Public Works Committee - Draft letter to engineers was presented by the clerk for review before sending out letter to list of firms.

Motion by Tr.Stoffel, seconded by Tr.Twohig to have clerk send out letter for engineer and design work to the firms as listed and talked about at previous meeting. Ayes-7, Noes-0

Item#12 - Plan Commission –

12aTr.Boldt said Dave Schellhaass, Dean Uelmen and he met with Atty. Matt Golden from Oshkosh on updating the mobile home ordinance language. Atty. Golden stated he was respective to work with the village.

Motion by Tr.Volz Daniels, seconded by Tr.Boldt to hire Atty. Matt Golden to begin to review what would be necessary for the creation of language for a mobile home ordinance not to exceed \$5000. Ayes-6, Noes-1(Yahr)

12b – Special Use Exception request by Hometown to expand existing gas station building and remodel building to house banking facilities. Traffic flows will be painted on asphalt to help direct patrons. Tom Miekeljohn, architect for Hometown bank explained two employees will run facility and showed parking on parcel. Bank is not a facility that patrons will spend a lot of time. Addition would be a 14'x 14'on existing building.

Motion by Tr.Yahr, seconded by Tr.Boldt to grant special use exception for improvements of gas station/convenience & Branch Bank(Hometown) in existing facility. Ayes-4,(Stoffel, Yahr, Boldt, Uelmen) Noes-3(Volz Daniels, Schwartz, Twohig)

Motion by Tr.Stoffel, seconded by Tr.Yahr to accept the drainage plan as presented by Hometown Bank representative showing that nothing would be changed because of 14'x14' addition. Ayes-7, Noes-0

Item#13 - **Motion** by Tr.Volz Daniels, seconded Tr.Schwartz to adopt Resolution #561 approving the Developers Agreement for the Theisen Trails Sub-division. Ayes-7, Noes-0

13a- Motion by Tr.Volz Daniels, seconded by Tr.Yahr to accept the Stormwater Management Measures and Maintenance Agreement for the Theisen Trails subdivision as presented Ayes-7, Noes-0

13b- Motion by Tr.Stoffel, seconded by Tr.Tr.Boldt to approve the Final Plat for Theisen Trails Subdivision as recommended by the Plan Commission and approved by both the State and County. Ayes-7, Noes-0

Pres. Uelmen referred to email messages from the Jerry Groth of Strand Engineering Developer Bart Welsh and Matt Stephan of Excel regarding the request to do asphalt paving in Theisen Trails subdivision.

Dan Mueller –NE Asphalt stated two things to keep in mind is a)Temperature and b)how fast you can get roller on asphalt for compaction and not in wet conditions. Project could be possibly done in one day with two crews

Matt Stephan said he is recommending putting a binder on instead of leaving the base exposed during winter season.

Rick Heisler said a roll test by a truck should be done before the final surface coat is laid down.

Nuclear density test should be required to be done. Wait to put the final surface coat done until late in the season and then 1 year warranty would begin.

Board recommended that Matt Stephan contact Jerry Groth on Tues. Nov. 15 for approval to pave based on items discussed tonight, but Jerry will have the final say.

Developer Bart Welsh brought forward a request to reduce the Letter of Credit for Theisen Trails subdivision to \$320,000 based on email message from Jerry Groth- Engineer from Strand.

Pres.Uelmen thought it was OK to reduce based on engineer comment.

Motion by Tr.Schwartz, seconded by Tr.Stoffel to allow building permits to be issued to any building contractor once the binder coat of asphalt is paved, but no occupancy permits will be issued until all utilities are installed. Ayes-7, Noes-0

Item#14 - No comments

Item#15 – **Motion** by Tr.Twohig, seconded by Tr.Yahr to approve the payment of bills for the water, sewer, village, fire dept. and library as presented by the clerk. Ayes-7, Noes-0

Item#16 – Announcements – a)Snow Removal Bid Notice will be placed in paper and acted upon at Dec. meeting. b)Election notice will be in paper and nomination papers can be circulated beginning Dec. 1, 2005 c)Ch.Karoses said officer training meeting will be Nov. 15 at 6PM and Board Members are welcome to attend first 10 mins. to meet new officer d)Winter parking ban begins Nov. 15th from 2:30-5:30 AM

Item# **Motion** by Tr.Schwartz, seconded by Tr.Volz Daniels to adjourn meeting at 10:05 P.M. Motion carried.

Respectfully submitted,

Diane Lemke, Clerk/Treasurer CMC