

**Village Board Publication – Campbellsport Village Board – January 10, 2005**  
**Regular Board meeting which was held in the Campbellsport Village Council Room, 177 E. Main St.**

Item #1- Meeting called to order by Pres.Uelmen at 7:00 P.M.

Item#2 - Pledge of Allegiance recited followed by a Moment of Silence

Item#3 – Meeting notice was given to the Campbellsport News, National Exchange, Post Office, Library, and posted at the Village Hall and in compliance with the open meeting law.

Item#4 – Roll Call: Tr.Boldt, Tr.Schwartz, Tr.Twohig, Tr.Stoffel, Tr.Volz Daniels, Pres.Uelmen Excused with illness- Tr.Yahr

Others in attendance: Chief Karoses, Mark Gruber, Matt Stephan-Excel, Joann Schrauth, Craig Whitehead, Scott Rimmel, Stephanie Remillard, Henry Straub, Mary Baker, Chief Zielieke, Chuck Lichtensteiger, Gerhard Nass

Reporter: Andrea Hansen Abler

Item#5 – Motion by Tr.Schwartz, seconded by Tr.Twohig to approve the minutes of the Dec.13<sup>th</sup> & 28<sup>th</sup> meetings with notation by Tr.Volz Daniels that at Dec. 28<sup>th</sup> meeting she raised issue on agenda item of Timber Trails plat added with 2 hr notice and abstained from voting. Motion carried without a negative vote outcome

Item#6 –Police Dept. 1) Improvement of off street parking down town area 2)Tr.Boldt questioned investigation of corner of Ladwig/S. Fond du Lac Ave.; dangerous turning area when cars park on North side of Ladwig by stop sign. Issue turned over to Safety Committee .

3)National Crossing Guard Week, Jan.10-14. Thank you to dedicated employees: Evie Miller, Bev Gruber, Andy Stoffel, Jody Schmidt, Lois Reese

4)Chief Karoses waiting for computer upgrade until later this year(County or State System)

Motion by Tr.Twohig, seconded by Tr.Schwartz to accept the Police Dept report as presented by Chief Karoses for month of Dec.. Motion carried without a negative vote outcome.

6a. – Introduction of Scott Rimmel who is in the process of purchasing the Amber Hotel. Rimmel has applied for a Beverage Combination Class B license for business to be named Campbellsport Inn LLC

Item#7 – Fire Dept. 1)video equipment purchased with grant money to be used for power point training presentation to fire members.

Motion by Tr.Schwartz, seconded by Tr.Boldt to accept the Fire Dept. report as presented for month of Dec. by Chief Zielieke. Motion carried without a negative vote outcome

7a. – Official oath of office given to reappointed Fire Chief Zielieke for his 6<sup>th</sup> term by Clerk, Diane Lemke.

7b – Motion by Tr.Volz Daniels, seconded by Tr.Twohig to accept the 2005 Chain of Command for the Campbellsport Fire Dept. as presented. Ayes-7, Noes-0

Item#8a – Motion by Tr. Twohig, seconded by Tr.Schwartz to accept Plan Commission recommendation for a special exception for lots #3 & #4 on N. Poplar to construct side by side condo dwellings. Ayes-7, Noes-0

8b. Craig Whitehead- Crown Group, co-owner of Omro FNB LLC and owner of real estate of Piggly Wiggly in Campbellsport acted up(correction up should be upon) option to purchase Lot #2 zoned Commercial and also purchased a .598 acre parcel A from Scott Theisen and requested rezoning from RS to C.

Motion by Tr.Schwartz, seconded by Tr.Boldt to grant Craig Whitehead-Crown Group/Omro FNB LLC the rezoning request for Parcel A(.598) from RS(Single Family Residential) to C(Commercial). Ayes-4, Noes-2(Stoffel,Twohig)

8c. – Pres.Uelmen explained that drainage plan ordinance is modeled from N. Fond du Lac document and changed the chain of command that will be followed in Campbellsport. Drainage plans will be required for all empty lots and existing lots which change landscaping and may affect an abutting neighbor or creates any problems in drainage throughout the village.

Motion by Tr.Stoffel, seconded by Tr.Schwartz to adopt Ordinance #284 creating requirement for a drainage plan before addition, new home, garage, building, changes in yard landscaping or raising ground elevations takes place and needs a permit. Ayes-7, Noes-0

Item#9 – Library Report 1)Frequency Asked Municipal Legal Question fact sheets were distributed to Board members 2)Impact fee study for Library will cost approximately \$3000 and Library will need to discuss further before proceeding along with Village doing park impact study 3)Contemporary Decorative posts and rope setup presented for separating library from downstairs activities(also misc. activities within the library). 4)Monies left from original building project can be used for building maintenance, but not operations.

Motion by Tr.Twohig, seconded by Tr.Boldt to accept the Library report as presented by Dan Boldt and Librarian Stephanie Remillard for month of Dec. Motion carried without a negative vote outcome.

Item#10 –Sewer Dept. work of televising was done under St. Matthew’s school on Fri. Jan. 7<sup>th</sup> and determined which lateral need to be opened up and which ones can be lined(National Liner) over. Visu Sewer will be back in 3 to 4 weeks with film to view and work performed.

Cross connection reports are being reviewed for past 15 years and updates to residents will need to be revisited for compliance.

Tr.Schwartz questioned status of haulers coming to WWTP. Bill Schill is getting prices for other systems to monitor activities.

Sewer/Water Utility meeting is set for Monday, Jan 24<sup>th</sup> with engineer to discuss Well #4 and Fine Screening project.

Item #11 –Public Work –1)Twelve new trees were planted in Columbus Parc 2)Tr.Schwartz requested Comp time earned and used and OT on report

Motion by Tr.Boldt, seconded by Tr.Stoffel to accept the PublicWorks report for month of Dec. as presented by Mark Gruber, DPW Director. Motion carried without a negative vote outcome

11a – Valley View Development Update – Clerk – Preliminary plat for two quadrants submitted by developer and conference call with attorney, planner, engineer, Mark Gruber, Dean Uelmen and Clerk for questions and procedures to follow on issues for State of WI and FDL Planning Dept. Clerk stated developer is working on Developers agreement and sent developer bills(detail) for expenses to date at end of year. Mark Gruber stated major items addressed – 1)lift station 2) moving of the watermain 3)stormsewer issues 4)lot sizes

11b –Question was given to Matt Stephan of Excel concerning code 82.35 on clean outs required on laterals. Matt put together statement and presented to Village that his interpretation of statute was that clean outs were not required. Matt had conversation with Tr.Schwartz Jan.10 who had contacted regional inspector for Dept. of Commerce and inspector Zickert has cleanouts are necessary and implied in code. Matt also consulted two other engineers and they also believe cleanouts are not required

Tr.Schwartz stated he still thinks that Jim Zickert-inspector is correct and says cleanouts are required. Complaint form was presented to Board by Tr.Schwartz to turn into Dept. of Commerce(form was returned to Schwartz) until written decision is received from Dept. of Commerce on which recommendation should be followed(required/implied) by State statute.

Matt Stephen also stated Vinton wanted to know why 10% was held back; Matt told them that punch list items need to be completed and pricing breakdown for private work and special assessments must be worked out and presented. Vinton should have info before end of Jan. 2005  
11c – Motion by Tr.Stoffel, seconded by Tr.Boldt to adopt Ordinance #283 to prohibit outdoor solid fuel heating devices to be installed or operated with the Village of Campbellsport. Ayes-6, Noes-0

Tr.Volz Daniels concerned and inquired who and if Village has any ordinance language regarding big box stores(moving in and out) and adult stores. Does Plan Commission handle? Board discussed and decided plan commission would look at and submit ordinance language to village board for consideration.

11d – Contract from planner regarding impact fees for parks will be addressed at Feb. meeting after Library meets and speaks to planner about study they would like investigated for impact fee Strand Engineering submitted contract for water and wastewater impact assessment for a not to exceed fee of \$6500, including expenses. Board members discussed pros and cons about doing a study and increasing fees for building permits and how much can we assess before driving persons away.

Study must be done to impose an impact fee for any type of purpose.

Motion by Tr.Volz Daniels, seconded by Tr. Schwartz to contract with Strand Associates, Inc. to do water & wastewater impact assessment for a not-to-exceed fee of \$6500. Ayes-5, Noes-1(Twohig)

Item#12- Committee Report – Tr.Volz Daniels would like to schedule Safety Committee meeting, but will wait until Mark Gruber can gather information on right of way of corner on Ladwig & S.Fond du Lac Ave.

Look at hiring another alternate for crossing guard.

Item#13- Henry Straub concerned about impact fees being imposed and would like surrounding municipalities to pay something toward expenses such as parks and library

Item#14- Motion by Tr.Twohig, seconded by Tr.Schwartz to approve payment of bills for village, water, sewer, fire dept. and library expenses as presented. Ayes-6, Noes-0

Item#15- Announcements: Government Appreciation Night by the Campbellsport Lions is Monday, Jan. 31, 2005. Cocktails at 7PM, Eat at 8P.M.

Item#16- Motion by Tr.Schwartz, seconded by Tr.Boldt to adjourn meeting at 9:38 P.M. Motion carried without a negative vote outcome.

Respectfully submitted,  
Diane Lemke, Clerk/Treasurer CMC

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