

**Village of Campbellsport – Regular Plan Commission Meeting – August 26, 2008**

**Meeting of the Village Plan Commission was held in the Village Council Room, 177 E. Main St.**

Item#1 – Plan Commission meeting was called to order by Chairperson Pat Twohig at 6:01P.M.

Item#2 – Meeting notice was given to the Campbellsport News, National Exchange, Library, Post Office and posted at the Village Hall in compliance with the open meeting law.

Item#3 – Roll Call: Mark Gruber, Larry Martiny, Matt Mrochinski, Jeff Twohig, Duane Fenrick, Pat Twohig  
Absent: Bill Grede

Others in attendance: Bob Beining, Mr. Elwing, Glen Renderman, Nick & Patty Mueller, Atty. Pat Madden,

Item#4 – **Motion** by Matt Mrochinski, seconded by Jeff Twohig to approve the amended written minutes of the July 14, 2008 planning commission meeting as presented. Ayes–6, Noes–0

Item#5 – No Drainage plans presented

Item#6 – Attorney Madden said he has had contact with Attorney Macy and made the language changes as recommended by Attorney Macy along with the typo found by a Plan Commission Member.

Copy of the Bank Court Order needs to be sent to the Village and Attorney Macy.

According to Mark Gruber the outstanding items left to be completed is the Lift Station Scada System and the outside light on the lift station is burned out. Attorney Madden said he is working with LW Allen and LK Heating regarding repairs needed to get the lift station working and online.

Plan Commission thought the \$100,000.00 would be an acceptable number for the Letter of Credit.

**Motion** by Matt Mrochinski, seconded by Larry Martiny to make recommendation to the Village Board That amendments to the Developer’s Agreement be approved contingent on Attorney Macy’s review and contingent on that the Bank Court Order be copied and forwarded to the Diane Lemke, Clerk for the Village of Campbellsport and Attorney Macy and change in word in Section VII, ii be changed from allegations to obligations. Ayes-6, Noes-0

Discussion continued about who should contact LW Allen to begin the process of repairs to the lift station. Nick Mueller stated he would contact LW Allen to order parts and schedule date to do repairs.

Item#7 – Clerk informed members that Jim Rinas dropped off a letter indicating that he is removing Trailer #2 and tenant is moving Aug. 31<sup>st</sup>. Alliant gas will remove the gas meter on Sept. 2<sup>nd</sup>. All other trailers have been anchored.

Bob Beining said that trailer #9 has a cover on electrical box and all other repairs are completed except the drop for the gas line. Matt Mrochinski reminded Mr. Beining that when everything is done a re-inspection is required by the building inspector with a walk thru.

Frame for old trailer#10 is to be removed by Oct. 1, 2008.

Pat Twohig said plan commission members are aware that the trailer court will never be in complete compliance, but should continue to decrease the density. Larry Martiny requested that a coat of paint be put on sheds to make appearance more appealing.

Bob Beining said his intentions are to remove trailer #18 by Sept. 1, 2009 which is a double wide and move trailer #17 to increase space between trailers.

**Motion** by Mark Gruber, seconded by Matt Mrochinski to make a recommendation to the Village Board to grant Beining Mobile Home Court a one year license based on moving trailer #18 out and moving trailer #17 over and continue with sprucing up the property by August 1, 2009. Ayes-6, - Noes-0

**Motion** by Matt Mrochinski, seconded by Larry Martiny to make recommendation to the Village Board that a one year license be given contingent that Jim Rinas Mobile Home Court (C.C. Cody's) remove one more trailer out no later than July 31, 2009 for a total remaining of four(4). Ayes-6, Noes-0

Item#8 –Chairperson Twohig said that last conversation he had with Engineer Pat Rank was on Monday, August 25<sup>th</sup> drainage concerns on the property of the Kids Club House. FDL County Hwy Dept. at this time has no problem with putting a culvert across Hwy W. Concerns by FDL County about the crown of the road being flat and runoff. Plans are for milling the roadway and do the entire project in 2009 and must start right after school gets out.

Water flows to the East and according to former engineering firm the 3 acre parcel was originally calculated to flow east and eventually out into the village system. Culvert pipe needs to be put under the driveway by Kids Club House. Impervious property water was originally to go to the retention pond and meter water out to the storm water system at a calculated rate.

Glen Renderman questioned if the Village is going have a crossing guard at the cross walk on Hwy W by the daycare center. Currently Mr. Renderman said one of his employees crossing the children from the daycare center and sometimes other students from the village are also being crossed and questions the liability. Clerk informed plan commission members and the Renderman's to attend the school board to consider putting crossing guards in their budget.

Contact TP Concrete and Pochinski for pricing on concrete for sidewalk and curb & gutter to the north property line of Kids Club House for Glen Renderman to budget in 2009.

Item#9 - Announcements/Correspondence - Pat Twohig said he received contact with representative from Ayres & Associates for the dam failure analysis.

Municipal Code is being printed and should arrive shortly for action by the Village Board.

Pat Twohig said he sent letter to Mrs. Zeller concerning property at 121 S. Fond du Lac Ave. which is in need of desperate repairs. Mrs. Zeller called back and is planning an auction in Oct. for items inside building. Village does have a property maintenance ordinance which addresses properties in need of work.

Item#10 – **Motion** by Mark Gruber, seconded by Larry Martiny to adjourn meeting at 7:43P.M.  
Motion carried without a negative vote outcome

Respectfully submitted

Diane Lemke, Clerk/Treasurer CMC, WCMC

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