

Village Board Publication – Campbellsport Village Board – April 13, 2009

Regular Board meeting which was held in the Campbellsport Village Council Room, 177 E. Main Street, Campbellsport.

Item#1 - Meeting called to order by Pres. Twohig at 7:00 P.M.

Item#2 – Pledge of Allegiance recited in unison followed by a Moment of Silence

Item#3 –Meeting notice was given to the Campbellsport News, National Exchange, Post Office, Library and posted at the Village Hall and in compliance with the open meeting law.

Item#4 – Roll Call: Pres. Twohig, Tr.Del Ponte, Tr.Schickert, Tr.Hafemann, Tr.Schellhaass, Tr.Martiny, Tr.Yahr-arrived at 7:18PM

Others in attendance: Don Vilione & Joe Ciurro of Virchow Krause, Chief Karoses, Dean Uelmen, Mark Gruber, Mary Baker, Ron Mashin-Waste Management, Jason Sturino-Veolia, Chris Schanen, Becky Haebig-CAA, Bart Welsh

Campbellsport News Reporter: Andrea Hansen Abler

Item#5 – **Motion** by Tr.Schellhaass, seconded by Tr. Del Ponte to accept the minutes of the March 9th meeting as written & presented. Ayes-6 Noes-0

Item# 6 – **Motion** by Tr Schickert, seconded by Tr. Martiny to accept the written Police Dept. report for the month of March as presented by Chief Karoses. Motion carried without a negative vote outcome.

6a.- **Motion** by Tr.Schickert, seconded by Tr.Del Ponte to approve operators licenses to Lisa A. Lange for C.C. Cody's, Kassie Benike for Klotz's Piggly Wiggly, and Christopher Hitt for Evil Ena's in the Village after background checks were done by the Police Dept. and recommended for approval.

Ayes-6, Noes-0

6a. Action on 6 mos. alcohol beverage licenses will be taken later in meeting when Becky Haebig arrives

6b. **Motion** by Tr.Schellhaass, seconded by Tr.Hafemann to approve Police Chief Karoses to proceed with grant for submission of COPS grant for an additional fulltime officier. Ayes-5, Noes-1(Schickert)

Item#7 – **Motion** by Tr.Schickert, seconded by Tr.Martiny to accept the written Campbellsport Fire Dept. report for month of March as presented. Motion carried without a negative vote outcome

7a. New truck 405 is in Markesan for installation of the tank .and expected to be finished in June. Mr. Pete Schultz picked up the old truck and check received.

7b. - Pres.Twohig said there was an organizational meeting in FDL about the MABAS program and discussed concerns by the League Insurance and Mr. Stone is suppose to contact Campbellsport to resolve issues.

Item#8 –**Motion** by Tr.Schellhaass, seconded Tr.Schickert to approve the written Library report for the month of March by Library Village Board Liaison as presented. Motion carried without a negative vote outcome

8a. **Motion** by Tr.Hafemann, seconded by Tr.Del Ponte to accept the reappoints of Joan Mayer and Don Miller to continue as trustees on the Library Board for another three term of 05/01/2009- 04/30/2012
Ayes-6, Noes-0

Item#9 - Auditors Don Vilione and Joe Ciurro from Virchow Krause did presentation of the Village of Campbellsport financial statement along with the Water & Sewer utilities as well as how the audit process is conducted. Executive summary of 2008 audit was reviewed highlighting areas that the Village Board should be aware of and are responsible for. The village used fund balance in 2008 because of a harsh winter and expenses going over budget especially in the DPW area; union expenses in areas where employees work and the hydrant rental fee for fire protection. Debt financing needs to be addressed by 09/01/2009.

Areas of risk that the Board should be looking at more closely are: write-offs of ambulance runs
The Water Dept. is running in negative numbers and must raise rates to cover expenses now and in the future. The Sewer Dept. is better, but the Board must continue to raise rates to cover general operating expenses as well as the replacement account. The Village Board should apply for the simplified rate each year in the Water Dept. to keep utility stable.

Long term debt for the Village is \$2.9 million and Water & Sewer debt is at \$4.2 million. R.W. Baird is helping Village & Utilities to refinance approx. \$2.7 million. Water & Sewer Depts. owe the village monies which is amortized to be paid back in the next 15 years.

Vilione explained how the public fire protection charge currently on the tax roll could be put on the water bill as a special fee. Advantages and disadvantages and a utility billing consultant should be contacted to help with process to achieve this if desired.

If anyone has questions or concerns, please contact the Virchow Krause office.

6a. **Motion** by Tr.Yahr, seconded by Tr. Schellhaass to grant the Campbellsport Jaycees a Class "B" picnic beer and "Class B" picnic wine license for 6 mos. from May 1- Oct. 30, 2009 at Fireman's Park in the Village of Campbellsport. Ayes-7, Noes-0

Becky Haebig the CAA President informed the Village Board that organization is requesting a 6mos. picnic license to help increase concession sales. All CAA Board Members will get an operator's license and someone will be on premises while beer sales are being collected. Concession stand is open 5:30-8:30 M-F
ASA Tournaments run by Steve Austin this year at Columbus Parc will not be selling alcohol products.

Motion by Tr.Schellhaass, seconded by Tr.Schickert to grant the Campbellsport Athletic Association a Class "B" picnic beer and "Class B" wine license for 6 mos. from May 1- Oct. 30, 2009 at Columbus Parc, 105 Columbus Parc Ct. in the Village of Campbellsport. Ayes-6, Noes-1(Twohig)

Item#10 – **Motion** by Tr.Schellhaass, seconded by Tr.Yahr to approve the written Public Works report for month of March 2009 as presented by Mark Gruber, DPW Director. Motion carried without a negative vote outcome.

Tr.Yahr questioned Mark Gruber on what two things he learned at the Rural Water Conference.
Mark said he learned about pipe bursting for the sanitary sewer and more fine screening possibilities.
Mark said he need 24 CEU's in each utility every 3 years.
Residential water meter change outs are at 90% for the past 3years.

Mark explained that during water meter change outs a resident was found that was bypassing the meter and using the water without paying. Office contacted PSC and is mailing billing for estimated water used and Police Dept. filed report and notified District Attorneys office.for charges.
In another resident house there was a leak before the meter squirting onto the wall and down the floor drain. These incidents will help the water utility justify unaccountable water on the PSC report.

10a - Update on NJM – Mark said he spoke with Nick Mueller who stated he sent a check today for servicing the lift station by LW Allen for scada equipment components.

10b. – Update on street projects & WWTF lift station - Pres. Twohig said staff will be meeting with Pat Rank from Strand Engineering sometime this week to discuss issues and put bid package together.

10c.- Drainage issue by Kid's Clubhouse curb & gutter issue will also be addressed and possible rerouting of stormwater from parcel. Pres. Twohig said he is in contact with WI extension services for people to help with process.

10d. – **Motion** by Tr.Schickert, seconded by Tr.Schellhaass to contact Majerus Auction person and take the old Ford tractor and two pieces of equipment to the auction to sell in May 2009 . Aye-6, Noes-1(Yahr)

Item#11 – Proposals for Garbage & Recycling:

Jason Sturino from Veolia presented contract with 4 different options for curbside refuse and recycling service. Jason stated he would prefer going with the automated services and would placing refuse and recycle roll off bins in the community(\$70,000 at Veolia expense) to residents. Automated system cuts down on man hours, efficiency and injuries. When asked he said he was unaware of any other community in WI that supplied commercial properties with pickup thru the taxing system. They would be willing to work with the businesses for options that do not include commercial properties.

If the village changes carriers, Veolia will need 30 days to order bins for pickup.

#11 – Ron Mashin on behalf of Mark Broder of Waste Management he was available for any questions related to the options that were presented at the March meeting for an upcoming contract. Currently Waste Management is servicing the village residents and businesses.

Three options. Option #1 - \$16.91 + fuel per unit per month with one community wide bulky pickup.

Option #2 - \$11.62 + fuel per unit per month with two community wide bulky pickups- no commercial

Option #3 - \$11.29 + fuel per unit per month with one community wide bulky pickup – no commercial

Proposal based on 738 residential units and a 5 yr. contract for April 1, 2009 – Dec. 31, 2013

One pass truck to collect both refuse and recycling. Businesses – 26 do not pay for any services and 21 pay for a combination of services or containers.

Item#12 - Sewer & Water Committee report: Mark reported that residence at 705 New Cassel(Dennis Hahn) the village tried to have the sanitary lateral televised by Don Schmidt Plbg. and at 22 ft. an obstruction was encountered. This week Kewaskum Utility is coming in with pressure jetter to try and open lateral and televise. Substance encountered is something he or anyone else have ever seen and do not know what it is. Village has incurred expenses to date of Don Schmidt Plbg for televising, Kewaskum jetting and village personnel time.

Item#13 – Request of 4-Seasons – Bart Welsh asked if impact fees could be waived completely to stimulate the economy and encourage building in the community. Pres.Twohig said he contacted Claire Silverman of the League who has not gotten back to him on impact fees and if it would be a violation of state statutes.

Pres. Twohig said he understood request to delay paying impact fees not a complete waiver.

Pres. Twohig said this issue will be put on an upcoming agenda after more information is received.

Item#14 – Tree Board report:

Tracy Salisbury of the DNR was at the Tree Board meeting to present the Tree City flag, sticker, hat, patch and recognition to the Village of Campbellsport.

Pres. Twohig the Tree Board meeting and discussed trees in Fireman’s park which have splits(10 trees) in them. The trees do not have Emerald Ash Bore said Mark Gruber, but does the village want to be pro-active instead of reactive. Trees are creating a liability to the village if they would fall. There are about 2 doz. trees in the nursery that could be moved and placed in Fireman’s Park as replacements.

Tr.Schickert would like pricing on stump grinding and the cost to maintain trees in the nursery.

Get pricing on chemical treating the purple ash in Columbus Parc by ballfield which is noticeable in distress.

Tr. Yahr was concerned about who the members were on the tree board. Mark Gruber asked Mike Yahr to be a member of the tree board and Tr.Yahr declined.

Motion by Tr.Yahr, seconded by Tr.Schickert that village should not purchase bare root trees in 2009 to possibly replace ash trees that we might possibly be cutting down. Ayes-5, Noes-2(Schellhaass, Twohig)

Item#15 – Comments by citizens – Dean Uelmen requested that village board should consider a fee for garbage pickup to be placed on tax or water bill for only those who get services. Concerns related to garbage

& recycling proposals will be addressed by the Public Works Committee and recommendation brought to the Village Board at the May meeting.

Item#16 – **Motion** by Tr.Yahr, seconded by Tr.Schellhaass to approve bills as presented and discussed for payment for village, water, sewer,(\$101,161.96) fire dept.- \$12,632.96 and bills on additional sheet for the month of March Ayes-7, Noes-0

Item #17 – **Motion** by Tr.Schellhaass, seconded by Tr.Del Ponte to approve the Financial Statement and journal entries for the month of March Ayes-7, Noes-0

Item#18 – Announcements & Correspondence:

- 1)No Clean Sweep in FDL Cty, but a pharmaceutical drug collection on Sat. 16th at Agnesian Clinic
- 2)FCEDC Annual report by Brenda Hicks-Sorensen at May meeting
- 3)Confirmation letter from DOJ for grant monies of \$4285 for interrogation recording
- 4)Charter Communications filed Chapter 11 bankruptcy
- 5)Board Member pledge form distributed and a reorganizational meeting will need to be scheduled.

Item#19 – **Motion** by Tr.Yahr, seconded by Tr.Schellhaass to move into Closed Session at 10:26PM pursuant to State Statutes 19.85.(1) (c) to consider employment of public employees in the union and update on contracts. Ayes-7, Noes-0

Item#20 – Motion by Tr.Yahr, seconded by Tr.Hafemann to move back into Open Session at 10:40PM. Ayes-7, Noes-0

Item#21– **Motion** by Tr.Hafemann, seconded by Tr.Del Ponte to adjourn meeting at 10:42P.M. Motion carried

Respectfully submitted, Diane Lemke, Clerk/Treasurer CMC, WCMC

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