

**Village Board Publication – Campbellsport Village Board – December 12, 2005**  
**Regular Board meeting which was held in the Campbellsport Village Council Room, 177 E. Main Street, Campbellsport**

Item#1 – Meeting called to order by Pres.Uelmen at 7:00 P.M.

Item#2 – Pledge of Allegiance recited in unison followed by a Moment of Silence

Item#3 – Meeting notice was given to the Campbellsport News, National Exchange, Post Office, Library and posted at the Village Hall and in compliance with the open meeting law.

Item#4 – Roll Call: Tr.Boldt, Tr.Schwartz, Tr.Twohig, Tr.Stoffel, Tr.Volz Daniels, Tr. Yahr, Pres.Uelmen

Others in attendance: Mark Gruber, Matt Stephan-Excel, Chief Karoses, Chief Zielieke, Joann Schrauth, Steve Lentz, Henry Straub, Bart Welsh, Chris Greene, Jeff Pinno

Reporter- Andrea Hansen Abler –Cport News

Item#5 – **Motion** by Tr. Schwartz, seconded by Tr.Yahr to accept minutes for Nov. 14, 21<sup>st</sup> and to sets of Dec. 5<sup>th</sup> meetings as presented. Ayes-7, Noes-0

Item#6 – **Motion** by Tr.Stoffel, seconded by Tr.Twohig to accept the Police Dept. report for the month of November as presented by Chief Karoses. Motion carried without a negative vote outcome

6a- no operators license

6b. – **Motion** by Tr.Twohig, seconded by Tr.Yahr to approve the Class “B” picnic license to St. Matthew’s congregation for Jan. 28, 2006 for special event. Ayes-7, Noes-0

Item#7 – Chief Zielieke reported that this was his last report and Thanked everyone and all the Village Boards and County for supporting the Fire Dept. Ch.Zielieke stated he has worked 18years in Fire Dept. administration and 6 years as Chief.

Happy Holiday season to all and remember Fire Dept. Carol Oestrich who was injured when she stopped at an accident to help out. Good luck to new administration; Jeff Lindsley as Chief and his selection of officers.

Wildland coats for all F.D. members are in which were purchased with grant monies.

**Motion** by Tr.Volz Daniels, seconded by Tr.Schwartz to approve the Fire Dept. report as presented by Chief Zielieke for the month of November. Motion carried without a negative vote outcome

Item#8 – **Motion** by Tr.Twohig, seconded by Tr.Tr.Yahr to approve the written Library report as presented for month of November. Motion carried without a negative vote outcome

8a.- Review of joint meeting discussions - Tr.Boldt was concerned about how Library Board handled Librarian quitting and chain reaction with Board member. Boldt stated he believes Building Committee should be maintained to keep stability and keep liaison from village board on library board.

Tr.Schwartz stated he was confused on what is going on with library board members

Tr.Boldt concerned about actions of Joan Hoff and Deb Senn

Tr.Stoffel concerned about library board calling the attorney and high costs associated

8b. – No volunteer from the Village Board to be liaison on the Library Board

**Motion** by Tr.Boldt, seconded by Tr.Stoffel to discuss when and who is up on Library Board and for appointment or possible removal of Library Board Members and place on a future Village Board agenda

Ayes-7, Noes-0

Item#9 – **Motion** by Tr.Volz Daniels, seconded by Tr.Stoffel to accept Final Plat for WLM Duplex quadrant subject to the approval of stormwater maintenance agreement by village engineer and attorney and with condition that sidewalk is moved entirely on Lot #10 per recommendation of Plan Commission. Ayes-7, Noes-0

9a &b.- Resolutions will appear on a future agenda after issues are addressed by WLM from the comments of the village engineer and attorney

9c. Clerk explained National Exchange Bank is asking for termination of Letter of Credit on \$25,000 which was for grading and reduction of credit on work that has been performed and acknowledged by Village to date based on paid bills submitted.

**Motion** by Tr.Twohig, seconded Tr.Yahr to terminate \$25,000 Letter of Credit with National Exchange Bank with WLM on their Development. Ayes-7, Noes-0

**Motion** by Tr.Yahr, seconded by Tr.Boldt to reduce the Letter of Credit of \$1,100,000 based on a percentage of work completed as recommended by village engineer in letter form. Ayes-7, Noes-0

Item#10 – **Motion** by Tr.Stoffel, seconded by Tr.Twohig to accept the Public Works report as presented by Mark Gruber, DPW Director for the month of November. Motion carried without a negative vote outcome.

10a. **Motion** by Tr.Stoffel, seconded by Tr.Schwartz to approve the drainage plan for Black Swan storage units for proposed and future storage units Ayes-7, Noes-0  
Cleaning of cattails in ditch can be burned in stormwater ditch, but may need a permit if digging is done

10b. – Documents for Mill Pond Maintenance are being typed in computer

10c.- **Motion** by Tr.Stoffel, seconded by Tr.Schwartz to award bid to Woleske Construction for bid amount of \$36,592.00 for Precision Dr. Watermain Looping Project with all needed permits within the 60 day window. Ayes-7, Noes-0

Concern that Gary Hanson with DNR has not returned phone calls or returned permit application for project to proceed. His office is in Green Bay and phone number is 920-662-5123.  
Letter has been sent to him twice by Excel and never returned to date.

Motion by Tr.Twohig, seconded by Tr.Yahr to approve payment of \$1364.00 to DNR for easement on underground water main line in state ROW grounds. Ayes-7, Noes-0

10d. - Tr.Twohig reported that committees would recommend signing a professional service agreement with C.D. Smith and set up a meeting with the entire Village Board to hear presentation. Seven firms did presentations and was very educational. The Professional Service Agreement seemed the best scenario would be most cost effect for village and would require bid documents for all portions of project.

Pres.Uelmen stated he spoke with Atty. Renning who agreed with Attorney Fortune representing CD Smith that this procedure is legal and becoming very popular.  
Temporary meeting date set up for Monday, Dec.19<sup>th</sup> at 6P.M.

10e. – Vinton Construction request by Excel was revised from the schedule sent out with Board packets because of corrections in payment No.5 that amount paid was \$12,580.75 and Village made payment of \$1467.00 directly to Vinton for cleanout portion and \$200 directly to Don Schmidt Plbg.

According to records of Excel and Village Clerk amount due is \$10,200 on original contract and amount in question is \$643.50 for erosion matting.

Tr. Schwartz stated he met with Mark Gruber, Ed Schuster and owner of Vinton and told them they needed to do whatever was necessary to stabilize ditchline by Tom Matenaer property. Tr.Schwartz did not OK extra payment(change order) and should be absorbed by contractor and done correctly. Change orders were not always created and signatures obtained like is done normally on a project.

Mark Gruber stated that Bill Schill inspected cleanouts to make sure installation was done correctly and will need to sign document of State Inspector if he stops in the village office.

**Motion** by Tr.Volz Daniels, seconded by Tr.Schwartz to approve payment to Vinton Construction in amount of \$10,200.00 as payment in full for the N. Barton Rd/Ladwig/Windell contracted project and will not make payment of \$643.50 for erosion matting . Ayes-7, Noes-0

10f. – The Sewer/Water should be completed before the end of December according to conversation and note from Jerry Groth of Strand Engineering.

10g. – Two Snow Removal bids were received this year according to Clerk who opened and read proposals.

Batzler Trucking Inc. - \$75.00 per hour for quad-axle dump truck

Mueller Excavating - \$100.00 per hour for loader and \$66.00 per hour for trucks

**Motion** by Tr.Stoffel, seconded by Tr.Yahr to accept the proposal bid from Mueller Excavating for \$100 for loader and \$66 for trucks for the 2005-2006 Winter season. Ayes-7, Noes-0

10h. – Pres.Uelmen contacted Wayne Wegeneke and he has agreed to grant another 5ft for easement of sidewalk on south end of property. Easement was agreed upon, but not recorded in FDL County. Pres.Uelmen was directed to contact Ron Cunzenheim to write up the correct language to widen the easement for recording purposes.

**Motion** by Tr.Schwartz, seconded by Tr.Stoffel to close sidewalk between N. Barton Rd. and Baumann St. until sidewalk is in ADA compliance. Ayes-7, Noes-0

Mark Gruber was directed to barricade the sidewalk(Closed) for no usage and village not to clear sidewalk even on our property.

10i. – Building permit criteria for subdivisions – Pres. Uelmen commented that building permits are not being granted to other contractors in the Theisen Trails subdivision until village engineer states in writing that stormwater issues are completed. These issues are addressed in the Developer's Agreement and signed by the developers and village and must adhered to.

Agnesian Clinic property needs to be accommodated. 4-Seasons met w/Phil Twohig and he indicated shots will be needed to be done for sidewalk installation and for 4-Seasons to finish stormwater drainage plans.

Chris Greene and Bart Welsh stated they have a few punch list items to complete and stated they were told the retention pond did not need a clay liner.

Village Board agreed building permits can be issued when Village Engineer gives written approval that all utilities are satisfied to their standards.

Item#11 – Clerk distributed the final copy of rate assessment schedule. Schedule shows taxes for assessment year 2005 taxed and payable in 2005/2006.

Item#12 – Committee Reports – Tr.Stoffel said he received a few complaints that sidewalks were not being shoveled after a storm event. Clerk will put message on Info Board

Item#13 – Plan Commission – Tr. Boldt informed Village Board members that Atty. Goldin in Oshkosh is working on Mobile Home language and should be completed within 30 days at a cost of \$120 per hour.

13a. – Atty. Williams informed village that because Ordinance #293 was adopted to comply with Plan Commission hearing Special exception that issue of Hometown Bank only needed to be ratified to be in compliance.

**Motion** by Tr.Yahr, seconded by Tr.Boldt to ratify Special Exception for Hometown Bank to bring into compliance with current village code. Ayes-6, Noes-1(Volz Daniels)

14. Comment by citizens:

Tr.Yahr as a public citizen read the approved minutes of Oct. 10<sup>th</sup> pertaining to Tom Matenaer and was still not happy with actions and thinks board was irresponsible and should have investigated situation before taking action to shut down home occupation of Tom Matenaer.

Pres.Uelmen asked if Tom Matenaer was still having employees working in his home that do not live there and No One responded.

According to information he has seen on the internet and on League info states the Board can put limitations or restrictions when granting a special exception.

Bart Welsh & Chris Greene brought up the issue of building permits and stormwater concerns of Agnesian Clinic again and continued discussion ensued by Mark Gruber, and Village Board Members. Tr.Schwartz asked what the final decision is. According to the Developers Agreement all utilities must be satisfied by the Village Engineer in writing and approved by Village before permits can be issued.

Item#15 – Motion by Tr.Twohig, seconded by Tr.Yahr to approve payment of invoices as presented by Clerk for village, water, sewer, fire dept. and library. Ayes-7, Noes-0

Item#16 – Announcements – 1)Letter from the DNR stating that Mark Gruber, Operator is submitting all data and performing duties to the standards as set by the State and commends a job well done. 2)Sample code book from Municipal Code was available and will be contacted for a price quote to recodify and put in digital form for internet use.

Item#17 – Motion by Tr.Yahr, seconded by Tr.Stoffel to adjourn meeting at 10:27 P.M. Motion carried.

Respectfully submitted,  
Diane Lemke, Clerk/Treasurer CMC