

Village Board Publication – Campbellsport Village Board – August 10, 2009

Regular Board meeting which was held in the Campbellsport Village Council Room, 177 E. Main Street, Campbellsport.

Item#1 - Meeting called to order by Pres. Twohig at 7:07 P.M. Announcement by Clerk, Diane Lemke that the meeting is going to be video taped tonight and cameras are up and rolling.

Item#2 – Pledge of Allegiance recited in unison followed by a Moment of Silence

Item#3 –Meeting notice was given to the Campbellsport News, National Exchange, Post Office, Library and posted at the Village Hall and in compliance with the open meeting law.

Item#4 – Roll Call: Pres. Twohig, Tr.Del Ponte, Tr.Schickert, Tr.Hafemann, Tr.Schellhaass, Tr.Yahr

Excused Absence: Tr.Martiny

Others in attendance Mark Gruber, Dean Uelmen, Ch. Karoses, Ch.Lindsley, Patti Mueller, Jim Carroll, Ben & Amanda Uelmen, Mary Baker, Randy from St. Lawrence Equip., Representatives from Waupun Equip.

Campbellsport News Reporter: Andrea Hansen Abler

Item#5 – **Motion** by Tr.Schellhaass, seconded by Tr.Yahr to approve the minutes of the July 6th, 13th and 30th meetings as presented with minor changes Ayes-6, Noes-0

Item# 6 – **Motion** by Tr.Yahr, seconded by Tr. Del Ponte to accept the written Police Dept. report for the month of July as presented by Chief Karoses. Motion carried without a negative vote outcome.

6a.- No Operator's licenses to report

Item#7 – **Motion** by Tr.Hafemann, seconded by Tr. Schickert to accept the written Campbellsport Fire Dept. report for month of July as presented by Chief Lindsley. Motion carried without a negative vote outcome

Jeff Lindsley said testing of hydrants will begin in August for ISO rating. Jeff said that as Fire Chief he would like all hydrants cleared of snow during the winter so when fire department needs to respond for fire all hydrants are clear and ready to be used. Fire Dept. would be willing to help out elderly and persons unable to clean out around the fire hydrants.

7a. **Motion** by Tr.Schellhaass, seconded by Tr.Del Ponte to accept the write-off's for June amounting to \$1,002.18 and July write-off's of \$2,939.39 for ambulance runs as detailed on the Credit Summary report. Ayes-6, Noes-0

Item#8 –**Motion** by Tr.Del Ponte, seconded Tr.Hafemann to approve the written Campbellsport Public Library report for the month of July as presented for approval. Motion carried without a negative vote outcome

Item#9 – Clerk, Diane Lemke reported that no proposal of liability insurance will be presented because all the numbers are not in according to phone conversation with insurance representative and will be on next months agenda

Item#10 - **Motion** by Tr.Yahr, seconded by Tr.Schellhaass to approve the written Public Works report for month of July as presented by Mark Gruber, DPW Director. Motion carried without a negative vote outcome.

10a. –Pres. Twohig explained some of the components on the street improvement projects. On E. Sheboygan the contract is for replacing a portion of sewer main, extend from main to property line new sewer lateral with a new product from Scott Lamers Construction. It would be highly advantageous to do the sewer lateral lining from the ROW to the property owners building at their own expense with this new product which would eliminate landscaping to be redone. The contract bid was for this product and numbers on the spreadsheet would be very close to the actual billing costs which will be determined at the end of the

project. The contractor will bill the Village and Village will in turn invoice the property owners and payment will be due within 12 months of billing and unpaid portion will be placed on tax statement.

Scott Lamers of Scott Lamers Construction brought in a piece of the material that will be used to line the sewer laterals and answered any questions from the Board and audience. He said the product has a 50 year warranty.

Motion by Tr.Schellhaass, seconded by Tr.Hafemann to proceed with the sewer lateral lining and make it mandatory that property owners on E. Sheboygan St. have the responsibility to reline if necessary from the ROW to the building. Ayes-4, Noes-2(Yahr, Schickert)

At a future meeting the Village Board should pass ordinance language stating that: during street reconstruction projects that sewer laterals on private property will be required to be televised and replaced with the newest technology product for lining sewer laterals.

10b. – Clerk said that 10 vendors were sent out bid specs and eight(8) bids were received.

Clerk opened the bid packages as received in the office: Schraufnagel- Lomira, Waupun Equip.-Waupun, Mid States-Columbus, Service Motors- Fond du Lac, Serwe Impl.- Campbellsport, Schrage Impl. – Mt. Calvary, Gelling Impl.-Eden, and St. Lawrence Equip.-Hartford.

Because there was a large number of bids and types of skidsters bid it was decided to have a Public Works Committee meeting on Aug. 24th at 5PM and the committee members to pass around the bids and material literature to review ahead of time.

10c. – Update on street improvement projects:

Mark Gruber said the pulverizing is taking place on E. Sheboygan St., the drainage tile in Skyhawk was being done on Aug. 10, the catch basin, piping and manhole has been installed on Skyhawk.

Contractor plans on beginning at 6:30AM on Grandview for work on Renderman property work(curb/gutter, bypass lane etc.). Then the crew will be working on watermain on E. Sheboygan St.

Tr.Schellhaass questioned work being done on the yards by Mary DeBruin and Mike Hayes. Mark said that yardwork is all on private property and is being spearheaded by Matt Mrochinski with the neighborhood.

10d. – Update on Mill Pond. Pres.Twohig said dam is lowered to as low as we can go. Mark Gruber said that rain over the weekend raised the level by one-half inch. Dan Serwe came in with backhole and moved 3yd. or more of rip rap to improve water flow and widen channel

Pres. Twohig said he spoke with Dave Stertz and will need OK from DNR to do any more drastic measures to increase flow and lower the mill pond.

Mark Gruber asked if DNR comes in and gives OK to do more work, if a special board meeting could be set up. Clerk suggested setting up a full Village Board meeting after the Public Works Committee meeting on Aug. 24th.

10e. – Pres. Twohig said letter was received from Strand Engineering recommending commencement of warranty period for NJM Development because Lift Station #3 control panel site visit was conducted and components were replaced as requested.

10f. – Public Works Committee meeting set for Monday, Aug.24 at 5PM – Review skidster bids and work on budget requests for public works.

10g. – Clerk, Diane Lemke updated the Village Board on information related to Ordinance #316 that was received from Dennis Tweedale and Dan Olson of the League of Municipalities. According to the liability issues the Attorney Dan Olson said that if village has sidewalks and an ordinance on file that sidewalks need to be cleaned. The village increases the liability onto itself if the village tells the residents they do not have to keep sidewalks clean. If we close sidewalks and someone gets hurt, it still is the responsibility of the village and any claims which might occur.

Pres. Twohig said he spoke with Claire Silverman of the League and she voiced the same liability issues.

Item#11 - **Motion** by Tr.Yahr, seconded by Tr.Schellhaass to adopt Resolution accepting by dedication improvements relating to Valley View Commercial, as requested by NJM Development LLC. Ayes-6, Noes-0

Motion by Tr.Schellhaass, seconded by Tr.Del Ponte to adopt Resolution accepting by dedication improvements relating to Valley View Estates, as requested by NJM Development, LLC. Ayes-6, Noes-0

Motion by Tr.Del Ponte, seconded by Tr.Schickert to adopt Resolution accept by dedication improvements relating to Soaring Eagle Condominium, as requested by NJM Development, LLC. Ayes-6, Noes-0

Item#12 - Committee Reports – none

Item#13a – Clerk handed out a budget tentative schedule for Fiscal 2010.

Tr.Yahr suggested that meetings with Dept. heads should be full board meeting instead of the finance committee meeting with dept. and then presenting to the full board so everyone knows where all the numbers come from.

13b.- Clerk asked for Board direction to be given to Dept. Heads for computing salaries and other expenses Tr.Hafemann suggested a zero(()) freeze. Pres.Twohig said the Board also needs to look at increasing the rates for the utilities.

13c. – **Motion** by Tr.Del Ponte, seconded by Tr.Schellhaass to adopt Resolution #590 amending the 2009 Adopted Budget of the Village of Campbellsport as resolved for interest income and the contingency account. Ayes-6, Noes-0

13d. – Budget/Personnel Committee meeting was set up for Monday, Aug. 17 at 9AM to discuss issues related to Fire Dept. and Police Dept. employees.

Item#14 – Pres. Twohig said the request by Ann Reilly to deed the property she owns that abuts the village has questionable ramifications according to persons who were offered the property in the past. Board Members discussed the item and decided to not spend any additional monies to investigate and decline the offer. Pres. Twohig said he would call Ann Reilly and tell her the Village is not interested in the land.

Item#15 – Comments by citizens – Dean Uelmen would like the language about waivers in Ordinance #316 taken out to take away the liability issue for the village and enforce the current ordinance on sidewalk cleaning. Board should take an active plan for enforcing sidewalk cleaning and do consistently.

Item#16 – **Motion** by Tr.Yahr, seconded by Tr.Schellhaass to approve bills as presented and discussed for payment for library(\$1,974.03) village, water, sewer(72,571.89, fire dept.(7,946.80) and bills as listed on additional sheet dated Aug. 10, 2009. Ayes-6, Noes-0

Item#17 – Financial statements not presented for approval.

Item#18 – Announcements /Correspondence– 1)Union employees were paid backpay on Friday, Aug. 7
2) Dam Abandonment Application did not have to pay the \$500 fee. 3)Floodplain Ordinance needs to be updated with a public hearing and action before Nov.

Item#19– **Motion** by Tr.Yahr, seconded by Tr.Del Ponte to adjourn meeting at 9:08 P.M. Motion carried
Respectfully submitted, Diane Lemke, Clerk/Treasurer CMC, WCMC

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