

Village Board Publication – Campbellsport Village Board – May 14, 2007
Regular Board meeting which was held in the Campbellsport Village Council Room, 177 E. Main Street, Campbellsport.

Item#1 – Meeting called to order by Pres. Twohig at 7:00 P.M.

Item#2 – Pledge of Allegiance recited in unison followed by a Moment of Silence

Item#3 – Meeting notice was given to the Campbellsport News, National Exchange, Post Office, Library and posted at the Village Hall and in compliance with the open meeting law.

Item#4 – Roll Call: Tr.Del Ponte, Tr.Schickert, Tr.Hafemann, Tr.Stoffel, Tr.Schwartz, Tr.Yahr, Pres. Twohig

Others in attendance: Jim Rinas, Mark Gruber, Chief Lindsley, Chief Karoses, Rick Straub, Henry Straub, Stephanie Remillard, Mary Jo Greene, Bart Welsh, Joann Schrauth, Dave & Cheryl Schellhaass, Bethal & Myron Matthies, Gerhard Nass, Brenda Hicks-Sorensen, Glen Rendeman, Bob Beining, Chris Elwing, Rick Heisler, Kim Rodenkirch

Campbellsport News Reporter: Andrea Hansen Abler

Item#5 – **Motion** by Tr.Yahr, seconded by Tr.Schwartz to approve the minutes of the April 9 & April 23rd meetings as presented. Ayes-7, Noes-0

Item# 6 – Police Dept. report: Chief Karoses stated house number checks will begin this month to have residents become compliant with village code. New squad car should be ready for use next week.

Motion by Tr.Stoffel, seconded by Tr.Del Ponte to accept the written Police Dept. report for the month of April as presented by Chief Karoses. Motion carried without a negative vote outcome.

6a. No operator licenses to approve

6b. **Motion** by Tr. Yahr, seconded by Tr. Schickert to grant the Campbellsport Jaycees a 6 mos. beverage license from May 1-Oct. 31, 2007. Ayes -7, Noes-0

Motion by Tr. Schickert, seconded by Tr.Hafemann to accept the application of the Campbellsport Fire Dept. for a Class “B” picnic license for July 3-July 5 for annual picnic at Firemen’s Park. Ayes-7, Noes-0

Item#7 – **Motion** by Tr. Yahr, seconded by Tr.Del Ponte to approve the written Fire Dept. for month of April as presented by Chief Lindsley. Motion carried without a negative vote outcome

7a. One bid was received from Daniel Zeidler from Spencer, WI and opened by the Village Clerk at meeting.

Motion by Tr.Stoffel, seconded by Tr.Schwartz to accept the bid from Daniel Zeidler of Spencer, WI for the 1993 E350 Ambulance, sold as is for \$3579.24. Ayes-7, Noes-0

7b. Chief Lindsley said all Board Members and employee who have not taken the ICS100, ICS700 & ICS 200 must be qualified and take FEMA classes. Fire Dept. member, John Osterman will be teaching the classes at the fire house sometime this summer in the evening(probably one night). The ICS300 class is a 16hr. class set up by Jonne Brown of MPTC and will taught by an instructor late Sept. or early Oct.(4 nights)and must have 20 people.

Item#10 – Presentation by Brenda Hicks-Sorensen of FCEDC. Annual report to the Village on the economic condition of Fond du Lac County. Basic client services include: 1)Small Business attractions

2)Industrial clients are difficult to attract in Campbellsport because of traffic corridors 3)Encourage existing business development 4)Entrepreneurial clients and businesses- business plan(Cheri Stoffel) opening coffee shop in Campbellsport

Work Force issues and needs are addressed and help is available. FCEDC also does community services and does training and flyers available to the public.

Iron Sides employees 10 employees and is planning on adding six(6) more.

Retention projects in FDL County were the Ripon Foods and Alto Dairy.

Web sites are very important to attracting businesses and people into the community. Give as much information as possible with links to other sites.

Cost is \$1.48 per capita to belong to FCEDC

Motion by Tr.Yahr, seconded by Tr.Del Ponte to accept the annual report of Brenda Hicks-Sorensen from FCEDC on updating what is happening in Campbellsport and what services are available to help people start and enhance development of endeavors. Motion carried without a negative vote outcome

Item#12 - Motion by Tr.Yahr, seconded by Tr.Schickert to accept the written Public Works report for the month of April as presented by Mark Gruber, Director of Public Works. Motion carried without a negative vote outcome.

12a. Update on progress of DPW garage - Roof is finished, panels were insulated and caulked, 6in.water lateral into building run in last week, today, cement was poured in bathroom and pad where jib crane will be placed. Doug Thome said completion of garage should be late June or early July

Update on Wellhouse #4 - water and sewer laterals were placed last week and hooked up, floor was poured, and 6in. hook up for transmission line into water dept. was done, cement block walls were completed and started laying brick this morning. Completion of Wellhouse should be couple of weeks.

12b. Mark reported that the sidewalk replacement on Wayne Wegenke property is progressing and in the hands of the Utilities processing the paperwork for raising of the pedestals before installation of sidewalk can be completed.

12c. -Pres.Twohig said three (3)upgrades to garage. Sill for office/break area already manufactured, tile for bathroom has been purchased and on site. The only issues remaining for potential savings are: the awning/canopy over windows of WWTF(\$12,000) and other area is hallway where ceramic tiles were to be installed.

Motion by Tr.Schickert, seconded by Tr. Yahr to suggest not adding the awning/canopy to the building(alternate B on bid sheet) and replace with shade or blinds for a savings of \$12,000. Ayes-6, Noes-1(Stoffel)

Motion by Tr.Yahr, seconded by Tr.Schickert to remove the tile in hallway thru the former DPW garage area to Wastewater Treatment Facility. Ayes-6, Noes-1(Stoffel)

Pres. Twohig said he attended a conference and is concerned about removing the solar system that is currently in the WWTF. Mark Gruber said that the windows leak and vapor barrier is not in a workable condition and that is why the windows are being covered.

Item#9 - Campbellsport Athletic Association(CAA) presentation by Rick Heisler who is a director on that Committee. Areas highlighted were the current directors and new members(Todd Schmidt and Dean

Gassner)for village board action. CAA asking permission to proceed to eliminate the volleyball sand pit and in the next couple of years to set up new youth playground equipment.

Field maintenance was preformed on 3 diamonds at Columbus Parc and on diamond at Ron Rohlinger field.

Vandalism has and is becoming a problem at Columbus Parc and would like to set up committee to make the public aware of damages and be the watchdogs and report any suspicious persons, cars or activity. Request for signage to placed at Columbus Parc to restrict inline skating and skateboards in certain areas.

Tr. Stoffel questioned why CAA cannot use the school diamonds for practices and the need to install security cameras to try and get a handle on vandalism.

Motion by Tr.Stoffel, seconded by Tr.Schwartz to approve the report given on the Campbellsport Athletic Association(CAA) by representative Rick Heisler. Motion carried.

Motion by Tr.Stoffel, seconded by Tr.Schickert to approve the recommendation to have Todd Schmidt and Dean Gassner be directors on the CAA Committee replacing Denise Stukenberg and Angie Benike. Ayes-7, Noes-0

Motion by Tr.Schwartz, seconded by Tr. Schickert to have signage installed to correct the problem we have with skateboarding and inline skates in and around the playground and pavilion area, Okay for the parking lot only. Ayes-7, Noes-0

Motion by Tr.Schickert, seconded by Tr.Del Ponte to approve the removal of the sand volleyball courts and go ahead in the next couple of years with installation of youth playground equipment and certified wood chips on the West side of concession stand. Ayes-7, Noes-0

Heisler requested that Village Board set up Awareness Committee and have a representative on a Committee along with person from CAA and Police Dept. representative and assistance of newspaper to promote public awareness of vandalism and try to curtail damage of public facilities and equipment.

Item#8 - **Motion** by Tr.Yahr, seconded by Tr.Del Ponte to approve the written Library report for the month of April as presented by Librarian Stephanie Remillard. Motion carried without a negative vote outcome.

Parking lot at Library could use a resurfacing coat as recommended by vendor. It has been three years since this was done. Tr.Stoffel stated someone would need to look closely at the parking lot and condition of blacktop see if seepage water is a problem. Public Works Committee representative should take a look and report back to the Village Board in June. Cement wheelstops(24) are in poor condition and need replacements.

Item#13 – Plan Commission Updates –

13a. – **Motion** by Tr.Yahr, seconded by Tr.Schickert to grant the Special Exception for Glen & Vicki Renderman and allow for a daycare to be constructed on a residential zoned parcel on the corner of Knights Ct. and Grandview Ave. Ayes-7, Noes-0

13b. Representative Chris Elwing for Bob Beining and Jim Rinas requested that Village should give Mobile Home Owners with a list of what violations should be addressed. According to motion from the Plan Commission and Attorney Goldin it is the burden of the property owners to provide a scale drawing of the property and structures on the property and a list of violations and why they cannot come into

compliance and what they plan on doing to try and comply and what issues would require a request for a waiver from the Village.

Mr. Jim Rinas said and showed Village Board that he had a certified drawing when he purchased the property and showed lot lines and structures. Village Board told Mr. Rinas that he would also need to show porches and other add ons.

After a discussion period it was agreed upon that Mobile Homes Owners should come back to the Plan Commission on June 26, 2007 with a plat drawing with homes and structures indicated per scale and also showing streets, light poles etc. Plan Commission and property owners can then discuss each violation item and what waivers will be recommended and forwarded to the Village Board.

Item#11 - Kim Rodenkirch of Blaze Insulation explained that he did a blower test at the Community Center and how energy costs (air bi-pass) were just going out through the roof and walls because building has little or no insulation at the current time. Mr. Rodenkirch gave Pres. Twohig a contract quote to insulate the building for preliminary cost of \$10,000. He would redo a blower test after work was completed. Cost to heat building in 2006 was \$4406.00. Mr. Rodenkirch will continue to look for grants or rebates for government buildings.

Pres. Twohig stated we are not going to take action on this now, but gathering information if we may want to maintain the Community Center or in the future.

Item# 14 –Committee reports –

Tr. Stoffel explained the problems encountered during the Sanitary Sewer Project on Spring & S. Helena Streets. Dorner Inc. would do additional work for time and material costs.

1) Corrugated pipe found in Spring street – rusted out and unknown what it was used for – would like to dig up and eliminate (was probably a driveway entrance leading into field??)

2) 6in. pipe (by Tony Ruplinger house) comes out of property and do not know where it goes and is not connected to anything, but has a steady flow of water and is adding to the infiltration into the sanitary sewer system. Recommendation is to connect pipe and bore hole into the catch basin and direct to stormwater sewer

3) Crossing Ladwig St. in the lawn of old Dr. Pesch property. Corrugated pipe goes through and over top of sewer and is rusted out and village has in stock enough pipe to connect into stormwater basin and would be good for years to come.

Recommendation of Public Works Committee is to do new or repair all three items and have Dorner do the work because streets are already opened up and would be cost effective before paving and pave the entire curb to curb on Spring to Ladwig where additional work is being done.

Quote from Dorner did not show the correct footage per Committee and will check in the morning to verify numbers.

Pres. Twohig stated that there is savings from original project; sewer pipe to individual resident did not have to be replaced savings \$8000 and extra granular fill anticipated was not used saving \$12,000 for approx. total savings of \$20,000.

Motion by Tr. Yahr, seconded by Tr. Schickert to remove corrugated pipe on Spring St., repair water line under S. Helena St. and corrugated stormsewer pipe and have Dorner Inc. do work on a time and material bid. Ayes-7, Noes-0

Motion by Tr. Stoffel, seconded by Tr. Del Ponte to do repaving on S. Helena St. from Spring to Ladwig curb to curb with asphalt contingent that Village can stay within the legal limits of total project and accept quote contingent that footages are confirmed/or corrected and redo proposal in writing.

Ayes-6, Noes-1 (Yahr)

Item#15 – Village Website update: Pres. Twohig informed board members that Dean Uelmen took care of website in the past and in the interim basis he got a library employee involved to keep items current. Pres. Twohig made a commitment to her on a short time basis is proposing to pay her \$300 to help him keep the website up and running. His recommendation is \$15 per hour for 20 hours on a consultant basis.

Motion by Tr. Yahr, seconded by Tr. Hafemann to allow the expenditure of \$300 to hire library employee as a consultant to help Village President to learn and find his way around on the village website. Ayes-6, Noes-0, Abstain -1(Twohig)

Item#16 – Request of 4-Seasons for discussion on asphaltting Allison Way stub street East of S. Helena St. Correspondence from Engineer Pat Rank stated that he did not see a reason why both layers of asphalt could not be installed concurrently, but Contractor should schedule Strand Associates the time asphalt paving will take place so that observation of the work for the Village can be arranged.

Pres. Twohig made a statement that any items that are requested to be placed on the agenda should be in the village office by noon on the Wednesday prior to the meeting.

Item#17 - Comments by citizens –none

Item#18 – **Motion** by Tr. Stoffel, seconded by Tr. Yahr to approve bills as presented and discussed for payment for village, water, sewer, fire dept. and library invoices. Ayes-7, Noes-0

Item#19 – Announcements – 1)New Municipal Officials Workshop on Fri. May 18 in Kimberly
2)Recycling Grant received for 2007 for \$9344.32 3)Village Wide Rummage Sale will Fri. & Sat. May 18&19 4)Offices closed on Monday May 28th in observance of Memorial Day 5)Plan Commission will be meeting on site on May 22nd with Timbers LLC off of N. Poplar behind Mabess Manor
6)Tr. Schwartz asked Mark Gruber about injured person from job site

Item#20 – **Motion** by Tr. Stoffel, seconded by Tr. Del Ponte to move into Closed Session at 9:53PM pursuant to WI State Statute 19.85(1) (c) & (f) to discuss disciplinary date of specific persons and specific personnel problems which if discussed in public, would have an adverse effect. Ayes-7, Noes-0

Item#21 – **Motion** by Tr. Yahr, seconded by Schwartz to return into open session at 10:10 P.M. Ayes-7, Noes-0

Item#22– **Motion** by Tr. Yahr, seconded by Tr. Del Ponte to adjourn meeting at 10:12 P.M. Motion carried

Respectfully submitted, Diane Lemke, Clerk/Treasurer CMC

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