

**Village Board Publication – Campbellsport Village Board – February 14, 2005**  
**Regular Board meeting which was held in the Campbellsport Village Council Room, 177 E. Main St.**

Item#1 – Meeting called to order by Pres.Uelmen at 7:00 P.M.

Item#2 – Pledge of Allegiance recited followed by a Moment of Silence

Item#3 – Meeting notice was given to the Campbellsport News, National Exchange, Post Office, Library, and posted at the Village Hall and in compliance with the open meeting law.

Item#4 – Roll Call: Tr.Boldt, Tr.Schwartz, Tr.Twohig, Tr.Stoffel, Tr.Volz Daniels, Tr.Yahr and Pres.Uelmen

Others in attendance: Ed Schuster, Chuck Lichtensteiger, Joann Schrauth, Matt Stephan, Henry Straub, Joan Hoff, Gerhard Nass, Ron Cunzenheim, Chief Zielieke, Dave Schellhaass, Scott Rimmel, Mark Gruber, Mary Baker, Ray Norton,-IIL, Ron Weis, Nick Mueller, Steve Lentz, Kyle Greene, Bart Welsh, Chief Karoses(7:47PM)

Reporter: Andrea Hansen Abler

**Item#5** – Motion by Tr.Stoffel, seconded by Tr.Twohig to accept minutes of Jan. 10, 2005 meeting as presented with correction to item 8b from (up to upon). Ayes-7, Noes-0

**Item#6** – moved to later in agenda

**Item#6a** – Motion by Twohig, seconded by Tr. Yahr to issue the combination class B Alcohol Beverage license to Scott A. Rimmel owner of Campbellsport Inn, LLC contingent on the surrendering of the license from Lois Zingsheim, current owner of The Amber Hotel. Ayes-7, Noes-0

**Item#6b** – Motion by Tr.Twohig, seconded by Tr.Schwartz to approve the Class “B” picnic licenses to the Knights of Columbus for Feb. 18 and March 18 for Fish Fry Nights at St. Matthews Church. Ayes-7, Noes-0

**Item#7** – Work being done on radio system at the water tower- possibly hit by lightening  
Thank you to village residents for cleaning out around hydrants during snow storms  
Motion by Tr.Yahr, seconded by Tr.Volz Daniels to approve the Fire Dept. report for month of Jan. by Chief Zielieke. Motion carried without a negative vote outcome

**Item#8** – Library report: parts are ordered to update 911 system of call out in elevator  
Motion by Tr.Boldt, seconded by Tr.Yahr to accept the Library report as presented by Joan Hoff, Library President for month of January. Motion carried without a negative vote outcome

**Item#9** – Ray Norton of Independent Inspections is requesting a change in hours from 2-3PM to 8-9AM for office hours in the village effective March 1, 2005 and Beth Klahn would be the inspector.

Motion by Tr.Stoffel, seconded by Tr.Volz Daniels to accept the new hours of 8-9AM on Tues. & Thurs for building inspection office hours effective March 1, 2005 and inspector change of Beth Klahn. Ayes-7, Noes-0

**Item#10**- Public Works: tree & brush cutting along Milwaukee River, description on lining of sanitary sewer lines, toured other communities looking at lift stations for new development. Quotations from U.S. Filter presented by Bill Schill to inform Board that maintenance to filters included replacing the media and manway gaskets which was more extensive than first presented.

Motion by Tr.Twohig, seconded by Tr.Yahr to approve the Public Works report for month of January by Mark Gruber, Director of Public Works. Motion carried without a negative vote outcome

**Item10a.** Pres.Uelmen stated Attorney Haza was unavailable for meeting tonight. Concern about vacation of Windell is that South side was never officially deeded to village; parties effected with deeding are Lutheran Church, Dan Boldt, Timbers and Ken Schwartz. Motion by Tr.Volz Daniels, seconded by Tr.Stoffel to inform Timbers LLC that they will be given 1 week from tonight to develop paperwork deeding of land to rightful property owners as previously stated otherwise will be turned over to village attorney to complete. Ayes-6, Noes-0, Abs-1(Boldt)

**Item#10b** –Punch list items and special assessments – Matt Stephan – Excel presented punch list items revised 2/7/05 and discussed with Board.

Sanitary Sewer: 1. \$250.00 price –OK 2.Private Work increase price of \$750@ x 8 = \$6000 Motion by Tr.Schwartz, seconded by Tr. to wait until village gets a letter from the Dept. of Commerce on a definite answer whether cleanouts are required on private & public property when changing pipe size (no second or action was taken by the board on this motion)

Road Work 2.Curb & Gutter cracked-\$250 OK 3.Asphalt surface-remove&replace \$1800.00 4.Lawn restoration Spring 2005- \$2000.00

Ladwig St./Windell Ave. – 6. Spring & Jenny St. patch - \$2000.00 7.Lawn restoration Spring 2005 - \$2000.00

Mobilization & Misc. - \$3000.00

Total of \$17,300.00

Reviewed each invoice separately and village board decided on status of payment.

**Invoice #4227** – additional top soil by Bob Spoerl - \$555.00 no objections on amount

**Invoice #4230** – extra mobilizations - Motion by Tr.Volz Daniels, seconded by Tr.Yahr to deny payment on invoice #4230 to Vinton Construction for \$1900.00. Ayes-2(Volz Daniels, Yahr) Noes-5 Motion failed

Motion by Tr.Schwartz, seconded by Tr.Boldt to split bill of \$1900 on invoice #4230 for \$950.00 each for village and Vinton Construction. Ayes-5, Noes-2(Volz Daniels, Yahr)

**Invoice #4296** – Install 8x6 sanitary WYE – \$167.00 No objections on amount

**Invoice #4297** – Spot repair sanitary sewer – Barton st. -\$1867.00 – no objections on amount

**Invoice #4298** – chimney seals in sanitary manhole -\$250.00 - Motion by Tr.Yahr, seconded by Tr.Volz Daniels to not pay invoice #4298 in amount of\$250.00. Ayes-7, Noes-0

**Invoice #4299** – Sanitary lateral to Shelby Hartung house - \$1585.00 – (Ed Schuster agreed to take off extra labor charge of 3 hrs. @\$400 amounting to \$1200.00) Motion by Tr.Yahr, seconded by Tr.Volz Daniels to pay only \$385.00 on invoice #4299. Ayes-7, Noes-0

**Invoice #4300** – Lower M.H invert and lower inlet - \$1564.75 - Communication error on part Excel Engineering. Motion by Tr. Volz Daaniels, seconded by Tr.Yahr to withhold amount of \$1564.75 from Excel Engineering bill referencing invoice #4300, but make payment to Vinton for entire amount \$1564.75 for invoice #4300. Ayes-7, Noes-0

**Invoice #4301** – Remove & relay 18” storm sewer- \$2,782.00 - Motion by Tr. Volz Daniels, seconded by Tr.Boldt to pay amount of \$1782.00 on invoice #4301 rather than the \$2,782.00.

Ayes 4, Noes-3(Stoffel, Yahr, Uelmen) Motion passed to pay only \$1782.00 on invoice#4301

**Invoice #4302** – relay sanitary lateral to Betty Miller house - \$385.00 – no objections on amount

**Invoice #4303** – relay sanitary lateral to Gloede house - \$682.50 – no objections on amount

**Invoice #4304** – Jenny St.-Relay sanitary & water lateral(Ann Schickert property)- \$5,742.05 - no objections on amount

**Invoice #4305** – Ladwig St. extend existing pipe (Steve Schickert)- \$5,930.50 - Steve Schickert owes 20% of \$2,800 as agreed upon at previous meeting - no objections on amount of bill

Matt Stephan of Excel Engineering stated he saw no problem with the village paying the three invoices for private work done by Vinton Construction because village is holding back \$750.00

on each until letter is received from Dept. of Commerce stating their interpretation if cleanouts are required when a building sewer changes size in lateral.

Motion by Tr.Volz Daniels, seconded by Tr.Yahr to not pay Vinton Construction the 3 invoices(\$385, \$385 and \$682.50) for private property work until village receives resolution from the Dept. of Commerce whether the work meets code. Ayes-3(Volz Daniels, Yahr,Schwartz) Noes-4 Motion was defeated, invoices will be paid to Vinton Construction

Motion by Tr. Schwartz, seconded by Tr.Volz Daniels to not bill the property owners on N. Barton Rd. for invoices from Vinton Construction for private work until answer is received from the Dept. of Commerce on cleanouts; whether right or wrong. Ayes-7, Noes-0

Pres.Uelmen explained investigation of village files on how special assessments are handled on projects and wished for Board action on continuation of village policy that special assessments are not deferred unless a specific circumstance exists. Each resolution is specific to project.

Motion by Tr.Volz Daniels, seconded by Tr.Schwartz to not defer special assessments on corner lots, but continue with village policy on giving a 1/3 discount on long side. Ayes-7, Noes-0

**Item#10c** – Letter from Vinton Construction requesting a reduction to 5% retainage. Matt Stephan- Excel explained he was comfortable with 3 ½% retainage on the first request. Motion by Tr.Volz Daniels, seconded by Tr.Boldt to hold a 5% retainage of the total bill from Vinton Construction for total project billing and will be recalculated by Excel(\$19,783.48). Ayes-7, Noes-0

**Item#10d** – Siren specs for Valley View - Two quotations and drawings received from Craig Mathews of Jefferson Fire & Safety, Inc. After a lengthy discussion between the developer and village board the following motion was recommended and agreed upon. Motion by Volz Daniels, seconded by Tr. Schwartz to defer further discussion on siren issue until Residential quadrant is developed and put in developers agreement for placement in SW corner and install 2001DC Siren (B”) Series or equivalent Ayes-4, Noes-3(Twohig, Yahr,Boldt) Motion passed with 4 votes

Change order to agreement between Excel Engineering, Inc. & client(Village of Campbellsport) explained by Matt Stephan including backup time sheet reports and comments. Motion by Tr. Boldt, seconded by Tr. Volz Daniels to grant Excel’s request of additional \$3,128.00 to cover the DNR permitting process on ditch determination on Ladwig St.minus the \$1,564.75 from Vinton Construction billing. Ayes-7, Noes-0

**Item#10e** – Motion by Tr.Twohig, seconded by Tr.Yahr to authorize & approve the proposal for furnace heating repairs and valve replacements from Environmental Systems for \$1680.00 Ayes-7, Noes-0

**Item#6** – Police Dept. report – Busy January; 1)working on charges on home intrusions 2) new shelving purchased & gun safe ordered 3)no parking sign taken down on Ladwig St. and no problems with neighbors & businesses on corner of Ladwig & S.FDL Ave. and Chief Karoses sees no safety concerns

Motion by Tr.Schwartz, seconded by Tr.Boldt to accept the Police Dept. report for month of January as presented by Chief Karoses. Motion carried without a negative vote outcome.

**Item#12a** – Preliminary Plat for Timber Park Estates No. 2 presented by Ron Cunzenheim. Items of concern such as deeding of Outlot #1 to the Village has been taken care of; two islands in boulevard will be taken out and noted on plat map and sidewalk on southern part of Plat is

entirely on duplex property land and Timbers LLC will have constructed and connected to existing sidewalk to the East. Final plat and developers agreement will be presented to village for approval in Spring or early Summer 2005.

Motion by Tr. Schwartz, seconded by Tr.Stoffel to accept recommendation of Plan Commission to approve Preliminary Plat for Timber Park Estates No. 2 as presented by Ron Cunzenheim, engineer for Timbers LLC. Ayes-7, Noes-0

**Item#12b** – CSM for Condominium development for Valley View.

Request of Ron Weis that the wording of final plat language should be taken out of the conditional approval memo for housekeeping purposes. Pres.Uelmen stated he would contact Attorney Macy, but recommended letting the language as stated by attorney.

Tr.Volz Daniels requested being notified of Plan Commission meetings to become familiar with information presented to plan commission.

Ron Weis said his attorney has submitted first draft of developer agreement to Village Attorney Macy and would like action by Village Board at March meeting if possible

Motion by Tr.Twohig, seconded by Tr.Yahr to accept recommendation of Plan Commission to approve the Certified Survey Map for Condominium Development quadrant along with Memo of conditional approval conditions. Ayes-7, Noes-0

**Item#12c** – CSM for Commercial development for Valley View

Motion by Tr.Schwartz, seconded by Tr.Stoffel to accept recommendation of Plan Commission to approve the Certified Survey Map for Commercial Development quadrant along with the Memo of conditional approval conditions as presented. Ayes-7, Noes-0

Motion by Tr.Schwartz, seconded by Tr.Volz Daniels to have clerk send to all Village Board Members the agenda and minutes of Plan Commission meetings. Ayes- 6, Noes-1(Twohig)

**Item#12e** –Motion by Tr.Yahr, seconded by Tr.Schwartz to accept the recommendation of the Plan Commission for approval of drainage plan for Lot#4 from Chuck Lichtensteiger for Harold Doss property on Poplar St. Ayes-7, Noes-0

**Item#12d** – Park Dedication Study –

Motion by Tr. Volz Daniels, seconded by Tr.Boldt to contract with Martenson & Eisele, Inc. to complete a Park Dedication Study in the amount of \$3,950.00 Ayes-6, Noes-1(Yahr)

**Item#11a** – Contract with Strand Engineering for bid package for Well #4

Motion by Tr.Stoffel, seconded by Tr.Schwartz to accept recommendation of Water & Sewer Committee to accept engineering agreement with Strand Associates, Inc. to provide Engineering Design & Bidding-Related Services for Well No. 4 Drilling. Ayes-7, Noes-0

**Item#11b** – Fine Screening project information is being gathered by Bill Schill – Operator at WWTP for presentation of fine screening equipment and generator at June village meeting.

Tr.Yahr would like figures from the past 3 years about motors running, burnouts etc. cost of maintaining current equipment

**Item#11c** - Letter received Feb. 10 from DNR regarding NOI(Notice of Violation) and status of items addressed in letter dated Oct. 11, 2004 sent to DNR regarding violations since flooding in June of 2004. Response back to DNR needs to be submitted by March 1, 2005.

Tr.Twohig stated procedure to notify residents to non-compliance will be: 1)Notice in April Village Newsletter about requirements of residents 2)30 days later a letter of non-compliance will be sent based on past water meter inspection reports 3)30 days later resident will receive

letter to be compliant and village will do inspection 4) Citation to non-compliant residents with a grace period for compliance with monthly inspections until fixed.

**Item#13** – Resolution to determine number of election inspectors

Motion by Tr.Yahr, seconded by Tr.Schwartz to adopt Resolution #543 to authorize Village Clerk to determine the number of election inspectors at all elections in the Village of Campbellsport. Ayes-7, Noes-0

**Item#14** – Resolution to adopt Fond du La County All Hazards Mitigation Plan

Motion by Tr.Stoffel, seconded by Tr.Yahr to adopt Resolution #544 to adopt Fond du Lac County All Hazards Mitigation Plan that Fond du Lac County Emergency Management Dept. can submit for federal funding on our behalf. Ayes-7, Noes-0

**Item#15** – Resolution supporting amendment to Absentee Voting Law

Motion by Tr.Stoffel, seconded by Tr.Boldt to adopt Resolution #545 supporting the amendment that the absentee voting process be put back as originally designed for. Ayes-4, Noes-3(Volz Daniels, Yahr, Schwartz) Resolution passed with 4 votes

**Item#19** – Announcements –1) copy of letter sent to Scott Theisen regarding development of his property and copy of Concept Map was submitted by 4-Seasons(Chris &Mary Jo Greene, Kyle Greene & Bart Welsh) to purchase and develop land. Agnesian Healthcare currently has an option to purchase a parcel of land from Scott Theisen  
2) Get out and Vote on Feb. 15<sup>th</sup>

**Item#16** – Zoning Board of Appeals appointment. Looking for other persons who might be interested. Newspaper to put an article in and clerk will post on information board.

Motion by Tr.Boldt, seconded by Tr.Stoffel to accept recommendation of Pres.Uelmen to appoint Barb Knickel as an alternate to the Zoning Board of Appeals. Ayes-7, Noes-0

**Item#17** – Comments from public – Henry Straub stated meeting are just too long

**Item#18** – Motion by Tr.Stoffel, seconded by Tr.Yahr to approve payment of bills for village, water, sewer, library and fire dept. invoices. Ayes-7, Noes-0

**Item#20** - Motion by Tr.Volz Daniels, seconded by Tr.Yahr to adjourn meeting at 11:39 P.M. Motion carried without a negative vote outcome.

Respectfully submitted,  
Diane Lemke, Clerk/Treasurer CMC