

Village Board Publication – Campbellsport Village Board – May 12, 2008
Regular Board meeting which was held in the Campbellsport Village Council Room, 177 E. Main Street, Campbellsport.

Item#1 - Meeting called to order by Pres. Twohig at 7:02 P.M.

Item#2 – Pledge of Allegiance recited in unison followed by a Moment of Silence

Item#3 –Meeting notice was given to the Campbellsport News, National Exchange, Post Office, Library and posted at the Village Hall and in compliance with the open meeting law.

Item#4 – Roll Call: Pres. Twohig, Tr.Del Ponte, Tr.Schickert, Tr.Hafemann, Tr.Schellhaass, Tr.Martiny, Tr.Yahr

Others in attendance Mark Gruber, Stephanie Remillard, Chief Lindsley, Henry Straub, Joann Schrauth, Bethal Matthies, Dean Uelmen, Brenda Hicks-Sorensen-FCEDC, Bart Welsh, Mary Jo Greene, Jerry Serwe, Don Lichtensteiger, Rick Heisler, Ch. Karoses, Betty Bakken, Mary Baker, Bob Beining, Butch Hafemann, Dusty Mueller, Patti Mueller, Dean Del Ponte

Campbellsport News Reporter: Andrea Hansen Abler

Item#5 – **Motion** by Tr.Yahr, seconded by Tr.Del Ponte to approve the minutes of the April 14th & 22nd meetings as corrected. Ayes-7, Noes-0

Item# 6 – **Motion** by Tr. Schellhaass, seconded by Tr. Schickert to accept the written Police Dept. report for the month of April as presented. Motion carried without a negative vote outcome.

Chief Karoses said he did hire Clint Beck as approved for Part-time officer

Flyer in the packet regarding Drug Drop '08 at the Aurora Health Clinic on May 31st from 10AM to noon. This is an opportunity for people to dispose of outdated or unused medications.

6a.- **Motion** by Tr.Schickert, seconded by Tr.Hafemann to approve the Campbellsport Fire Dept. a temporary Class “B” beer and temporary “Class B” wine licenses from July 3- July 5 at Fireman’s Park. Ayes-7, Noes-0

6a. **Motion** by Tr.Yahr, seconded by Tr.Martiny to grant an operator’s license to Bradley Domes & Jane Grede since background check by Chief Karoses was OK Ayes-7, Noes-0

6c. Letter received from Mary Enright was in the Village Board packet and referred to the Safety & Protection Committee and deal with issue in Closed Session. Meeting scheduled for May 15, 2008 at 6PM

Increased vandalism at Columbus Parc and possibility of grant information available for surveillance cameras.

Item#7 – **Motion** by Tr.Del Ponte, seconded by Tr.Schickert to accept the written Campbellsport Fire Dept. report for month of April as presented by the Fire Chief Lindsley. Motion carried without a negative vote outcome

Tanker ad has been placed in Fire Trader Magazine and has received 4 inquires, but no offers. US Tanker has not received the chassis so no building of truck will occur.

Bills for door vs Ambulance at St. Agnes Hospital were faxed to village and passed onto the insurance company.

Item#8 –**Motion** by Tr.Martiny, seconded Tr.Yahr to approve the written Library report for the month of April by Librarian, Stephanie Remillard as presented. Motion carried without a negative vote outcome

8a. Pres. Twohig said that at League training board members spoke with person who does road work and did not find any definite answers to when parking lots need to be resealed(keep cracks filled). Stephanie said she has bids out for resurfacing and stripping stalls. Minimum is 2 handicap stalls per 70 and more at discretion of Library Board.

Item#9 – Campbellsport Athletic Association(CAA) annual report given by Rick Heisler. Persons requesting to be members of CAA Board are Jim Freiberg, Kim Bilgo and Brian Spartz. New programs are Camp Matawa, Gymnastics enhanced program at Elementary School and Flag Football(1,2, 3 & 4th grades). Future expansion of playground equipment in current location of volleyball pits; approx. cost of \$60,000 Fencing, planter and retaining wall should be accomplished later this summer.

Motion by Tr.Hafemann, seconded by Tr.Schellhaass to accept the annual report of Campbellsport Athletic Association program as presented by member Rick Heisler. Motion carried without a negative vote outcome.

Item#10 – Brenda Hicks-Sorensen of FCEDC did an overview of the annual report for 2007. Investors are valued and acknowledged. Client Summary serving 126 clients in 2007 which included Exiting Business Development(39%), Attraction & Recruitment(16%) and Entrepreneurial & Emerging Business(45%) and Campbellsport interests are in persons wishing to start a business. 2007-2011 Strategic Goals have four bullseye views: Balanced Industry Mix, Job Growth, Capital Investment and Talent Attraction. Challenges and bringing businesses into our area take time and the public doesn't always see the behind the scenes work going on. Monies available to attract businesses and job creation and job retention. Looking for spec building for new business attraction in Campbellsport.

Item#11 –Website update by Dean Del Ponte who developed and trained Pres. Twohig on new website called campbellsportgov.com. Works in a technology business. Developed site that he feels is easier to use and have multiple people maintaining site. Offers village information and cut & pasted from previous site in Fall of 2007. Goal is to find volunteers to administer different parts of the website. Cost is domain registration of \$40 per year. Some items that were in the old site are not in the new site. Much of the information is outdated.

Dean Uelmen urged the Village Board to maintain both sites because of the volume of information and needs to inform the public of all data that has been archived and incorporated into the govoffice site. He stated he is willing and has begun to update information at no cost and feels it would be a great loss to the community. Many links that were transferred to new site are not working. Website is a window to our community and used by businesses, real estate and people looking to make a move.

Item#12 – **Motion** by Tr.Del Ponte, seconded by Tr.Martiny to approve the written Public Works report for month of April 2008 as presented by Mark Gruber, DPW Director. Motion carried without a negative vote outcome.

Heating costs compared to the previous two years was presented for Alliant therms & charges Mark Gruber presented letter draft by Mike Forslund of Strand to Kris Khatri of the DNR regarding sample testing for Well#4 about radium levels. Highlights are that Well#4 could basically meet requirements when run thru the treatment plant. Well#2 & Well#3 would still need to be blended to meet the MCL. Water Dept. has been blending those wells since the plant went on line.

12a. Update on Lift Station on S.FDL Ave. - Visa Sewer is scheduled to come this week to seal off wet well at Lift Station #4.

12b. Punch list has been developed after a walk thru on April 30th. Walk thru was attended by Mark Gruber, Pat Rank, Pres. Twohig, Dave Schellhaass, Joanne Del Ponte, John Klotz of National Exchange Bank, Nick Mueller, and Atty. Madden. List has been forwarded to Nick Mueller and John Klotz. Pres.Twohig said he has found a broken slab of concrete on Veterans Circle by the fire hydrant. Nothing has been on the punch list yet.

Tr. Del Ponte questioned if curb stops were tested. Mark Gruber said they were turned in 2006. Tr.Del Ponte thinks they should be done again.

Ownership of property is taking place and Developers Agreements need to be rewritten and updated for new ownership.

Item#13 – Request of Dusty Mueller to obtain building permit on Lot #4 on Stonehedge Circle. There is an offer to purchase on lot#4 from Developer. Concerns were raised that there is no current Developers Agreement with new development owner. Nothing has been done on punch list since walk thru on April 30th even after being told items would be addressed.

Dusty Mueller will try to make contact with Atty. Madden and Atty. Macy to get the Developers Agreement revised and updated. Dusty also said he would try to address items on punch list to complete.

Item#14 - Resolution No. 581 Amending the 2008 Budget of the Village of Campbellsport General Fund. Clerk explained transfer of monies from expense account into a contingent account related to union expenses **Motion** by Tr.Yahr, seconded by Tr.Del Ponte to adopt Resolution #581 amending the 2008 adopted budget of the Village of Campbellsport. Ayes-7, Noes-0

Item#15 – Resolution No. 582 directing and setting up a loan repayment schedule for amounts due owing from the Water Dept. to the Village general funds. Pres. Twohig stated he spoke with Don Vilione about debt of Water Dept. to Village. There is also an application submitted to the Public Service Commission for an increase in charges for water usage.

Motion by Tr. Schellhaass, seconded by Tr.Del Ponte to adopt Resolution #582 directing the Clerk to establish a loan repayment schedule for the amounts owed by the Water Utility to the general fund of the Village of Campbellsport. Ayes-7, Noes-0

Item#16- Planning Commission Update –

Sign Committee is meeting on Tues. May 13th to review signage language for additions and/or deletions and present to the Plan Commission on May 27th for review and possible recommendation to Village Board.

Item#17 – Committee reports –

Tr.Yahr said the Public Works Committee met with Jeff Twohig at 522 Ladwig to view drainage issues.

Tr.Yahr said Jeff Twohig does have issues and key point was that original drainage plan was not followed.

Mark Gruber will contact a couple of contractors with options and present to homeowner.

Tr.Yahr stated the bill for \$211+ to Jeff Twohig should be put on hold until drainage issue is resolved.

Item#18 – Ordinance No. 308 was presented creating Section 2.14 to amend to include the following chapter stating that the office of Village Administrator cannot be created without a charter ordinance without a referendum.

If Ordinance 308 **is adopted** then the Village Board can have the referendum on whether or not to create the office of a village administrator at any general election. A referendum is required to be passed by the electors before any charter ordinance can be adopted by the Village Board creating the office of village administrator.

If Ordinance #308 were not adopted then this proposed ordinance would go on the ballot as a referendum question on the next general election

Suggested questions could be: Shall the Village Board be given the authority to hire an administrator? or Shall the Village Board create the office of village administrator? The bottom line is that the Village Board cannot hire an administrator without a referendum question.

Motion by Tr. Yahr, seconded by Tr. Schellhaass to adopt Ordinance No. 308 creating Section 2.14 (Administration and Personnel) of the municipal code of the Village of Campbellsport to amend to include the following in the Chapter (creating a village administrator position and procedure to follow. Ayes-6, Noes-1 (Twohig))

Item#19 – Comments by citizens –

Henry Straub – concerned about standing water on intersection of Skyhawk and Paul Ave.

There are problems that Mike Hayes did not hook up to the stormwater pipe extension at the corner of properties of Hayes, Knuppel, Gigowski and Meyer.

Residents cannot pump sump pump water into the sanitary system.

Item#20 – Pres. Twohig presented his goals/objectives for 2008. Items will be put on future agendas.

1) Follow thru on agreement with Trailer Park Owners regarding changes, compliance and making improvements.

2) Snow plowing policies and does the Village Board want to make changes if any and how to implement

3) Replace generator at the Main Lift Station and should proceed forward

4) Dam issue and the need to finish the Dam Failure Analysis by 2010. Representative from Mead & Hunt cannot fit into his schedule until Fall. Pres. Twohig said he contacted two other firms; DAS & Ayres Associates who plan on coming to village and give their opinions and suggestions.

Item#21 – **Motion** by Tr. Schellhaass, seconded by Tr. Del Ponte to approve bills as presented and discussed for payment for village, water, sewer, fire dept. and library invoices for the month of April. Ayes-7, Noes-0

Item#22 – Announcements /Correspondence– 1) Open Book on May 15 and Board of Review on May 29
2) Dividend check of \$1100 from League Ins. 3) Village Ordinance says Board Members to vote, but can abstain by 1st amendment rights 4) Journal & CAA entries for month of April 5) Urban Forestry Grant Form received. Does Village want to apply?? 6) Ken Schwartz was on Village Board for total of 17 years.
7) Newsletter being sent out along with Bulky Waste pickup on June 27th 8) Dennis Hahn did contact attorney and paper work turned in for signatures and recording of small parcel onto his land
9) Seminar on May 29th for assistance for governments & grant writing

Item#20– **Motion** by Tr. Del Ponte, seconded by Tr. Yahr to adjourn meeting at 9:53 P.M. Motion carried
Respectfully submitted, Diane Lemke, Clerk/Treasurer CMC, WCMC

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