

**Village Board Publication – Campbellsport Village Board – April 10, 2006**  
**Regular Board meeting which was held in the Campbellsport Village Council Room, 177 E. Main Street, Campbellsport**

Item#1 -Meeting called to order by Pres.Uelmen at 7:00 P.M.

Item#2 –Pledge of Allegiance recited in unison followed by a Moment of Silence to remember Darrel Nimtz longtime member of CAA

Item#3 – Meeting notice was given to the Campbellsport News, National Exchange, Post Office Library and posted at the Village Hall and in compliance with the open meeting law.

Item#4 – Roll Call: Tr.Boldt, Tr.Schwartz, Tr.Twohig, Tr.Stoffel, Tr.Volz Daniels, Tr.Yahr, Pres.Uelmen

Others in attendance: Ch.Karoses, Joann Schrauth, Beth Klahn, Ray Hallen, Jim Beck, Henry Straub, Ch.Lindsley, Brian Jordan, Brenda Hicks-Sorensen, Steve Schickert, Tom Matenaer, Mark Benike, Don Miller, Alan Defatte, Mary Baker, Boy Scouts, Dwayne Garfoot, Craig Olson, Rick Heisler, Stephanie Remillard, Mary Jo Greene, Bart Welsh, Oran Nehls

Reporter: Andrea Hansen-Abler

Item#5 – Clerk – Diane Lemke initiated the official oath of office to newly elected trustees; Donald Stoffel, Patrick Twohig and Michael Yahr.

Item#6 –**Motion** by Tr.Yahr, seconded by Tr.Boldt to accept the minutes of March 13, 20, and 27<sup>th</sup> meetings as presented. Ayes-7, Noes-0

Item#7 – **Motion** by Tr.Stoffel, seconded by Tr.Twohig to accept the written police report as presented by Chief Karoses for the month of March. Motion carried without a negative vote outcome.

Sex offender presentation was well attended with 60 people and a lot of useful information was discussed. Positive feedback from presenters those in attendance.

7a. **Motion** by Tr. Schwartz, seconded by Tr.Yahr to grant an operators license for Katie Benike for Still Syl's Place. Ayes-7, Noes-0

**Motion** by Tr. Twohig, seconded by Tr.Stoffel to grant Class "B" picnic license for the Campbellsport Fire Department picnic scheduled for July 3-5, 2006. Ayes-7, Noes-0

7b. – **Motion** by Tr.Stoffel seconded by Tr.Twohig to allow the Police Dept.to distribute registration and licenses to individuals for vehicle licensing and registration. Ayes-7, Noes-0 \$19.50 for license plates and \$10 more for registration. A convenience for people at a cost.

Item#8 – **Motion** by Tr.Boldt, seconded by Tr.Yahr to approve the Fire Dept. report for the month of March as presented by Chief Lindsley. Motion carried without a negative vote outcome

8a. – Bid submitted by Doyle Contrators, Inc. was opened and read aloud by Clerk. Certified Cashiers check in the amount of \$4,434.00 was included with bid an equivalent of 5% of the project. Each section was bid out separately for a total bid amount of \$88,672.30.

**Motion** by Tr.Schwartz, seconded by Tr. Volz Daniels that the Village of Campbellsport accept the bid from Doyle Contractors, Inc. for the total project amount of \$88,672.30 and Fire Dept. can move forward with the Training Tower project. Ayes-7, Noes-0

Chief Lindsley submitted list of equipment items required to bring vehicle#407 up to NFPA standards to provide mutual aid to Kewaskum, Lomira and Cascade. Equipment was budgeted and for informational purposes to the village board.

8b. - Employee of Village had some medical bills denied by the Worker's Comp carrier(United Heartland) and advised employee that if they believed they could document entitlement of benefits to apply for a hearing before the State of Wisconsin, Dept. of Workforce Development Worker's Compensation Division or to send medical bills to their own health insurance carrier. The individual took up the unpaid bills with Fire Dept. Chief and was advised fire department would like to reimburse individual. Clerk advised Fire Chief this was not a good practice and village board was to be updated/informed. Chief stated appeal is being filed by Fire Dept. for Workers Comp claim.

8c. – Individual working for both Police Dept. and Fire Dept. could possibly go over the 600 hour threshold and would make person eligible for WI Retirement. Village Board needs to make decision whether to allow person to work more hours and receive benefit. This is an issue because individual is now an officer of Fire Dept. Issue was referred to Personnel/Budget Committee and advised Fire Dept. to come up with anticipated hours and YTD hours as well as Police Dept.

Item#8 – Library Report - Memorandum from the Library Board was distributed to the Village Board and it was decided to bring item up at a future meeting so all members could have time to read and understand message.

**Motion** by Tr.Stoffel, seconded by Tr.Yahr to accept the written report from the Public Library for the month of March as submitted by Stephanie Remillard – Librarian. Motion carried without a negative vote outcome

Ken Schwartz would like at an upcoming meeting the details of where monies came from to pay for legal fees from June 2004 up to today(line item 59).

Clerk reported that library board member terms for Mike Maxson and Don Miller expire on April 30, 2006 and appointments must be acted upon. Clerk also received a written letter from Monica LaFleur stating she is resigning as of April 30, 2006. This will leave three open positions; two for two year terms and a one year term to finish out term for position vacated by Monica LaFleur.

**Motion** by Tr.Volz Daniels, seconded by Tr.Yahr to reappoint Don Miller to another 3-year term and appoint Oran Nehls to fill the position of new school representative for a 3-year term beginning May 1, 2006 – April 30, 2009. Ayes-7, Noes-0

Tr.Volz Daniels recommended that open position on Library Board should be advertised for interested individuals to send or drop off a letter interest and Board will act upon at April 24<sup>th</sup> meeting.

Item#9 –Brenda Hicks-Sorenson of FCEDC brought Village Board up to date on businesses and plans to help people start businesses in communities. Current businesses are being contacted for different services available to them. Brenda highlighted services available and people to contact for help or with questions. Old Ironsides was discussed and Brenda stated there is a prospect buyer and hopes deal can be finalized.

Tr.Volz Daniels questioned what the Boy Scouts were at the meeting for and Leader stated the boys needed to attend a government meeting to satisfy the badge for community & citizenship.

Item#10 – A sample of a cover sheet for a building permit was in village board packets showing what is required to obtain a permit. There a few different cover sheets depending if it is a new house, addition or accessory structure.

Tr.Schwartz wanted to see the temporary occupancy permit used previously before the full page Temporary Occupancy Permit draft was initiated. All the information and cost stayed the same, the only change was wording about lawn establishment and drafted from form used by City of Hartford. When drainage plan was enacted by the Village of Campbellsport, building inspector cannot give full occupancy until erosion control is established and lawn maintenance is already in village ordinances.

After a lengthy discussion it was decided to change Temporary Occupancy Permit: 1) item added to read – Drainage Plan must be followed \*see note below 2)If lawn is the only item on list that needs to be accomplished then no fee will be charged.

Tr.Volz Daniels would like to use the new Temporary Occupancy Permit and not implement bond fee at this current time.

**Motion** by Tr. Volz Daniels, seconded by Tr.Boldt proposing changes to Temporary Occupancy Permit to include another check off that drainage plan must be followed as per the note below as is very specific; and that lawn must be established( at building inspector discretion )and notation after that line item that if this is only item to do that no fee will be charged. Ayes-6, Noes-1(Yahr)

Building Inspector questioned policy on house numbers. According to ordinance code, numbers are sold and issued by the village office for safety standards for the residents and uniformity for the Police and Fire Departments.

**Motion** by Tr.Volz Daniels, no second - to enforce village ordinance on house numbering per Chapter 12.28.040 and 12.28.080 to have numbers displayed by front door of house for safety reasons. Tr. Volz Daniels rescinded motion and made new motion as listed.

**Motion** by Tr.Volz Daniels, seconded by Tr.Boldt to adopt new ordinance language regarding housing numbering and specific wording added at an upcoming village board meeting. Ayes-6, Noes-1(Twohig)

Tr.Schwartz questioned Independent Inspection personnel about fees and Ray Hallen told Tr.Schwartz that if he had definite questions, that he should call him at the office and was given a business card.

10a.Occupancy for Hometown Bank. Beth Klahn stated that Hometown Bank moved in with a temporary occupancy permit, but opened up without an Occupancy Permit and that no HVAC permit was issued because of miscommunication issue between the State Inspector and Local Inspector.

Village Board directed Beth Klahn – Independent Inspector to assess double fine owner for permit that was not pulled for Hometown Bank HVAC.

Item#11 – **Motion** by Tr.Yahr, seconded by Tr.Stoffel to approve the Public Works report as submitted by Mark Gruber, Director of Public Works for the month of March. Motion carried without a negative vote outcome.

11a. – Draft Resolution regarding Deferred Assessment on Theisen Property along Hwy W. Bart Welsh requested that Resolution be tabled because property owner and abutting owner was not notified. According to State Statute, Resolution do not require property owners to be notified.

**Motion** by Tr.Volz Daniels, seconded by Tr.Yahr to table draft resolution regarding deferred assessment on Theisen property fronting Hwy W until property owners affected can be notified. Ayes-7, Noes-0

11b. – Policy schedule and fees for new development - Warren Utecht of Martenson & Eisele suggested \$500 as a fee when he was submitted the subdivision ordinance to the village for approval.

**Motion** by Tr.Volz Daniels, seconded by Tr.Boldt to set a flat fee for new development according to village subdivision ordinance at \$500.00 each when applying for preliminary plat and applying for final plat. Ayes-5, Noes-2(Yahr, Schwartz)

11c. – Proposed lighting plan for Valley View - Clerk explained proposal that WLM would like to install wood poles with a cobra head for the duplex quadrant. Developers will pay for installation of poles and village will be responsible for monthly facilities charge as outlined in agreement Option B.

**Motion** by Tr.Yahr, seconded by Tr.Stoffel to select Option B for the service agreement for Valley View duplex quadrant for the monthly facility charges. Ayes-7, Noes-0

11d. – Arbor Day Proclamation was presented and read aloud by Pres. Uelmen as a requirement for the Tree City status.

Clerk informed Village Board Members that 35 trees will be delivered on April 11, 2006 for the nursery and planting in the parks.

Item#12a - Swimming Pool Ordinance was presented to the Village Board on a recommendation of the Plan Commission

**Motion** by Tr.Stoffel, seconded by Tr.Volz Daniels to adopt Ordinance #297 regarding swimming pool language within the Village of Campbellsport. Ayes-6, Noes-1(Yahr)

Item#13 – MOU with FDL County for accessible voting equipment

**Motion** by Tr.Volz Daniels, seconded by Tr.Yahr to enter into a Memorandum of Understanding with FDL County – Intergovernmental Cooperative Agreement to facilitate the purchase of ADA accessible voting system. Ayes-7, Noes-0

Item#14 – Discussion on proposal for services for recodification of Cambpellsport’s code from Municipal Code Corporation.

**Motion** by Tr.Volz Daniels, seconded by Tr.Stoffel to enter into an agreement with Municipal Code Corporation and go with payment plan as outlined on quotation statement for a not to exceed amount of \$11,900 and reformat book into an alphabetical listing. Ayes-6, Noes-1(Yahr)

Item#15 – Committee Reports

Chairperson Tr.Volz Daniels reviewed the draft ordinance regarding truck parking on village streets. After a lengthy discussion the only change to draft ordinance was under the Chapter title to add trailers to restricted night parking.

Chief Karoses asked what safety issues are be violated or the major concern and should those be addressed instead of an ordinance. The committee and board felt issue should be addressed in ordinance form.

**Motion** by Tr.Boldt, seconded by Tr.Schwartz to adopt Ordinance #298 with noted change to trailers on chapter bold title line regarding truck parking on Village of Campbellsport streets contingent with clerk checking on ordinance number. Ayes-7, Noes-0

Tr.Volz Daniels – AB 791 allowing municipalities to contract with law enforcement agencies. She did some checking and handed out summary of some communities who contracted with their County Sheriff's Dept. for services.

Clerk to call the County Executive and Sheriff and set up meeting for either May 1<sup>st</sup> or May 22<sup>nd</sup>.

Item#16 – Comments by citizens:

Henry Straub questioned status of Wayne Bauman and home occupation. Letter was sent, but no action taken. Tr.Twohig is trying to work up new ordinance language regarding home occupations.

Tr.Boldt informed Village Board members that Plan Commission met with representative from WE Energies and is investigating upgraded lighting in new development areas.

Item#17 – **Motion** by Tr. Yahr, seconded by Tr.Twohig to approve payment of bills for Village, water, sewer, fire dept. and Library as presented. Ayes-7, Noes-0

Item#18 – Reorganizational meeting for Village Board set for Monday, April 24, 2006 at 6PM

Item#19 – Announcements:

Clerk read letter received from FDL County stating they do not wish to pursue a joint venture to build a garage with the Village of Campbellsport DPW Committee.

Tr.Stoffel to contact Dan Gellings and set up meeting with Building Committee and Public Works to enter the next step for proceeding with DPW garage.

Memo was distributed regarding requirements from the State Elections Board and why they changed for the April 4<sup>th</sup> election.

Item#20 - **Motion** by Tr.Yahr, seconded by Tr. Schwartz to move into Closed Session at 11:05 P.M. pursuant to SS 19.82 and 19.85(1) (e) (g) to discuss status of negotiations with Village employees represented by the WI Council of County and Municipal Employees, District Council #40, AFSCME, AFL-CIO as well as strategy. Ayes-7, Noes-0

**Motion** by Tr.Yahr, seconded by Tr.Schwartz to proceed to mediation. Ayes-7, Noes-0

Item#21 – **Motion** by Tr.Yahr, seconded by Tr.Schwartz to reconvene into open session at 11:18PM Ayes-7, Noes-0

Item#22 - **Motion** by Tr.Yahr, seconded by Tr.Schwartz to adjourn meeting. Motion carried.

Respectfully submitted,  
Diane Lemke, Clerk/Treasurer CMC, WCMC