

**Village Board Publication – Campbellsport Village Board – January 14, 2008**

**Regular Board meeting which was held in the Campbellsport Village Council Room, 177 E. Main Street, Campbellsport.**

Item#1 - Meeting called to order by Pres. Twohig at 7:00 P.M.

Item#2 – Pledge of Allegiance recited in unison followed by a Moment of Silence

Item#3 –Meeting notice was given to the Campbellsport News, National Exchange, Post Office, Library and posted at the Village Hall and in compliance with the open meeting law.

Item#4 – Roll Call: Pres. Twohig, Tr.Del Ponte, Tr.Schickert, Tr.Hafemann, Tr.Stoffel, Tr.Schwartz, Tr.Yahr

Others in attendance: Mark Gruber, Crystl J. Schultz & Mom, Jane Halfmann, Bethal Matthies, Stephanie Remillard, Chief Lindsley, Chief Karoses, Henry Straub, Joann Schrauth, Craig Olson, Jim Beck, Chuck Lichtensteiger, Janet Backhaus, Bill Schill

Campbellsport News Reporter: Andrea Hansen Abler

Item#5 – **Motion** by Tr.Yahr, seconded by Tr.Del Ponte to accept the minutes of the December 10th meeting as presented. Ayes-7, Noes-0

Item# 6 – **Motion** by Tr Stoffel, seconded by Tr. Schickert to accept the written Police Dept. report for the month of December as presented by Chief Karoses. Motion carried without a negative vote outcome.

6a.- **Motion** by Tr.Yahr, seconded by Tr. Stoffel to deny the operators license for May Foster for C.C.Cody's upon recommendation of Police Dept. Ayes-6, Noes-0, Abstain-1(Hafemann)

**Motion** by Tr.Schwartz, seconded by Tr.Schickert that under the circumstances presented to reconsider application of Crystl J. Schultz and give her a second chance and approve the operators license with backing from business owner of the BP. Ayes-7, Noes-0

Chief Karoses held with his recommendation to deny the operators license to Crystal Schultz for BP Station.

6b. **Motion** by Tr.Schwartz, seconded by Tr.Yahr to accept the resignation letter dated Dec. 11, 2007 for Officer Randall Sinotte as parttime patrol officer. Ayes-7, Noes-0

Chief Karoses informed the Village Board that the person he recommended last month(James Bramm) accepted and quit the next day and dept. is currently now down 2 parttime officers. Chief said he does not have a pool of candidates to choose from that he feels will stick it out for a longer period of time. His only interested PT candidate is Paul Lemke who is willing to help out and work parttime.

**Motion** by Tr.Del Ponte, seconded by Tr.Stoffel on recommendation of Chief Karoses to hire Paul Lemke on a parttime basis as patrol officer for the Campbellsport Police Dept. with salary at Chief's discretion  
Ayes-7, Noes-0

Item#7 – **Motion** by Tr.Yahr, seconded by Tr.Schickert to accept the written Campbellsport Fire Dept. report for month of December as presented by the Fire Chief Lindsley. Motion carried without a negative vote outcome

Tr.Schickert brought up concern about expense Fire Dept. is proposing for safety equipment. Chief Lindsley and Asst. Olson explained because of budget restraints of the Village they feel it is necessary they move forward and purchase safety equipment for a quick response to calls to residents of the village and surrounding townships.

Chief Lindsley brought the new Thermal Imaging Camera to the meeting for anyone to look at and explained how the camera works. Asst. Officer Olson said they have donations of \$2,500 from John Kenzel Corp., \$1000 from West Bend Elevator. Campbellsport JC's and Lions have promised monies to be donated

toward the 2<sup>nd</sup> Thermal Imaging Camera. The Fire Dept. is going to hold a gun raffle and funds will go for the camera.

7a. Clerk, Diane Lemke gave the oath of office for Fire Chief for Campbellsport to Jeff Lindsley. Fire Dept. members voted on Jan. 12<sup>th</sup> to elect Jeff Lindsley as Fire Chief for the upcoming year. The Village Board approved the election by the swearing in by the Clerk.

7b. -Lindsley stated the Chain of Command did not change from the previous year and that he added one more Assistant engineer position and will have document ready for the Feb. Village Board meeting.

7c. – The update on purchase of new 404 tanker was explained by Clerk. There was a misunderstanding between the manufacturer and the presentation at the Dec. meeting regarding when the discount could be taken. Because all the documents were not available for the Village Board to review and only a summary was presented the error of when discounts could be taken were unavailable. The total amount of the truck needed to be paid before Dec. 31, 2007 to take the maximum discount, which was the amount the Village Board did act upon and approve at the Dec. 10<sup>th</sup> meeting. Lesser discounts were available the first week in Jan. and upon delivery of the chassis. Clerk did discuss this situation with Tr. Stoffel and Pres. Twohig before proceeding.

Item#8 –**Motion** by Tr.Schwartz, seconded Tr.Del Ponte to approve the written Library report for the month of December by Librarian, Stephanie Remillard as presented. Motion carried without a negative vote outcome

Stephanie Remillard presented Winnefox Library System circulation ranking and Campbellsport was 2<sup>nd</sup> by only a small percentage. Circulation and activities continue to increase. Participation is 65% of outside users compared to local village persons.

Item#9 - Campbellsport Chamber were in attendance at a meeting prior to the village board meeting inquiring about a number of issues.

9a. – CACC has funding(\$4000) for playground equipment(handicap friendly) at Fireman’s Park and will work with Village and Fire Dept. Members about placement. Questions raised on maintenance and installation. Possibly contact Corrections for help

9b.- Addition of another Welcome Sign to Campbellsport. The two entrances on Hwy V were discussed. Joel to meet with Mark Gruber to investigate locations on Hwy V-South. Pres.Twohig to speak with Dan Olson of the School District

9c. – Kiosk adjacent to Eisenbahn Trail – A number of locations were discussed. In Fireman’s Park, and next to the trail on corners of Railroad and W. Main St. (CBS and horse shoe pit area) Funding is earmarked by CACC for sign and does not have to like the first sign.

9d- CACC concerned about existing ordinance on signage. Plan Commission has this item on agenda to work on. Businesses would like to act quickly to advertise their product and not have to wait for Boards to meet for approval. Building Inspector would like clearer more precise language and ability to give permits more timely.

Item#10 – **Motion** by Tr.Stoffel, seconded by Tr.Yahr to approve the written Public Works report for month of December 2007 as presented by Mark Gruber, DPW Director. Motion carried without a negative vote outcome.

Discussion on snow removal method of plowing and removal was discussed in some length. Question raised about when DPW calls in extra help such as trucks. Mark said we were down employees during the past storm. Board approved calling Mueller's to move snow quicker.

Mark said GMC 1-ton truck has not been taken to Mueller's in Random Lake yet.

10a - Update on DPW garage - 1)Project completed except for landscaping 2)Final bill from CD Smith received and Board would like to keep amount of \$24,242.65 for retainage 3)Open House planned for Sat. Jan. 19<sup>th</sup> from 10AM-2PM 4)Total bills will need to be looked at for expenses related to the wastewater treatment facility and transferred to correct dept.

Update on Wellhouse #4 – 1)shop drawing for the Bubbler System have come thru, per conversation with Jason Bos things are progressing. 2)Water Dept. annual report was done by DNR on 1/11/08 and representative has not seen any paperwork approving putting Well#4 online.

10b. – Letter received from FDL County and State DOT would prefer that snow not be placed in roadway for snow removal. Signage and persons to direct traffic would be needed.

Possibility to windroll on the opposite side of the street each storm and remove more snow from around trees; then pile and remove. Problem loading snow because of cars in the way(DPW has only a 3hour window). Question raised about towing cars. According to Police Chief, village can tow, but village is ultimately responsible unless it is a public safety issue.

Tr.Schwartz would like to have snow plowed asap and then start snow removal as quickly as possible.

Tr.Schickert asked if all streets need be cleared. According to State Statute, the village needs to plow snow on all streets for liability. Letter received from Attorney Haza about snow removal in 4-Seasons subdivision. Letter says they spoke to village personnel and village board members. Mark asked all village employees and no one has had a conversation with any 4-Season Developers. When Village Board Members were asked if anyone had conversation with 4-Seasons, no Board Member admitted to a conversation with a 4-Seasons person.

Pres. Twohig asked how much do we as Village Board wish to keep the streets completely clean?

Tr.Stoffel suggested that DPW plow the main lanes, but not curb to curb or salt the cul de sac's when no houses are built on lots.

If developers need a certain area which is currently unoccupied plowed and salted curb to curb that they contact the Village and DPW will respond.

**Motion** by Tr.Stoffel, second by Tr.Schickert to plow & salt occupied streets curb to curb and treat the stubs and cul de sacs with unoccupied lots the same as before, plowing but not salting so that the streets are accessible, but not plowed curb to curb. Ayes-6, Noes-1(Yahr)

10c – Pres.Twohig brought up need to discuss equipment for snow removal & other projects to keep issue current and moving along. The current tractor is becoming less operable and with concern about removing snow from around trees and other objects in the business district this matter should be addressed.

Tr.Stoffel still believes the skidster is the most desirable piece of equipment and the only piece talked about in Committee and was surprised when tractor backhoe was brought up at a Village Board meeting. Skidster is most economical (\$43,000 with hydraulics with snow bucket and regular bucket) Brands explored, New Holland, John Deere, Bob Cat. A backhoe would cost approx.\$80,000+. Could be used for removal around trees, on trail, parks and nursery.

Suggestion about trading in both tractor that the village owns(Ford and JD-WWTP) and check into different programs available from dealers. Budgeted amount for 2008 was \$10,000.

10d. Pres. Twohig said he is applying for funding from the Fish & Wildlife Grant which is available thru FDL County. If any monies is received it will be used to enhance areas along the trail to the river for such things as fishing etc.

Item#11 – Committee Reports

11a.-CAA Board Members for 2008 presented by Clerk, Diane Lemke. CAA meetings are usually the 1<sup>st</sup> Monday of month in the village council room.

**Motion** by Tr.Yahr, seconded by Tr.Hafemann to accept the 2008 CAA Board Members as presented. Ayes-7, Noes-0

Item#12 – Building review of village garage/office and community center. Request was from Chief Karoses to use the old garage space for storage of items and dog kennel, etc. Question on insulating the community center and getting another bid and appliances need attention. It was decided to set up a Buildings Committee meeting. Meeting set for Wed. Jan.23<sup>rd</sup> at 5PM in the village council room.

Item#13 – There has been no new information from VK representative who is working on water rates.

Item#14 – Letter received from ILL that the ¾” meter at the Daycare Center was approved for downsizing by the State and owner is eligible for a refund of \$5087.50. If center would ever increase the meter size an additional amount of impact fees would be due owing.

**Motion** by Tr.Yahr, seconded by Tr.Del Ponte to reimburse Kids Club House at 310 Knights Ct. \$5087.50 for overpayment of impact fees for both water and sewer. Ayes-7, Noes-0

Item#15 – Pres. Twohig said contract for employees has not been ratified and no idea of time frame. There is a counter proposal on table, but no meetings have been set.

Item#16 – Comments by citizens – Henry Straub concerned about loads that haulers are bringing into the wastewater treatment facility. He is worried about contamination. Mark Gruber said there is more potential of village residents pouring something bad into system than haulers bringing bad loads in. Haulers need to comply with DNR standards.

Item#17 – **Motion** by Tr.Del Ponte, seconded by Tr.Yahr to approve bills as presented and discussed for payment for village, water, sewer, fire dept. and library invoices for the month of December. Ayes-7, Noes-0

Item#18 – Announcements – 1) Meeting set up for Jan. 21,2008 at 6PM with Village Board & Tree Board and Tracy Salisbury of DNR give presentation 2) CAA revenue & expenses and Journal entries for review for all depts.. 3)Charter letter regarding new channels 4) Training sessions for pollworkers with surrounding townships 5)Direction from Village Board on lowering flags for deaths 6) Truck repairs needed and taken to Driver Chevy 7)Leaks in village office roof and JT Roofing came to repair 8)Had a major malfunction in the filter building at the WWTP

Item#19 – **Motion** by Tr.Yahr, seconded by Tr.Del Ponte to move into Closed Session pursuant to State Statute 19.85(1) (c ) to discuss and review employment and compensation of a public employee over which the government body has jurisdiction. Ayes-7, Noes-0

Item#20 – Motion by Tr.Yahr, seconded by Tr.Schickert to return to Open Session at 10:03PM. Ayes-7, Noes-0

Item#21 – Discuss among the Village Board and Mark Gruber regarding a shortage of manpower in the Public Works Dept. After discussion the following motion was made to help out in the interim.

**Motion** by Tr.Yahr, seconded by Tr.Del Ponte to grant Mark Gruber the authority to hire some parttime people on an as needed basis to get some parttime work accomplished on a day to day basis. Ayes-6, Noes-0, Abstain-1(Stoffel)

Item#22– **Motion** by Tr.Stoffel, seconded by Tr.Del Ponte to adjourn meeting at 10:20P.M. Motion carried

Respectfully submitted, Diane Lemke, Clerk/Treasurer CMC, WCMC

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