

**Village Board Publication – Campbellsport Village Board – March 13, 2006**

**Regular Board meeting which was held in the Campbellsport Village Council Room, 177 E. Main Street, Campbellsport**

Item#1 – Meeting called to order by Pres.Uelmen at 7:00 P.M.

Item#2 – Pledge of Allegiance recited in unison followed by a Moment of Silence

Item#3 – Meeting notice was given to the Campbellsport News, National Exchange, Post Office, Library and posted at the Village Hall and in compliance with the open meeting law.

Item#4 – Roll Call: Tr.Boldt, Tr.Schwartz, Tr.Twohig, Tr.Stoffel, Tr.Yahr, Pres.Uelmen

Tr.Volz Daniels arrived at 7:27PM

Others in attendance: Fire Ch.Jeff Lindsley, Mark Gruber, Stephanie Remillard, Ch.Karoses, Henry Straub, Joann Schrauth, Gerhard Nass, Joanne Del Ponte, Phyllis & Alan Rajek, Bart Welsh, Chris Greene, Matt Stephan-Excel, Rick Straub, Dave Schellhaass, Craig Olson, John Reigle, Rick Heisler, Don Schmidt, Sam Tobias-FDL Cty Parks, Ron Gussick, Jim Herriges, Richard Daley

Item#5 – **Motion** by Tr.Twohig, seconded by Tr.Boldt to accept the minutes of the Jan. 3<sup>rd</sup>, Feb. 2 & 13<sup>th</sup> meetings as presented. Ayes-6, Noes-0

Item#6 – **Motion** by Tr.Yahr, seconded by Tr.Schwartz to approve the written Police Dept. report for the month of Feb. as presented by Chief Karoses. Motion carried without a negative vote outcome

6a. – **Motion** by Tr.Yahr, seconded by Tr.Twohig to approve the operators license for Jodie Liermann for Culley's Bar & Grill with approved background check by the Police Dept. Ayes-6, Noes-0

6b. – **Motion** by Tr.Twohig, seconded by Tr.Schwartz to grant Class B, picnic license to Knights of Columbus at 419 Mill St. for April 7<sup>th</sup> Fish Fry event. Ayes-6, Noes-0

6c. – Chief Karoses asked approval from the Village Board for Police Dept. to do Computerized Vehicle Registration(CBR) in the office. Fees will be an additional fee of \$19.50 and \$6. This is a public relations tool and convenience to the public. Carol Ferber would be doing this service in the mornings only.

Tr.Schwartz stated he is entertaining option to Village Board about abolishing police dept. and contract with FDL County for services to the village. Gov.Doyle signed bill in 2005 allowing this procedure.

Tr.Boldt presented document Assembly Bill 79 discussing abolishing local police departments.

**Motion** by Tr.Stoffel, seconded Tr.Twohig to table vehicle registration proposal until April regular meeting until more information can be gotten. Ayes-4, Noes-2 (Boldt, Schwartz)

Item#7 – Fire Dept. –Chief Lindsley gave update on March 4<sup>th</sup> smoke detector/battery testing and give away. Six smoke detectors were installed. Thank you to all the local businesses that made donations. Fire Dept. is planning to do another program, probably in Fall.

**Motion** by Tr.Yahr, seconded by Tr.Boldt to approve the Fire Dept. report for the month of February presented by Chief Lindsley. Motion carried without a negative vote outcome

7a. – Fire Dept. proposal for bidding the Training Tower – Advertisement for bid; old and new were placed in Board packets for comparison. The only item that needs to be changed is that Village of Campbellsport is acting as general contractor on project. In paragraph 5, Craig Olson stated CE Doyle firm will supply agreement that must be executed by Bidder.

Pres.Uelmen informed Board that conversation with Ernie Winter of FDL County about doing combined project with DPW will not proceed forward for at least another 30 to 45 to study plans and options to see if it is worth pursuing.

**Motion** by Tr.Schwartz, seconded by Tr.Yahr to approve advertisement to bid for the Fire Dept. training tower as presented with only change that Village of Campbellsport will act as general contractor on project. Ayes-7, Noes-0

7b- Clerk announced that 25 Bids were received for old #407 Fire Dept. Chevy truck. Pres.Uelmen opened bids and Clerk read bidders name and amount bid aloud. List is included in minutes. High bidder was Ryan Alsum of Waupun for \$3505.00. Next highest bidder was Jeremy Tabbert of Eldorado with \$3352.00 and then three bidders at \$2500.00. Clerk will call Ryan Alsum to arrange for payment and pickup.

**Motion** by Tr.Stoffel, seconded by Tr.Boldt to allow Fire Dept. to accept the bid of \$3,505.00 from Ryan Alsum for Fire Dept. #407 1981 Chevy truck. Ayes-7, Noes-0

7c- Presentation on proposal for purchase of new ambulance for Fire Dept. Chief Lindsley introduced John Reigle to explain plan for ambulance replacement. Units are usually updated every 7 years and approximately \$199,000 is currently in replacement fund. Chassis and box are bid and come together. Specs need to be put together and bid out in May 2006. Looking at four different vendors. Old ambulance will be traded in.

**Motion** by Tr.Schwartz, seconded by Tr.Yahr to allow Fire Dept. to move forward to get specs together for bidding of ambulance and present to Village Board at an upcoming meeting. Ayes-7, Noes-0

7d. – Fire Dept. request to apply for grant for an off road vehicle. There is a DNR grant available for off road vehicles and Chief Lindsley reported this unit would cost \$10,000-\$13,000 equipped. Dept. will be running golf outing to raise matching funds for grant.

**Motion** by Tr.Twohig, seconded by Tr.Schwartz to authorize the Fire Dept. to apply for grant from DNR for off road vehicle. Ayes-7, Noes-0

Chief Lindsley said Fire Dept is planning to run IS100 & IS700 NIMS training on April 29 for all Fire Dept. members, DPW staff, Police Dept. and Village Committees and Boards and other Village employees need to become certified. Pres.of Village will also need IS800 training. Clerk stated she also has book from FDL Emergency County for doing testing or can be done online. Testing must be completed by Oct. 1, 2006.

Item#8 – Sam Tobias –Director of FDL Planning & Parks did an update of Eisenbahn State Trail which is the area of the old railroad bed. Bridges are all completed and the remainder of trail should be completed by Summer. Screenings are going to be laid by Baumhardt for a firm space for walking, snowmobiling and ATV's during the frozen season, biking, etc. Canadian National needs to pull rails for 1 ½ miles south of Eden.

Projects for future development for groups are info signage, benches, parking, kiosk. Brochure to promote trail is being worked on.

Gaylord Nelson has set up Stewardship Grants for funding for parking and land acquisition. Fire Dept. questioned monies for bathroom facilities. Village should seriously look at issues to enhance village and trail users.

County does monitoring of trail and self policing by users seems to work the best. Local law enforcement can also get involved when necessary.

Item #9 - **Motion** by Tr.Yahr, seconded by Tr.Stoffel to approve the written Library report by Librarian Stephanie Remillard for the month of February. Motion carried without a negative vote outcome

Item#10 – Engineer and developer not ready for presentation on lot north of Piggly Wiggly. Jason Day would like Village Board decision on whether sidewalk will be required on lot for design purposes. Professional building will need to points of access. FDL County was contacted and developer has preliminary plans to them for access to Grandview Ave. Developer would need to negotiate with 4-Seasons for access unto Knights Ct.

10a. – Motion by Tr.Volz Daniels, seconded by Tr.Stoffel to require any developer on the commercial lot North of the Piggly Wiggly store to install sidewalk and also have property owners on Piggly Wiggly site to extend sidewalk South to Sheboygan St. as required by the Village Ayes-6, Noes-1(Yahr)

Item#11 – Sewer Lateral Reimbursement request by Eugene Warner submitted for Village Board action.

**Motion** by Tr. Stoffel, seconded by Tr.Schwartz to approve application for maximum up to \$3600 for Eugene Warner at 119 Jenny St. for sewer lateral work from house to the main to be done by Don Schmidt Plumbing. Ayes-7, Noes-0

Item#12 – Public Works – Road Closed signage in 4-Seasons are up to warn persons of hazards on roadways and they are traveling at their own risk.

**Motion** by Tr.Stoffel, seconded by Tr.Yahr to accept the Public Works report as presented by Director, Mark Gruber for the month of February. Motion carried without a negative vote outcome

12a. – Proposal submitted by Rick Heisler on behalf of CAA Committee to upgrade electrical panel, service, outlets and motion sensors at the concession. CAA will pay for the entire cost out of their funds and Chuck Kirchner-electrician will do work Permit will need to applied for and inspections done by Independent Inspections. Fee charged to village is ½ of the regular amount and shows up on billing statement.

**Motion** by Tr. Schwartz, seconded by Tr.Yahr to grant CAA permission to have electrical work done by electrician as presented and paid from CAA funds. Ayes-7, Noes-0

12b – **Motion** by Tr.Volz Daniels, seconded by Tr.Twohig that when proposed work is completed on a public building that a permit is issued and amount is waived and inspections are to be done. Ayes-7, Noes-0

12c – Matt Stephan of Excel requested additional reimbursement for watermain extension on Precision & Campbellsport Dr. More time was spent than normal because of DNR not responding in a timely manner for approval and easements. Change order in the amount of \$1507.00 was presented.

**Motion** by Tr.Schwartz, seconded by Tr.Volz Daniels to pay 50% (\$753.50)of requested amount of \$1507.00 as detailed on change order form from Matt Stephan of Excel to Village for Campbellsport/Precision Dr. watermain project. Ayes-4, Noes-3(Stoffel,Yahr,Boldt)

12d– Street Light on Ladwig St. Mark Gruber reported that WE Energies has been turned down for an easement from Robert Spoerl and Timbers LLC to run a line down property line to install street light. Todd Wiedhoff of WE is asking help of Village to obtain easements. Jeff Twohig on opposite side of street would allow line if placed on property line. Village Board instructed Mark to speak with Tim Perron about granting easement.

12e- Work request for quantity of 12 cobra-full cut-off high pressure sodium Wood poles in 4-Seasons subdivision. Developer is responsible for installation payment of \$19,777.59 and Village to pick option B for facilities charges.

**Motion** by Tr.Yahr, seconded by Tr. Twohig to approve Option B for non-standard & area lighting service agreement with WE Energies for 4-Seasons subdivision. Ayes-7, Noes-0

12f – Furnace repairs in Village Hall. Environmental Systems has put in new pressure limits switches have been put on boiler to keep boiler running on full fire; thermostats were recalibrated and sensor moved from inside Police Dept. to hallway.

12g – Proposal for updating lighting fixtures in the Village office, Police Dept. and Wastewater Facility from Riley Electric Supply with rebates from WE Energies as recommended by Dan Immel. **Motion** by Tr.Boldt, seconded by Tr.Volz Daniels to approve the proposal for the interior lighting for the village hall and police dept. at cost of \$2490.00 and the Wastewater treatment plant for \$1845.30 from Riley Electric Supply. Ayes-7, Noes-0

Item#13 –Plan Commission to recommend approval of two driveway entrances for Lot #38 for Greene Properties for duplex with garages on opposite sides of building and needs approval from both Plan Commission and Village Board.

**Motion** by Tr.Twohig, seconded by Tr.Yahr to approve the action of the Plan Commission and allow two driveway entrances on Lot#38- Autumn Lane for Greene Properties LLC. Ayes-7, Noes-0

Item#14- Committee Reports –14 -)Special meeting for Village Board on Monday, March 27<sup>th</sup> at 6PM with Elen Fox of Municipal Code to answer questions on quotation for ordinance updating followed by Safety & Protection Committee meeting to continue discussion on parking of semi trucks and trailers on village streets.

Public Hearing on Comprehensive Plan and Special Village Board scheduled for March 20<sup>th</sup> at 6PM

Item#15– Clerk presented Credit Card Policy for the purpose of establishing reasonable controls on the use of credit card by village employees for online purchases or reservations at conferences/meetings and meals strictly for village approved functions.

**Motion** by Tr.Volz Daniels, seconded by Tr.Twohig to adopt the credit card policy for the Village of Campbellsport employees and staff as written and presented. Ayes-7, Noes-0

Item#16 – Comments by Public – none

Item#17 – **Motion** by Tr. Twohig, seconded by Tr.Yahr to approve the payment of bills in packet and extra sheets as submitted for village, library, water, sewer and fire dept. invoices as well as bill for Penske for bucket truck rental. Ayes-7, Noes-0

Item#18 – Announcements/Correspondence:

- 1)Tr.Stoffel questioned about status of union and supposedly employees sent letter directly to village attorney. Pres.Uelmen stated he has heard nothing new.
- 2)Tr.Volz Daniels had issues on wording about no bare spots on lawn and if it should be on forms and would like it put back on agenda for future meeting after verification with building inspector.
- 3)Tr.Schwartz would like Board action on if police dept. should be combined with FDL County to save money and not duplicate services. According to Assembly Bill 79 which was signed by Gov. Doyle this procedure is allowed. Pres.Uelmen suggested this issue be put on committee agenda to be discussed and recommendation brought to the full Village Board.
- 4)Tr.Twohig said he received Mequon’s version of home occupations and in some areas are more restrictive and some areas less.
- 5)Clerk & some of the pollworkers will be gone to training on March 22 for SVRS certification hours. Public Test for Spring election will be March 29<sup>th</sup> between 3:30 P.M. & 10AM. Voting will be at the Library to meet HAVA requirements and DPW is installing phone jack in basement for voting machine.
- 6)Chief Karoses said there will be a Sex Offender Workshop on March 28<sup>th</sup> from 6:30-8:00PM at the Library with WI Dept.Corrections personnel & himself.

7)Pres.Uelmen read letter from Mike Hoppenrath, Pres. of Wisconsin Clerks Association regarding certification that Clerk Diane Lemke received as a Wisconsin Certified Municipal Clerk.

8)Date of reorganization meeting will probably be April 24<sup>th</sup> - Notice will be distributed

Item#17 – **Motion** by Tr.Stoffel, seconded by Tr.Boldt to adjourn meeting at 10:24PM. Motion carried.

Respectfully submitted,  
Diane Lemke, Clerk/Treasurer CMC

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