

**Village Board Publication – Campbellsport Village Board – August 16, 2010**

**Regular Board meeting which was held in the Campbellsport Village Council Room, 177 E. Main Street, Campbellsport.**

Item#1 - Meeting called to order by Pres. Twohig at 6:30 P.M.

Item#2–Pledge of Allegiance recited in unison followed by a Moment of Silence

Item#3 –Meeting notice was given to the Campbellsport News, National Exchange, Post Office, Library and posted at the Village Hall and in compliance with the open meeting law.

Item#4 – Roll Call: Pres. Twohig, Tr.Del Ponte, Tr.Schickert, Tr.Hafemann, Tr.Schellhaass, Tr.Krebs  
Excused absence: Tr.Martiny

Others in attendance: Dennis Tweedale, LWMMI, Chuck Lichtensteiger, Mark Gruber, Stephanie Remillard, Ch. Karoses, Ch. Lindsley, Dean Uelmen, Bob Beining, Deb Marx, Dan Herr- Bertram  
Communications

Campbellsport News Reporter: Andrea Hansen Abler

Item#5 – View DVD from LWMMI for elected officials and Dept. Heads on Preventing Public Officials Liability and followed by a short presentation by Dennis Tweedale and question and answer session.

Item#6 – **Motion** by Tr.Schickert, seconded by Tr. Del Ponte to approve accepting the minutes of the July 19<sup>th</sup> meeting as presented. Ayes-6, Noes-0

Item#7 – **Motion** by Tr.Hafemann, seconded by Tr.Schellhaass accept the written Police Dept. report for the month of July as presented by Chief Karoses. Motion carried without a negative vote outcome.

7a. - **Motion** by Tr.Schellhaass, seconded by Tr.Schickert to grant operators license to the four individuals, Amanda Fugate, Kirsten M. Kelln Quinlan, Tiffany A. Feuerhammer and Kelly Bonagofski as reported by the Village Clerk and with background checks and recommendation by the Police Dept. Ayes -6, Noes-0

Item#8 - **Motion** by Tr.Schickert, seconded by Tr.Del Ponte to accept the written Campbellsport Fire Dept. report for month of July as presented by Chief Lindsley . Motion carried without a negative vote outcome

Chief Lindsley reported there are enough fire dept. members interested in a dive team and have already begun taking classes.

House fire on Cherry St. is being investigated by FDL County Fire Investigator and undetermined at this point. Estimated damage at \$20,000 for structure and \$5,000 property damage. There was no problem with water for fire and had plenty of water pressure and water volume.

8a. -**Motion** by Tr.Hafemann, seconded by Tr. Schickert to accept the write-off's of \$5,096.93 for ambulance adjustments for the month of July from the Credit Summary report. Ayes-6, Noes-0

Item#9 –**Motion** by Tr.Schellhaass, seconded Tr. Schickert to approve the written Library report for the month of July as presented by Librarian- Stephanie Remillard. Motion carried without a negative vote outcome

Library has hired Denise Stukenberg for Library Clerk position.

Librarian Stephanie Remillard said Children's program attendance was down, but another program is scheduled for Aug. 27<sup>th</sup> with many activities.

Item#10 - Insurance liability proposal from Burkart Heisdorf Ins. the village's agent for the League of Municipalities Insurance was presented with only a slight increase over last year due mainly to the Worker's Compensation experience modification factor increase.

**Motion** by Tr.Schellhaass, seconded by Tr.Krebs to approve the insurance proposal from Burkart Heisdorf Insurance for the Village of Campbellsport liability coverage provided by the League of Wisconsin Municipalities Mutual Insurance. Ayes-6, Noes-0

Item #11 - **Motion** by Tr.Schellhaass, seconded by Tr.Schickert to approve the written Public Works report for month of July 2010 as presented by Mark Gruber, DPW Director. Motion carried without a negative vote outcome.

11a. – Lift Station Updates –Memo from Jerry Groth & Mark Maederer of Baxter Woodman that the preliminary drawings for the Main Influent Pumping Station upgrade and new Screen Building at the WWTF are ready for review. The next step is the presentation and a meeting was set for Mon. Aug. 23, 2010 at 6PM. After presentation to Board the bidding documents will be drawn up

11b. – Discussion with Dan Herr of BoardBand Utility Partners representing Bertram Communications on proposal to put an antenna on the water tower. Dan said this area would be a filler tower to get high speed internet service to persons who can only get dialup or would like to switch carriers. The contract Dan Herr presented at a previous meeting had a clause that Village will not lease space on water tower to another wireless internet provider. After a lengthy discussion the following motion was made and Mark Gruber to contact Mike Forslund of Strand if they anticipated any problems with internet service in the water tower.

**Motion** by Tr.Schellhaass, seconded by Tr.Krebs to have Dan Herr present a new contract for one(1) year from Bertram Communications with the Village of Campbellsport Water Dept. to get \$225.00 per month for placement of antenna on water tower contingent on review by Dennis Tweedale of the League of Municipalities and Mike Forslund of Strand Engineering and report back to the Village Board. Ayes-6, Noes-0

11c. – Dam Removal Status. - Village has received official notice that the Wisconsin Historical(Sherman Banker) has concurred no historic resources will be affected and signed off. The next step is to complete the process of QAPP(Quality Assurance Project Plan) and once approved and signatures the plan will be considered final and completed

11d. – Letter received from Bob Beining of Beining Mobile Trailers asking for extension on previous Village Board action to remove trailer #14 from Sept. 15, 2010 to Dec. 15, 2010. Debbie Marx who currently lives in trailer #14 also submitted a letter and was in person asking for an extension to move after Nov. 16, 2010.

**Motion** by Tr.Schickert, seconded by Tr.Del Ponte to approve an extension to Bob Beining of Beining Mobile Home Park from Sept. 15, 2010 to December 15, 2010 to remove trailer #14 from the ROW and the mobile home park area. Ayes-6, Noes-0

11e. - Public Works Committee meeting date set for Wednesday, August 18, 2010 at 6PM to discuss 2011 budget for areas handled by Public Works.

Skipped Item #12 – Update on information on Industrial TIF and may address later in agenda per Pres.Twohig.

Item #13 – **Motion** by Tr.Schickert, seconded by Tr.Schellhaass to adopt Resolution #605 to authorize Clerk/Treasurer to determine the number of election officials at all elections in the Village of Campbellsport. Ayes-6, Noes-0

Item #14 – Sewer Dept. maintenance repairs on pumps. Mark Gruber reported that one RAS/WAS pump is completely out and both of the backwash waste pumps are out. Backwash waste pumps are needed to pump down the tanks. We currently cannot address the snail issue because tanks cannot be pumped down. Two quotes were received from Crane Engineering and Northland Sales, Inc., but Northland Sales cannot sell to governmental agencies directly except through a wholesaler which would involve a markup. All three pumps that are out are original to the WWTP(1990). Expense can be taken out of the replacement fund because these pumps are replacement of original equipment.

**Motion** by Tr.Schellhaass, seconded by Tr.Krebs to approve ordering two 3” ABS submersible pumps and one 4” ABS submersible pump for the WWTP from Crane Engineering for \$11,009.00 plus trucking costs. Ayes- 6, Noes-0

Item #15 – Pres. Twohig said the refinancing of Water Dept. debt currently is an informational item. Twohig & Clerk met with Ehlers representative on advice from auditors to look at outstanding debt and possibility of refinancing to save dollars. Dawn Gunderson said it may be possible to roll debt of Water Dept. to the Village as well as existing debt into one loan for a lesser interest rate.

Item #16 – Budget & Finance Committee

16a. Schedule for budget process handed out for directions to begin committee meetings with Dept. heads.in September.

16b. – Meeting with the entire Board on Aug. 23<sup>rd</sup> to discuss percentage for all non-union employees and benefits.

Item #17 – Lay off days will also be put on agenda and discussed at the Aug. 23<sup>rd</sup> meeting. Three lay off days have already been taken by union employees

Item #12 - Pres. Twohig gave an update on TIF District that he contacted Rick Heisler representative for Feuerhammer property and offered \$12,000 and they are not interested. Twohig mentioned two other property owners are interested in selling for a lesser amount. Nick Mueller has 55 acres at \$9000@acre across from Don Schmidt on Hwy W. Beck’s willing to sell for less and FDL County has the authority to locate where driveway/street entrance would be on that property(Hwy V) approximately 40 acres. Pres.Twohig presented a proposed map for development of property. The next step would be doing a feasibility study to find out if project would be viable. Cost to install streets and utilities would need to be obtained from engineer to finish feasibility study with Martenson & Eisele or someone else.

**Motion** by Schellhaass, seconded by Tr.Del Ponte to hire Martenson & Eisele for \$1,600.00 to do the feasibility study on the proposed TIF District plan. Ayes-4, Noes-2( Schickert, Hafemann)

Item #18 – Public Comments - Chuck Lichtensteiger questioned who maintains area in Fireman’s park under the bleachers and concession stand. Mark Gruber said in was the understanding that Jaycees in past maintained those areas.

Item#20 – **Motion** by Tr. Schellhaass, seconded by Tr.Hafemann to approve invoices as presented and discussed for payment for Library, Village, Water & Sewer & Fire Dept. invoices for \$103,919.37 and bills that are listed on additional sheet for July to be paid in August Ayes-6, Noes-0

Item#21 – **Motion** by Tr.Del Ponte seconded by Tr.Krebs to accept the journal entries for the months of June/July financial statement for July 2010 as presented. Ayes-6, Noes-0

Item#22 – Announcements /Correspondence– 1) Quote to replace 1998 Chevy transmission which is slipping from Heinecke Auto

**Motion** by Tr.Schickert, seconded by Tr.Del Ponte to order and accept the quote from Heinecke Auto to repair 1998 1-ton truck with transmission in the amount of \$2870.00 Ayes-6, Noes-0

2) Transducer in water well has fouled out and ordered new part for \$2,800 3) Tim & Alyssa McGray announced they are resigning positions with CAA 4) Pres.Twohig announced meeting in FDL on WI Blue Print Way 5) Pres.Twohig would like Sept meeting moved to third Monday. 5) Public Works Committee meeting set for Aug. 18<sup>th</sup> at 6PM to discuss Budget 2011

Item#23– **Motion** by Tr.Del Ponte, seconded by Tr.Hafemann adjourn meeting at 9:53 P.M. Motion carried Respectfully submitted, Diane Lemke, Clerk/Treasurer CMC, WCPC