

Village Board Publication – Campbellsport Village Board – November 13, 2006
Regular Board meeting which was held in the Campbellsport Village Council Room, 177 E. Main Street, Campbellsport.

Item#1 – Meeting called to order by Pres. Uelmen at 7:00 P.M.

Item#2 – Pledge of Allegiance recited in unison followed by a Moment of Silence to remember Phil Hahn on the loss of his wife Mary and to remember Hannah Mae who lost her life in a car accident this past weekend and daughter of Jake Batzler

Item#3 – Meeting notice was given to the Campbellsport News, National Exchange, Post Office, Library and posted at the Village Hall and in compliance with the open meeting law.

Item#4 – Roll Call: Tr.Boldt, Tr.Schwartz, Tr.Twohig, Tr.Stoffel, Tr.Volz Daniels, Tr.Yahr, Pres. Uelmen

Others in attendance: Rita Schmitz and daughter, Mark Gruber, Mary Baker, Henry Straub, Gerhard Nass, Chief Lindsley, Chief Karoses, Rick Straub, Stephanie Remillard, Chris & Mary Jo Greene, Joann Schrauth, Carole Knuppel, Bart Welsh, Kyle Greene, Ron Gussick

Reporter: Andrea Hansen Abler – Cport News

Item#5 – **Motion** by Tr.Twohig, seconded by Tr.Boldt to approve the minutes of the Aug,28, Oct.3rd, 9th, 16th, 23rd, 30th and Nov. 8th meetings with corrections as directed and presented on drafts. Ayes-7, Noes-0

Item#6 – **Motion** by Tr.Stoffel, seconded by Tr.Volz Daniels to accept the written Police Dept. report for the month of October as presented by Chief Karoses. Motion carried without a negative vote outcome

6a. – **Motion** by Tr.Yahr, seconded by Tr.Schwartz to approve the operators for four(4) individuals as presented with background checks done by police dept. Ayes-7, Noes-0

Item#7 – **Motion** by Tr. Twohig, seconded by Tr.Volz Daniels to accept the written Fire Dept. for month of October as presented by Chief Lindsley. Motion carried without a negative vote outcome

Item#8 – Library Report -1)Tr.Schwartz would like Clerk and Librarian to look at scheduling events at Library during the winter months and post notice on door effective Dec. 1, 2006

Motion by Tr.Yahr, seconded by Tr.Schwartz to accept the written Library report for the month of October as presented by Librarian Stephanie Remillard. Motion carried without a negative vote outcome

Item#9 – **Motion** by Tr.Volz Daniels, seconded by Tr.Boldt to accept the written Public Works report as presented by Mark Gruber, Director of Public Works for the month of October. Motion carried without a negative vote outcome

9a. –Tr.Stoffel reported that Mill Pond Rd. is completed and waiting for bill from Fond du Lac County. Intersection may be slippery during winter and will monitor.

9b. Mark Gruber reported that the sidewalk located on lot next to Ivy Manor should be completed by Thanksgiving.

9c. According to Tr.Stoffel money was put in budget for street work and committee would like to complete Grandview project if FDL County Hwy keeps money in their budget and if enough money is left then Railroad St. could be done. It was recommendation to do engineering by Strand on Railroad St.

Tr.Stoffel will check with Tom Janke about easements and look at placement of sidewalk on Grandview project.

Motion by Tr.Boldt, seconded by Tr.Stoffel to have Strand Engineering prepare Intent to Apply form and a Priority Evaluation Review Form by Dec. 31, 2006 to be eligible for DNR –subsidized loan from the State Trust Fund. Ayes-7, Noes-0

Motion by Tr.Stoffel seconded by Tr.Schwartz to sign contract with Strand Engineering for engineering of sanitary sewer and reprofile Railroad St. Ayes-5, Noes-1(Yahr), Abstain-1(Volz Daniels)

Item#10a. –**Motion** by Tr.Volz Daniel, seconded by Tr.Twohig to reduce the Letter of Credit(LOC) for 4-Seasons Development by \$55,000 to balance of \$115,700. Ayes-7, Noes-0

10b.

Per the contract know as the Developer's Agreement dictates that all improvements must be dedicated to the Village of Campbellsport then the Village can accept the improvements through the action of a separate Resolution stating that all improvements are in acceptable form and according to the Village specifications(approved by engineer) and free and clear of all encumbrances. This shall be the responsibility of the Developer.

Motion by Tr.Volz Daniels, seconded by Tr.Schwartz that the we issue occupancy permits to 4-Seasons Development without restrictions. Ayes-7, Noes-0

The Amendment to the Developer's Agreement and the Amendment to the Declaration of Convents, Conditions and Restrictions was signed by the Developer's and taken to Fond du Lac County Register of Deeds to register, but Village does not have the recorded copies in office yet. CSM for Scott Theisen encroachment has been recorded and CSM for encroachment of Aurora property was signed by Village officials and sent back to Excel for recording.

10c. – According to wording in Developer's Agreement – Improvements must be dedicated to the Village before Resolution can be drafted. Atty. Knuppel does not know format and asked village for a copy of prior developments resolution. Village recommended that Atty Knuppel call Atty. Macy for sample documents that are his recommended style format before proceeding.

Questions were raised about portion of roadway(one lane on Alison Way) that has not set a full year and through a winter season. Failures from previous year were a concern. Discussion on writing up description for partial roadway and specify date of acceptance(June 1, 2008) and dollar amount associated should be determined.

Motion by Tr.Schwartz, seconded by Tr.Stoffel that dedication of the improvements and final acceptance of the improvements can occur as soon as documents are prepared and certified by the Engineer per the Developers Agreement and that date is based on when paper work can be done and one year warranty begins at that point and warranty on the 60ft lane on Alison Way(north/west partial street) must go through one winter season and one year extended warranty for that section until June 1, 2008 . Ayes-7, Noes-0

Developer Bart Welsh expressed concern about failures and why Strand Associates did not catch or see failures ahead of time and make developers or contractors correct items.

Item#11 - Letter from Mark Stanek of DNR concerning the annual Compliance Maintenance Report for 2005 was presented for review. Congratulations was given to Bill Schill for great working experience over the past several years.

Item#12 - Budget & Finance Committee Update - Public Notice on 2007 Budget was passed out which was also published in the newspaper and hearing date of Mon. Nov. 20, 2006 at 6PM

12a. - Letter from Virchow Krause & Company was presented for Board action concerning new significant auditing standards.

Motion by Tr.Twohig, seconded by Tr.Boldt to sign contract of Virchow Krause & Company for services related to audit basic financial statements of the Village as and for the year ended Dec. 31, 2006. Ayes-7, Noes-0

Item#13 – Resolution #568 establishing an Advisory Tree Board was read aloud by Pres.Uelmen and questions addressed.

Motion by Tr.Volz Daniels, seconded by Tr.Stoffel to adopt Resolution #568 to establish an Advisory Tree Board for the Village of Campbellsport. Ayes-4, Noes-3(Yahr, Schwartz, Twohig)

13a. – Tree Board Members presented were: Diane Clark- Village Forester, Ryan Koll, Brandon Thieme, Thomas Weis, Mark Gruber, Dan Stukenberg

Motion by Tr.Stoffel, seconded by Tr.Boldt to accept the Tree Board Members as presented: Diane Clark, Ryan Koll, Brandon Thieme, Thomas Weis, Mark Gruber, Dan Stukenberg. Ayes-4, Noes-3(Yahr, Schwartz, Twohig)

Item# 14 -Committee Reports -

Public Works – a)Tr.Stoffel to make contact with Tom Janke of FDL County about Grandview Ave. (Southwest section) project status

b)St. Matthew’s school for handicap space East of playground parking entrance was granted, but they have not signed area yet. Tr.Schwartz stated he would like to see no parking on North side of Mill St.

Item#15 – Plan Commission Update –

15a- Agnesian is checking with State and County officials about sign size & color and will come back to Village with a firm proposal on where they want signs placed

15b. –Pres. Uelmen had worked up possible language for expanding home occupation to persons not living in the household doing administrative duties. Paul Ziebert from West Bend was present and gave situations and will share the City’s language dealing with this issue.

Item#16 – Update on Recodification of Municipal Code - Email record shared with Board Members and conference date to be set up and sections pertinent to certain areas should review their areas for comments and questions prior to meeting. Meeting date of Dec. 14th was set and Dean Uelmen and Pat Twohig to receive copy and review comments from Municipal Code prior to conference meeting.

Item#17- Comments by citizens – 1)Ron Gussick concerned about how snow was dealt with on Fri. Nov. 10th in the business district. Meeting set by DPW Committee for Dec. 4th at 6PM to discuss standards for snow plowing in the village.

2) Kyle Greene questioned Strand bill for May(\$1497.00- ?engineering cost related to manhole) and what computer charge is(4-Seasons to contact Jerry Groth about bill and village will also look at itemized bill). 4-Seasons would like to notified when Engineer or Attorney is going to be at village meeting concerning development .

3)Henry Straub wanted to know about billing from J&S Cleaning of Community Center

Item#18 – **Motion** by Tr.Twohig, seconded by Tr.Volz Daniels to approve bills as presented and discussed for payment for village, water, sewer, fire dept. and library Ayes-7, Noes-0

Item#19 – Announcements - Restoration around street lights on Baumann & Oak St will be addressed by WE Energies

2)Cost for running ads for bidding out DPW garage project was presented by Clerk and ads distributed to Board Members

3)Rate for Workers Comp is going down per correspondence from Insurance carrier

Item#20– **Motion** by Tr.Boldt, seconded by Tr.Volz Daniels to adjourn meeting at 10:12 P.M. Motion carried

Respectfully submitted,
Diane Lemke, Clerk/Treasurer CMC

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