

**Village Board Publication – Campbellsport Village Board – September 8, 2008**  
**Regular Board meeting which was held in the Campbellsport Village Council Room, 177 E. Main Street, Campbellsport.**

Item#1 - Meeting called to order by Pres. Twohig at 7:00 P.M.

Item#2–Pledge of Allegiance recited in unison followed by a Moment of Silence for all the fallen firefighters

Item#3 –Meeting notice was given to the Campbellsport News, National Exchange, Post Office, Library and posted at the Village Hall and in compliance with the open meeting law.

Item#4 – Roll Call: Pres. Twohig, Tr.Del Ponte, Tr.Schickert, Tr.Hafemann, Tr.Schellhaass, Tr.Martiny, Tr.Yahr

Others in attendance Mark Gruber, Stephanie Remillard, Henry Straub, Joann Schrauth, Dean Uelmen, Bertram Wireless Representatives, Ch. Jeff Lindsley,  
Campbellsport News Reporter: Andrea Hansen Abler

Item#5 – **Motion** by Tr.Del Ponte, seconded by Tr.Schellhaass to approve accepting the minutes of the August 4th meeting as presented. Ayes-7, Noes-0

Item# 6 – **Motion** by Tr. Yahr, seconded by Tr. Martiny to accept the written Police Dept. report for the month of August as presented. Motion carried without a negative vote outcome.

6a.- **Motion** by Tr.Martiny, seconded by Tr.Yahr to deny the request for an Operator’s licenses for Candy Hahn for C.C. Cody’s in the Village after background check was done by the Police Dept. and recommended for denial. Ayes-7, Noes-0

Item#7 – **Motion** by Tr.Hafemann, seconded by Tr.Schickert to accept the written Campbellsport Fire Dept. report for month of August as presented by Chief Lindsley . Motion carried without a negative vote outcome

**Motion** by Tr.Schellhaass, seconded by Tr.Yahr to accept the proposal of the Fire Dept. to keep old #404 which is renumbered to #410 and to use as a blocking vehicle for accidents etc. and backup tanker. Ayes-7, Noes-0

Item#8 –**Motion** by Tr.Del Ponte, seconded Tr.Martiny to approve the written Library report for the month of August by Librarian, Stephanie Remillard as presented. Motion carried without a negative vote outcome

Librarian handed out brochure talking about keeping libraries connected to the community through technology. A sheet showing the cost per circulation of Fond du Lac County Libraries showed Campbellsport down for 08 to 09 funding and below average by 14%. Stephanie also explained that towers are in desperate need of replacement. Computer cost \$794 thru Winnefox. Library is expecting 100% funding from FDL County per previous conversations.

8a. – **Motion** by Tr.Yahr, seconded by Tr.Schickert to accept the resignation from Oran Nehls from the Library Board. Ayes-7, Noes-0

8b. – **Motion** by Tr.Hafemann, seconded by Tr.Del Ponte to approve the appointment of Joan Mayer to the Library Board to fulfill the remaining term to April 30, 2009 vacated by Oran Nehls. Ayes-7, Noes-0

Item#9 - Village Clerk informed Board that after calling other communities and further investigation into Chubb Insurance for property & buildings insurance that recommendation would be to change from the Local Gov’t Property Insurance Fund to Chubb. The withdrawal document from the Local Government

Property Insurance Fund will be filled out and phone call made to agent Sherri at Burkart-Heisdorf Insurance to start the paper work to get Chubb Insurance on line for property & buildings effective Oct. 1, 2008.

**Motion** by Tr.Yahr, seconded by Tr.Schellhaass to withdraw property & buildings insurance from the Local Government Property Insurance Fund to Chubb Customarq Classic Insurance effective Oct. 1, 2008.

Ayes-7, Noes-0

Item#10 – **Motion** by Tr.Schellhaass, seconded by Tr.Del Ponte to approve the written Public Works report for month of August 2008 as presented by Mark Gruber, DPW Director. Motion carried without a negative vote outcome.

Mark Gruber explained that crack filling is the most effective way to protect and prolong wear on streets and Pres. Twohig reiterated that is what was learned at League training this year.

Mark also informed Board Members that Diane Clark, Village Forester attended DNR sessions on Emerald Ash Bore and information is available at the village office and library.

10a. – Update on Well#4 - Mark Gruber said Well #4 is up and running and producing 485 GPM. The well is having some SCADA issues and setting off alarms, but overall is working well. The safe drinking water test was taken and good. Samples will need to be gathered from 11 sites for lead & copper which is done annually. The DNR is still concerned about the feed system for chemicals and would like to see separate tanks for each well(a change in requirements).

10b.- Bertram Wireless representatives were at meeting and still very interested in putting antenna system on water tower and providing another service to residents. Mark Gruber reported he spoke with Mike Forslund of Strand & Associates and Mike had questions about wires routed thru tower. Mark explained there is very little space in the escape hole to run wires and let a person that has safety equipment on thru. Mark to follow up with Mike Forslund and Bertram Wireless representatives to resolve questions and concerns.

Tr.Schickert said he received three phone calls to vote in favor of having Bertram Wireless on tower(2within the village and 1outside)

10c. – Kids Clubhouse update on drainage curb& gutter and sidewalk. Pres. Twohig and Mark Gruber said Pat Rank sent letter to FDL County and is waiting for written response.

10d. - NJM Developer(Nick Mueller) supposedly contacted LW Allen to look at the status of the Lift Station and concerns of the SCADA equipment. System is currently running on the backup system and is working fine because flow is slow at this time

10e. - Pres. Twohig said he received a quote from Ayres & Associates and handed out a sheet showing the quotes from each company. He has another firm, Vierbicher Associates, Inc. coming this week to look at dam and offer suggestions and prices.

Item#11- Planning Commission Update –

11a. - **Motion** by Tr.Schellhaass, seconded by Tr.Schickert to accept the recommendation of the Plan Commission to grant a one year license to Bob Beining of the Beining Mobile Home Court based on what he has done to improve the mobile home court and to remove trailer #18-double wide by Aug. 1, 2009 and move trailer #17 over and paint sheds. Ayes-7, Noes-0

11b. – **Motion** by Tr.Yahr, seconded by Tr.Schickert to accept recommendation of the Plan Commission to grant Jim Rinas a one year license for Jim Rinas Mobile Home Court(C.C. Cody's) contingent that trailer #2 be removed by Oct. 1, 2008 and another trailer be removed by Aug. 1, 2009. Ayes-7, Noes-0

11c. –**Motion** by Tr.Schellhaass, seconded by Tr.Martiny to accept the recommendation of the Plan Commission to approve the three amendments to the Developer’s Agreements(Valley View Commercial, Soaring Eagle Condominiums & Valley View Estates) as presented and reviewed by the Village Attorney between NJM Development, LLC and the Village of Campbellsport. Ayes-7, Noes-0

Item#12 - Committee Reports –

Public Works update – 1)Tr.Yahr said committee discussed snow plowing and talked about ideas and it all depends on snowfall and timing. Each situation is unique and cars, snow and time all play a part in the puzzle.

2)Tr.Yahr said the Chamber wants trees in the Business District and is talking about plants or grates of some type around the bottom of trees.

3)Quotes were received for work done on drainage swale between 522 Ladwig St. and Water Utility property and Tr.Schellhaass said work is being done according to the original drainage plan. Swale Agreement has been drawn up and signatures needed.

4)Letters to be drafted and sent to property owners who currently or in the past put sump pump drainage onto the streets and created hazards and must be corrected before winter of 2008.

5)Consensus currently is to put 545 Ford Tractor in corner and decide later on what piece of equipment is needed

**Motion** by Tr.Schellhaass, seconded by Tr.Del Ponte to make recommendation to approve contract with Gary’s Landscaping to do the work necessary to put swale drainage line back on lot line between 522 Ladwig St. and Water Utility property at a price not to exceed \$500.00 Ayes-7, Noes-0

Item#13 – Clerk presented docket letter from the Public Service Commission authorizing the new rate schedule to be used for the next meter reading date beginning September 10, 2008 and billed in Dec.

Item#14– **Motion** by Tr.Schellhaass, seconded by Tr.Yahr to approve the application of Matt & Kim Stoffel, 327 N. Helena St. for reimbursement from the Sewer Lateral Replacement Fund for costs related to repairing sewer lateral per policy. Ayes-7, Noes-0

Item#15 – **Motion** by Tr.Schellhaass, seconded by Tr.Hafemann to sent letter for enforcement action such as fines to 511 N. Helena St. for non-compliance issues of not applying for permit, drainage problems and not finishing brick work and paying amount due and also not responding to the Building Inspector. Ayes-7, Noes-0

Item #16a & b – **Motion** by Tr.Del Ponte, seconded by Tr.Martiny to table action on the ordinance language on proposed Administrator position and wording for possible referendum question until a meeting set for Sept. 22<sup>nd</sup> at 6PM. Ayes-7, Noes-0

Item#16c. – **Motion** by Tr.Del Ponte, seconded by Tr.Martiny to table item relating to ordinance adoption and enacting a new code book for the Village until the Oct. 13<sup>th</sup> regular village board meeting. Ayes-6, Noes-1(Schellhaass)

Item #17 – Pres. Twohig said he sent a letter which was presented to Mrs. Marion Zeller regarding the structural integrity of the building at 121 S. Fond du Lac Ave. Mrs.Zeller did call back and said she is having an auction on Oct. 4<sup>th</sup>. After some discussion it was decided to bring this item back at the Oct. meeting for Board action about how safe the building is to be inhabitable.

Item#18 – Public Comments - Henry Straub said ballot printed in FDL Reporter was wrong for the 53<sup>rd</sup> & 59<sup>th</sup> districts. Henry questioned if anyone else is having trouble with cablevision distortion and problems

getting thru on the phone for service. Tr.Schellhaass said he also had problems and found out if cable is out and you have a special cable phone you can still access them otherwise not.

Dean Uelmen asked if the Budget & Personnel Committee were making accommodations in the budget process for the administrator position. Uelmen also encouraged Board Members and the public to attend the School Board meeting on Sept. 22<sup>nd</sup> when voting occurs for adopting the school budget for 2009.

Item#19 – **Motion** by Tr.Yahr, seconded by Tr.Del Ponte to approve bills as presented and discussed for payment for village, water, sewer, fire dept. and library invoices for the month of August. Ayes-7, Noes-0

Item#20 – Announcements /Correspondence– 1) Reconciliation of CAA bank statement and General Journal entries 2)FCEDC holding a meeting on Sept. 18<sup>th</sup> at Library 7AM 3)School having meeting in CHS Library for Village Pres. & Town Chairs on Sept. 10<sup>th</sup> at 7:30PM 4) Sept. 23<sup>rd</sup> meeting 8-1 by WE at Mil. Marriot West 5)Sept.24<sup>th</sup> meeting by Alliant 8:30-4:30 on Economic gardening on John Nolan Dr. 6)Pres.Twohig questioned impact fees on condos – (Clerk said code says each unit pays fee) 7)Pres.Twohig said Greg Loehr called and concerned about utility rates. Twohig said the meat market needs a more realistic manner to monitor water in building. 8)Jason Rose called and wants to park his truck & trailer in Columbus Parc parking lot(Answer was No). Board may consider public parking permits in the future.

Item#21 – **Motion** by Tr.Yahr, seconded by Tr.Martiny to move into Closed Session at 10:18PM under 19.85 (1) ( c) to consider employment probationary status for public employee over which the governmental body has jurisdiction or exercises responsibilities. Ayes-7, Noes-0

**Motion** by Tr.Yahr, seconded by Tr.Del Ponte to move back into Open Session at 11:04PM. Ayes-7, Noes-0

Item#22– **Motion** by Tr.Schellhaass, seconded by Tr.Martiny to adjourn meeting at 11:05 P.M. Motion carried

Respectfully submitted, Diane Lemke, Clerk/Treasurer CMC, WCMC

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