

Village Board Publication – Campbellsport Village Board – February 12, 2007
Regular Board meeting which was held in the Campbellsport Village Council Room, 177 E. Main Street, Campbellsport.

Item#1 – Meeting called to order by Pres. Uelmen at 7:00 P.M.

Item#2 – Pledge of Allegiance recited in unison followed by a Moment of Silence

Item#3 – Meeting notice was given to the Campbellsport News, National Exchange, Post Office, Library and posted at the Village Hall and in compliance with the open meeting law.

Item#4 – Roll Call: Tr.Boldt, Tr.Schwartz, Tr.Twohig, Tr.Stoffel, Tr.Volz Daniels, Tr.Yahr, Pres. Uelmen

Others in attendance: Jeff Belongia- HSE, Chief Lindsley, Chief Karoses, Rick Straub, Henry Straub, Ron Reese, Craig Olson, Gerhard Nass, Stephanie Remillard, Chris & Mary Jo Greene, Bart Welsh, Joann Schrauth, Joanne Del Ponte, Karen Van Beek, Mary Baker

Item#5 – **Motion** by Tr.Twohig, seconded by Tr.Yahr to approve the minutes of the Jan.8th and 24th meetings as presented. Ayes-7, Noes-0

Item#6 – Presentation by Jeff Belongia on financing details for capital improvement projects to be completed in 2007 including Well House for Well#4, the DPW Building and approx. 2,500 ft. of sanitary sewer relay as well as future rehabilitation of village hall and community center. Mr. Belongia presented preliminary official statement and explained that the interest rate is relatively flat. Borrow was sent to over 300 lending firms and back with a 3.75% scale for Campbellsport debt. Triple AAA rating. A spreadsheet was distributed showing existing debt and new dollars and current tax rate of \$3.21 and going down over extended period of time and only extending the borrowing two(2) years. Restructure loan in 2009 with balloon payment.

Motion by Tr.Stoffel, seconded by Tr.Boldt to adopt Resolution #570 to authorize borrowing of \$1,200,000; providing for the issuance and sale of general obligation promissory notes therefore; and levying a tax in connection therewith. Ayes-5, Noes-2(Schwartz, Yahr)

Item# 7 – Chief Karoses reported that squad car was ordered and should be here in about 4 weeks and is going to order other equipment related to squad which was budgeted or in the outlay. Check of \$250 from Dept. of Justice received for digital camera purchase for interviews. Also small depts. Wrote and received grant of \$4250 from State for citation issuing and will purchase extra computer, printer and wireless connection equipment. Dept. participated in Booze & Belts program and received grant of \$4000 for new camera for the car.

Motion by Tr.Yahr, seconded by Tr.Twohig to accept the written Police Dept. report for the month of January as presented by Chief Karoses. Motion carried without a negative vote outcome.

7a. no operator licenses to take action on, but a beverage license to Knights of Columbus

Motion by Tr.Stoffel, seconded by Tr.Twohig to grant the Class “B” beverage picnic license to Knights of Columbus #11301 at St. Matthew’s church on March 30th. Ayes-7, Noes-0

7b. Chief Karoses said he would like to try and sell some unused police dept. equipment thru League magazine or EBay.

Motion by Tr.Yahr, seconded by Tr.Volz Daniels to give Chief Karoses the authority to sell unneeded Police Dept. equipment in the process he deems best for security of information. Ayes-7, Noes-0

Item#8 – **Motion** by Tr. Stoffel, seconded by Tr.Volz Daniels to accept the written Fire Dept. for month of January as presented by Chief Lindsley. Motion carried without a negative vote outcome

8a. Chief Lindsley explained proposal for increased Provident Income Protection & Medical Expense Insurance policy which covers in excess if medical expenses or Worker's compensation does not cover a claim. Currently dept. has a lower plan coverage which is paid for three years and would like to increase coverage of income protection from \$200 per week to \$1000 and medical expense benefits from \$20,000 to \$250,000. Cost would be \$11,181 for three years with increase of \$2,534 per year. Dept. is concerned about lack of Worker's Compensation for non-covered activities of department members. The League of Municipality insurance is currently hiring an attorney to investigate gray areas of volunteer fire departments and report back in a public meeting to all parties interested.

Motion by Tr. Twohig, seconded by Tr. Boldt to allow the Fire Dept. to increase the Income Protection and disability insurance for Plan #3 as proposed by Burkart Heisdorf with Provident Insurance as presented. Ayes-7, Noes-0

9b. Chief Jeff Lindsley said dept. applied for grant from the John E. Kuenzl Foundation thru the Lee Beverage Company. Fire Dept. received a donation of \$5,500 for purchase of skid unit (60 gal. tank) with pump which will be mounted on back of ATV unit.

Motion by Tr. Volz Daniels, seconded by Tr. Yahr to allow Fire Dept. to spend \$5,500 applied for from grant and donation for skid unit on the back of the ATV. Ayes-7, Noes-0

Item #10 – Public Works questions answered by Clerk, Diane Lemke- 1) Change of engineer for the Village will be Tom Foltz who has worked mainly with WWTP in the past and Pat Rank who is taking Jerry Groth's place and is familiar with village facilities. 2) Watermain break on Sat. Feb. 10th on Ladwig St. 3) Wheel loader had a repair of broken part

Motion by Tr. Stoffel, seconded by Tr. Twohig to approve the written Public Works report as presented by Mark Gruber, Director of Public Works for the month of January 2007. Motion carried without a negative vote outcome.

10a. Update on DPW garage/WWTP upgrades and Wellhouse for Well #4

Pres. Uelmen reported that cold weather held up project on DPW garage for one week. Gas line is being moved and relocated. Current water line is being terminated and being rerouted inside building. Well project will begin third week in March and completed by end of May. DPW should be completed by the end of June.

10b. – Proposed request to purchase computer for DPW director for public works projects and monies available in outlay account and snow removal expense accounts. Projects, communication, daily work and required reports to State necessitate another computer for office.

Motion by Tr. Volz Daniels, seconded by Tr. Stoffel to allow DPW Director to purchase computer with the appropriate and required operating systems. Ayes-4 (Stoffel, Volz Daniels, Boldt, Uelmen) Noes-3 (Schwartz, Twohig, Yahr)

10c. Tr. Stoffel informed Board Members about proposed used Utility Trailer from the City of Horicon Public Works Dept. for \$1000.00. Tr. Stoffel presented pictures and stated that shelves are already in trailer for equipment to be hung on and placed on. According to Vic from Advanced Safety Tech. he said it often does not work to combine depts. and equipment is bulky and would be a tight fit to get all the equipment in Fire Dept. trailer along with ATV unit.

Motion by Tr. Stoffel, seconded by Tr. Boldt to make the recommendation to purchase the 10ft. safety trailer from Horicon as presented and explained. Ayes-6 Noes-1 (Yahr)

Item#9 - **Motion** by Tr.Stoffel, seconded by Tr.Yahr to accept the written Library report for the month of January as presented by Librarian Stephanie Remillard. Motion carried without a negative vote outcome

Librarian Stephanie Remillard reported that the Library is still looking for a person to be the programmer of Children/Teen/Adult programs.

Tr.Stoffel questioned the filtering procedure and use of computers by youth and adults. Librarian stated the Library Board has the ultimate liability and the issue of privacy is a matter of concern.

Item#11 –Update on 2nd amendment to Developer’s Agreement for 4-Seasons. After a short discussion regarding correspondence between Village President and Attorney Knuppel it was stated the document went to Attorney Macy for review and he sent back suggested changes.

Mary Jo Greene commented on letter from Atty Macy per discussions with Atty. Knuppel – 1)4-Seasons believes the legal description is correct and accurate 2)No comment on change 3)More discussion and clarification on amount and what is covered under warranty. 4)No problem with indemnification and wording 5)No comment from Atty Knuppel 6)redundancy of language in agreement just like the first agreement

11a. Item #3 in letter dated Feb. 8, 2007 from Atty. Macy should be sent to the Plan Commission for discussion on amount subject to line of credit which is scheduled for Feb. 27th.

Item #12 – Plan Commission Updates –

12a.&b - Public Hearing is required for inclusion of proposed Floodplain Zoning Ordinance and proposed change to the Zoning Code to create RD(Duplex District Zoning) into municipal code.

Motion by Tr.Stoffel, seconded by Tr.Volz Daniels to schedule a Public Hearing for the RD Duplex Residential Zoning and the Floodplain Zoning Ordinance for March 12, 2007 at 6:00P.M. Ayes-7, Noes-0

12c. – Clarification of code for Building Inspector on how decks should be considered. Decks attached or used for ingress or egress into residence. Discussion also lead to a question of covered decks vs open decks.

Motion by Tr.Volz Daniels, seconded by Tr.Boldt to accept recommendation of Plan Commission to interpret the code that decks attached or used for ingress or egress are used for calculating the maximum permitted lot coverage of a house. Ayes-4, Noes-3(Yahr, Schwartz, Twohig)

13. – Safety & Protection Committee report by Chairperson Volz Daniels. Meeting was held Jan. 29th and motion was made to have Chief Karoses draft letter to property owner stating that the proper house shall be displayed per code and follow up that number are put up. Code language will not be enforced by a citation under village code are all codified and publication in paper. Personal contacts by police personnel will be made with an adult of household.

Motion by Tr.Boldt, seconded by Tr.Stoffel to accept the recommendation of the Safety & Protection Committee to the Village Board on proper house numbers displayed. Ayes- 5, Noes-2(Yahr, Twohig)

13b. Chairperson Volz Daniels of Safety & Protection Committee said she read letter from Joan Schlaefer –Principal of St. Matthews School and Fr. Neil Zinthefer stating they do not see a problem with safety at this time and would like to continue parking as is. No motion was made and to keep the parking the same as currently enforced.

Tr.Schwartz concerned that he would like Committee meeting minutes changed to show that he would like loading and unloading of buses relocated to N. Helena St. only.

Discussion took place and recommendation to send letter to St. Matthew's to consider changing loading and unloading of children off buses to N. Helena St. and off Mill St. Chief Karoses to go and speak to St. Matthew's to move loading and unloading of children on buses

Motion by Tr.Schwartz, seconded by Tr.Volz Daniels to ask Police Chief to speak with Joan Schlaefer and Fr. Neil Zinthefer to ask them if they would have loading and unloading of buses with children off of N. Helena St. because of width of street and safety of children and also have Police Chief contact Johnson Bus Company and speak with St. Matthew's about correct handicap signage to become compliant. Ayes-7, Noes-0

Item#14 - Building Committee Report by Chairperson Twohig who gave overview of Community Center. Unoccupied portion of building is very clean(old empty clean building). Up above ceiling you can see there are two ceilings in building(second ceiling has voids in), no insulation. Met with contractor and after evaluation he suggested doing a Blower Door Test for approx. \$300-400.Twohig said he attended an energy meeting and this year there will be money available for conservation projects.

Motion by Tr.Twohig, seconded by Tr.Schwartz to authorize the spending of up to \$400 to have the Blower Door Test done to the community center to come up with real numbers as far as it would cost the village to make building more energy efficient so we can evaluate if it pays to stick anymore money into the building. Ayes-7, Noes-0

Tr.Yahr said he needs to reschedule the Recreation Committee from Feb. 21 to another date and will contact Clerk with date for notification of committee and pertinent parties.

Clerk informed Board Members that Tom Weis told her that a machine(effluent sampler) needs replacement soon because it froze up and needs replacing. This item will be put on Thur. Feb. 15th agenda for action.

#16- Comments by citizens – 1) Karen Van Beek questioned about Voter Forum to be placed on information sign.

Item#17 – **Motion** by Tr.Volz Daniels, seconded by Tr. Twohig to approve bills as presented and discussed for payment for village, water, sewer, fire dept. and library Ayes-7, Noes-0

17a. Discussion on who should get paid for workshop

Motion by Tr.Volz Daniels, seconded by Tr.Stoffel made recommendation that employees should be paid for attendance at workshop on Jan. 24, but none of the Village Boards or Committees who had members in attendance should be paid. Ayes-6, Noes-1(Yahr)

Item#18 – Announcements - 1)Pres. Uelmen announced that Jerry Groth has left Strand and is now with Wickman-Backster and started office in Madison; our new contact person will be Pat Rank and members can meet him at meeting on Thur. Feb. 15th – Relay of Sanitary Sewer Helena/Windell/Spring St.

2)Village of Campbellsport was notified of Tree City USA approved status and news release.

3)Drop box by village office needs updating or repairs- one complaint received.

4)Timbers LLC contacted Village about acquiring two parcels of land behind Mabess Manor, this matter will be on a future Plan Commission Meeting.

Item#19– **Motion** by Tr.Twohig, seconded by Tr.Volz Daniels to adjourn meeting at 10:28 P.M. Motion carried

Respectfully submitted, Diane Lemke, Clerk/Treasurer CMC

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